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|  बैंक ऑफ महाराष्ट्र Bank of Maharashtra भारत सरकार का उद्यम एक परिवार एक बैंक | अंचल कार्यालय दिल्ली Zonal office , Delhi दिल्ली आंचलिक कार्यालय, 15, एन बी सी सी टॉवर, तीसरी मंजिल, भीकाजी कामा प्लेस, नई दिल्ली-66 DELHI ZONAL OFFICE, 15, NBCC TOWERS, 3 RD FLOOR, BHIKAJI CAMA PLACE, NEW DELHI - 1100 66 |  स्वच्छ भारत एक कदम स्वच्छता की ओर 'स्वच्छता अभियान' की सफलता हेतु हम प्रतिबद्ध हैं |
| टेलीफोन/TELE : 011-26164817; 26197769; 26172823/ Mob 08770541781 TOLLFREE 1800114747 | | |
| ई-मेल/e-mail : premises_del@mahabank.co.in | | |

Bank requires well constructed suitable **Approved Commercial Premises having carpet area- 1200 sqft – 1400 sq ft at Gaur Chowk Greater Noida (Dist. Gautam Buddh Nagar, U.P.)** preferably on **Ground Floor/ Front Side** having sufficient parking space on lease/rent.

The premises should be only in approved commercial complex conforming the norms for banking use. The offerers should agree to construct Strong Room as per the specifications and do all the civil work / alterations including construction of two toilets and providing flooring in vitrified tiles etc. at their cost as per bank's requirements. Interested owners having clear & marketable title and premises which is approved for running banking activity /commercial use may submit their sealed offers in a two bid system viz. (i) Technical Bid (TB) & (2) Commercial Bid (CB) in two separate covers in prescribed format available at Zonal Office of the bank at 3rd Floor, 15, NBCC Tower, Bhikaji Cama Place, New Delhi-110066 as well as on the website of the Bank i.e. www.bankofmaharashtra.co.in. Cover 1: Technical Bid : should contain details about location, structure, dimensions, floor, year of construction, carpet area, amenities available along with copies of the sanctioned plan, title deeds / proof of ownership, **NOC / permission for commercial & banking use** and layout plan of the building with clear demarcation of the space being offered to bank.

Cover 2 : Commercial Bid : should contain financial details viz. rent (per sq. ft. of carpet area), taxes, Service/ maintenance charges , if any , other chargers etc.

Both the bids duly signed by the owner placed in separate sealed covers super scribed as 'Technical Bid' and 'Commercial Bid' respectively should be sent in one envelop super scribed as '**Offer for Commercial Premises at Gaur Chowk Greater Noida**' to the above address.

Offer should reach on or before 23.01.2020. **Property dealers need not apply.** No brokerage shall be paid.

Bank reserves the right to accept / reject any offer without assigning any reason whatsoever.

Dy. Zonal Manager, Delhi Zone.

FORM FOR OFFER FOR BRANCH PREMISES

TECHNICAL BID

To
The Zonal Manager,
Bank of Maharashtra,
15, NBCC TOWERS,
3RD FLOOR, BHIKAJI CAMA PLACE,
NEW DELHI -1100 66

Dear Sir/Madam,

Reg: Offer to let out / Lease my/our building/premises for the bank at :_____

In response to your advertisement dtd._____ in the daily _____, I / We offer to your Bank, My/our premises at _____ admeasuring _____sq.ft. (Carpet area) for opening of your Branch as per the details / terms and conditions given below:

| Sr. No. | Particulars | |
|---------|--|--|
| 1 | Name of landlord(s) and address for communication with Telephone numbers | |
| 2 | Location and full postal address of the building offered with dimension measurement, layout plan of premises etc. | |
| 3 | Whether in commercial area or in residential area | |
| 4 | Whether the building is having permission for commercial use | |
| 5 | Floor and area of the premises offered Sq. ft. (carpet area) | Basement- Ground Floor- Mezzanine Floor- First Floor- |
| 6 | Name of any Bank (Branch/Administrative Office functioning in the same building or adjacent building) | |
| 7 | Strong room – Strong room will be provided / constructed as per Bank's specifications by the owner at his/her own cost | YES / NO |
| 8 | ATM room with separate entrance & rolling shutter is to be provided by owner at his/her own cost | YES / NO |
| 9 | Whether ramp for Divyangjan is/will be provided by owner at his/her own cost | YES / NO |
| 10 | Whether parking space is available a) Parking area available – whether covered / uncovered b) Will it be for exclusive use of Bank | YES / NO |
| 11 | Quality of flooring (Vitrified tiles of Bank's choice / colour to be provided by landlord for banking area) | |

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| 12 | Whether the offer is for new/renovated or under construction building | |
| 13 | If under construction, time required for completion | |
| 14 | The date by which the building can be handed over to the Bank along with completion / occupation certificate | |
| 15 | Description of other Establishments in and around the proposed building | |
| 16 | Whether three phase power supply with 20 KVA power load will be made available | YES / NO |
| 17 | Whether adequate safe drinking water facility is /will be made available | YES / NO |
| 18 | Whether proper wiring to bear the load of Airconditioners is /will be made available | YES / NO |
| 19 | Whether proper sanitation / drainage system is / will be provided along with two independent w.c./toilet blocks. | YES / NO |
| 20 | Whether sufficient space for power back up/ Generators is / will be provided | YES / NO |
| 21 | Whether 'A' class earthing as per IS specifications is /will be provided | YES / NO |
| 22 | Premises to be painted as per Bank's colour and specification | YES / NO |
| 23 | Rolling shutter and collapsible gate to be provided at the main entrance | YES / NO |
| 24 | Lease period | 15/20 years with _____% increase in rent after every 5 years |
| 25 | Lease Deed will be executed as per Bank's approved format. Registration /stamp duty expenses to be shared by Bank & Landlord | 50:50 |

Place :

Signature/s

Date :

Name (s) :

Address :

Enclosures-

1. Site plan clearly demarcating premises offered, with area statement on carpet basis
2. Plan of the building
3. Photographs of the premises
4. Permission for commercial use
5. Completion/occupancy certificate

FORM FOR OFFER FOR BRANCH PREMISES**FINANCIAL / COMMERCIAL BID**

To
The Zonal Manager,
Bank of Maharashtra,
15, NBCC TOWERS,
3RD FLOOR, BHIKAJI CAMA PLACE,
NEW DELHI - 1100 66

Dear Sir,

Reg: Offer to let out / Lease my building/premises for the bank at : _____

In response to your advertisement dtd. _____ in the daily _____, I / We offer to your Bank, My/our premises at _____ admeasuring _____ sq.ft. (Carpet area) for opening of your Branch as per the details / terms and conditions given below:

| Sr. No. | Particulars | |
|---------|--|--|
| 1 | Rent per sq.ft. per month on carpet area (for Basement & First floor rate should be 50% of Ground Floor) | |
| 2 | Interest free deposit | |
| 3 | Period of Lease | 15/20 years |
| 4 | Renewal terms of the lease deed | _____% increase in rent after every 5 years period |
| 5 | Lease deed execution and registration charges (to be borne equally by both parties) | 50:50 |
| 6 | Water tax to be borne by | Landlord |
| 7 | Corporation/property Tax to be borne by | Landlord |
| 8 | Amount of tax being paid | |
| 9 | GST amount, if applicable to be borne by | Bank |
| 10 | Any other tax levied/leviable by Municipal and / or Govt. Authorities to be borne by | Landlord |
| 11 | Service charges / maintenance charges if any to be borne by (only in case of apartments/societies) | Landlord |
| 12 | Terms for bearing cost of repairs | Minor by Bank & Major by Landlord |
| 13 | Customer area to be provided with emulsion painting with putty as per bank's colour choice | Yes / No Once in 3 years |

Place :
Date :

Signature/s
Name (s) :
Address :