

“T” (Technical) PART

Mail to:

The Zonal Manager, Bank of Maharashtra Zonal Office , Raipur

From:-.....

.....

Telephone No; (O).....

(R).....

Mobile No.....

E-Mail:

Dear Sir,

Reg: Offer of premises on lease for your **_PROPOSED CURRENCY CHEST at Raipur 492001 (name of center) in Chhattisgarh (name of state)**

In response to your advertisement in ‘Dainik Bhaskar‘ local daily on 17/01/2016 and the detailed advertisement published in your bank’s website www.bankofmaharashtra.in/tenders.asp,

I/We am/are submitting details of our premises:-

1 Name & Address of the Offerer:	
2. Whether offeror has right and title to the property offered(Please enclose supporting documents)	
3. Location & Exact postal address with PIN code of the offered premises (The location should confirm to the locations specified in the advertisement)	Location:
	Door No.
	Road:
	City/Town and Pin code
	Pin code:

4. Area offered (carpet area in sqft.) and location of the premises (ground floor etc.,facing main road.)		
5. Adequate parking space is available in front of the premises	Yes	No
6. Premises is situated on the main roads with two way traffic.	Yes	No
7. Building is strong enough to bear the load of Strong Room walls/door/s, Safe Deposit Lockers, Currency bins etc.,	Yes	No
8. Located in a clean and hygienic surrounding.	Yes	No
9. The offerer is having the permission of the local authorities to let the premises for commercial purposes	Yes	No
10. The offered premises is ready for occupation	Yes	No

11. If yes, name the earlier occupant/s and reasons for vacating the same by then	1. 2. 3.	
12. The premises offered to the Bank is free from encumbrance?. If yes; whether the offerer is prepared to provide the necessary documents for bank's verification?	Yes	No
13. The offerer has understood the concept of " carpet area " on which the premises is to be offered to the Bank. (The concept of carpet area is furnished in the application for your ready reference)	Yes	No
14. . The offerer, at his cost , is prepared to provide Strong Room- AA Class -having about 400 sft. Internal area – for the premises at his cost (Details as per " Strong room specifications " and Annexure I furnished in this application).	Yes	No
15. Power Load of 25 KVA will be provided to the premises at offerers cost.	Yes	No
16. Adequate space of 100 sft will be provided to keep Bank's Generator set free of cost.	Yes	No
17. The offerer is willing to provide collapsible gate and Rolling Shutter at the main entrance and grills to the windows.	Yes	No
18. The offerer is willing to construct/ make alternations to the premises to suit Bank's purpose. (For details please refer important information)	Yes	No
19. The Offeres are willing to bear the Municipal Taxes , Service Tax and all other taxes- both present and future.	Yes	No
20. Separate electricity meter/ water meter is/will be provided to the premises offered.	Yes	No
21. a) Adequate Municipal water is available at the premises throughout the year? b) If No what permanent arrangement/s is/are made in this regard (please specify)	Yes	No
22. Who are other occupants of the premises? Please furnish the floor-wise occupation of other tenants.	1. 2. 3.	

23. Whether basic electricity facilities are adequate at the premises? (Such as electrical points etc.)	Yes	No
24. The offerer is willing to provide one bath room and four separate toilets exclusively for the portion of the premises offered to the Bank.	Yes	No
25. The offerer is willing for a joint measurement of the premises at their cost.	Yes	No
26. Distance from:- 1. Nearest Branch of Bank of Maharashtra 2. Fire station 3. Nearest Police station.	1.	
	2.	
	3.	
27. Any other information such as additional facilities offered etc., which the offerer would like to highlight.	1.	
	2.	

Further:-

I/We agree to produce the site plan and approved building plan for your perusal.

I/We am/have clear legal title in respect of the property offered to the Bank.

I/We am/have read and understood your concept of carpet area and I/We agree for fixation of rent accordingly excluding the areas specified in your carpet area concept furnished in the annexure.

I/We agree to construct, at our cost – the building – including Class AA strong room as per RBI specifications duly and strictly adhering to the Bank’s approved plan and Zoning Regulations such as Set Backs, FAR, permitted land use (commercial use), etc. and without deviating from the approved / sanctioned plan and as per relevant IS Codes.

I/We hope you will consider my/our offer favourably.

Thanking you,

Yours faithfully,

Offerer/s
(signature/s)

LETTER OF OFFER

“F” (Financial)PART
(To be submitted in a separate closed cover)

From:-

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.....
.....

Place:

Date:

Phone (O)

Phone (R)_

Mobile No:

Email Id:

To:-

The Dy. General Manager , Bank of Maharashtra Zonal Office,
1st floor Chawla complex, Sai Nagar, Devendra Nagar, Raipur (C.G.) 492001

Dear Sir,

**Offer of our premises on lease for your proposed Currency Chest at Raipur
Chhattisagarh 492 001 (name of center)**

I/We am/are willing to offer our premises, admeasuring about-----sft. At Rs.
(which works out to Rs. Per sft.)

(Rs.....only)

The leasec period shall be 5+5+5 years certain with ----% (10%, 15%, 20%) specify the percentage
increase in each block of 5 years.

I/We am/are also willing to provide free terrace space to keep your VSAT measuring 10'x 10'/Gen set,
name board, solar panel.

Advance rent equivalent to three months rentals is acceptable to us.

OR

I/We need premises loan for as eligible amount for which we would be submitting an estimate at
appropriate time conforming to Bank's procedures.

The rent quoted is inclusive of all sorts of maintenance charges if any payable to Society.

We are agreeable to pay **all the taxes** such as property tax, service tax etc – **both present and future**.

We are agreeable to secure the required quantum of power connection to the Bank at our cost. (However, monthly power consumption charges will have to be paid by the Bank). We are agreeable to secure the water supply connection / arrangements to the Bank at our cost. (However, water consumption charges will have to be paid by the Bank)

We are agreeable to secure the sewage / drainage connection to the premises at our cost.

Registration charges if any for registering the lease agreement would be borne by us.

Bank is free to deduct TDS and any other statutory deductions from and out of the rent payable to us.

The offer is valid for a period of 6 months from the date of this letter.

(Signature of the offeror/s)

CARPET AREA DEFINITION

The carpet area of any floor shall be the floor area worked out **excluding** the following portions of the building:

1. Sanitary accommodation
2. Verandahs
3. Corridors, Passages and Open Balconies
4. Kitchen and Pantries
5. Stores in domestic buildings
6. Entrance hall and porches and area occupied / covered by walls.
7. Staircase and munties
8. Wells/ Shafts for lifts
9. Barsaties (Barsati is covered space open at least on one side constructed on a terraced roof used for shelter during rains)
10. Garages/ Parking Aread
11. Canteens /Pump Houses.
12. Air-conditioning ducts and air-conditioning plant rooms.
13. Any other area , which is common to all tenants.

I/We am/are agreeable to exclude the area covered under the above items and willing to accept the rent and advance rent strictly on the basis of carpet area to be arrived at after joint measurement.

Date:

Place:

(Signature of the offeror /s)