

COMMERCIAL BID

The Zonal Manager,
Bank of Maharashtra .
Nagpur Zone

From:
Date:-

Dear Sir,

Re:-OFFER FOR PREMISES ON LEASE BASIS FOR YOUR _____ BRANCH

In response to your advertisement in _____ new paper dated _____ I/we offer you our premises on lease basis as for your _____ Branch. described here below,

1. Name of the owner of premises : _____
2. Address for correspondence : _____

3. Telephone Numbers : Office/Resi: _____
Mobile No: _____
4. Address of the premises offered on lease : _____

- 5.A) Total carpet area of premises:- _____
- 5.B) Rent expected per month :

(Note: No separate rent for installation of dish antenna on the roof top)

6. Municipal Taxes to be borne by : Bank / Landlord
7. Any deposit for the premises } : Yes / No
without interest }
If yes, mention the amount : _____
8. Increase in rent after 5 years : By _____ % lease period _____
9. Other terms & conditions (if any) : _____

Declaration:

- I/We hereby declare that I/We shall bear 50% cost towards execution of lease deed
- I/We will carry out repairs to the premises as and when warranted.
- I/We shall also get the premises painted internally every **three** years at our own cost.

Date: _____

Signature: _____

Place: _____

Name: _____

**THIS DOCUMENT IS TO BE INVARIABLY SIGNED ONLY BY
THE ABSOLUTE OWNER OF THE PREMISES**

*** Kindly Note:** The Technical & Financial Bids are to be submitted **only in two separate sealed envelopes super-scribed respectively** as 'Technical Bid for _____ Branch' and 'Financial Bid for _____ Branch'

**** OTHERWISE, YOUR APPLICATIONS MAY BE SUMMARILY REJECTED**