

FORM FOR OFFER FOR BRANCH PREMISES

FINANCIAL / COMMERCIAL BID

To
The Zonal Manager,
Bank of Maharashtra,
Zonal Office, **Name**
Address

Dear Sir,

Reg: Offer to let out / Lease my building/premises for the bank at: _____

In response to your advertisement dt. _____ in the daily _____, I / We offer to your Bank, My/our premises at _____ admeasuring _____sq.ft. (Carpet area) for opening of your Branch as per the details / terms and conditions given below:

Sr. No.	Particulars	
1.	Rent per sq.ft. per month on carpet area (for Basement & First floor rate should be 50% of Ground Floor)	
2.	Interest free deposit	
3.	Period of Lease	15/20 years
4.	Renewal terms of the lease deed	_____ % increase in rent after every 3/5 years period
5.	Lease deed execution and registration charges (to be borne equally by both parties)	50:50
6.	Water tax to be borne by	Landlord
7.	Corporation/property Tax to be borne by	Landlord
8.	Amount of tax being paid	
9.	GST amount, if applicable to be borne by	Bank
10.	Any other tax levied/leviable by Municipal and / or Govt. Authorities to be borne by	Landlord
11.	Service charges / maintenance charges if any to be borne by (only in case of apartments/societies)	Landlord
12.	Terms for bearing cost of repairs	Minor by Bank & Major by Landlord
13.	Customer area to be provided with emulsion painting with putty as per bank's colour choice	Yes / No Once in 3 years

1. The work of new tiling in branch and ATM room will be done by us.
2. Construction of toilets and pantry room including new tiles, fixture etc. will be done by us.
3. Construction of strong room as per RBI specifications will be done by us.
4. Water proofing at appropriate location to address seeping will done by us.

Place :
Date :

Signature/s
Name (s) :
Address :