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AX-1/Anubhav Awards/Pension/153/2024-25

14/02/2025

**ALL THE BRANCHES AND OFFICES OF THE BANK**

Madam / Dear Sir,

**Sub: National Anubhav Awards Scheme, 2025**

On the directions of the Hon'ble Prime Minister of India, Department of Pension & Pensioner's Welfare had launched an online platform entitled "Anubhav" in March 2015 for sharing the experiences of retiring / retired government employees while working with the Government. Department of Pension and pensioner's welfare (DoP&PW) has launched "National Anubhav Awards Scheme 2025" under which retiring /retired **PSB employees** are also eligible to share their work experiences. It is a scheme for retiring/ retired employees to showcase their significant achievements made, during the service period.

The URL link is <https://pensionersportal.gov.in/anubhav/>

It is envisaged that over a period of time, this will create a wealth of institutional memory with replicable ideas and suggestions. This will prove an invaluable tool for helping in future governance related issues since a treasure trove of experiences shall be left behind by the retiring generations of Government employees and officers.

**NATIONAL ANUBHAV AWARDS SCHEME, 2025**

For the year 2025, the scheme aims to recognise the contribution of eligible Government employees in the following categories:

- Accounts
- Admin Work
- Good governance
- Government process re -engineering
- Information technology
- Research
- Simplification of procedures
- Learning from failures
- Public dealing
- Contribution to his/her filed work
- Development of personal traits while in service
- Disclosure of experience for the knowledge of others
- Instances of great strength/valor/bravery
- Constructive feed back of suggestion to improve the line of work, he/she was part of
- Any other category decided by the Committee.

It has been proposed to confer Anubhav awards to five best write ups in 2025. Also ten jury certificates may be presented to other outstanding write ups to promote wider publicity and participation in National Anubhav Awards scheme 2025. The Anubhav Awards and Jury Certificates shall be conferred by Hon'ble MOS (PP) at a National Level event.

- 1. Eligibility:** The employees of Central Government and Central Public sector undertakings (CPSUs) including public sector Banks who are going to retire in next 8 months or who have retired within 3 years are the eligible employees for the submission of Anubhav write ups.

2. **Submission period:** All the Anubhav write ups published on the Anubhav portal between the period 01/04/2024 to 31/03/2025 will be considered for the Anubhav Awards/Jury certificates 2025.

3. **Award categories:**

CDA pay scale in Central Government	Pay scale in Public sector Banks	Anubhav Awards	Jury certificates
CDA Pay scale 1-6	Basic Pay below Rs 36000/- (Award staff)	1	4
CDA Pay scale 7-12	Basic pay Rs 36000-36840 (Scale I) to Rs 89890-100350/- (Scale V)	2	4
CDA scale 13 and above	Basic pay Rs 104240-116120/- (Scale VI and above)	2	2

Each Anubhav Awardee receives a Medal, a Certificate and a Prize of Rs 10000/- (remitted through transfer to Awardee's account)

4. **Assessment Criteria:**

- A new marking system has been introduced, evaluating:
  - Content: Upto 10 marks
  - Writing skills: Upto 10 marks
  - Innovation or Out of Box Thinking: Upto 15 marks
  - Display of leadership Quality: Upto 5 marks (for pay scale 13 and above)
  - Medical /Certificate: Upto 10 marks
- The total marks for each category are 40

**Pay scale 1-6: Award staff**

Sr. No.	Criteria	Maximum marks
1	Content	10
2	Exceptional work	20
3	Medal/Certificate etc	10
	Total Marks	40

**Pay Scale 7-12: Scale I to Scale V**

Sr. No.	Criteria	Maximum marks
1	Content	05
2	Writing skills	10
3	Innovation or Out of box thinking	15
4	Medal/Certificate etc	10
	Total Marks	40

**Pay Scale 13 and above: Scale VI and above**

Sr. No.	Criteria	Maximum marks
1	Content	05
2	Writing skills	10
3	Innovation or Out of box thinking	15
4	Medal/Certificate etc	5
5	Display of Leadership quality	5
	Total Marks	40

5. **Process of shortlisting the Anubhav Awards and Jury certificates:** The eligible employees visit the Anubhav portal which is having URL is <https://pensionersportal.gov.in/anubhav/>. Thereafter, the basic details along with the write ups, not in more than 5000 words and appropriate attachments wherever required shall be submitted by the retiring/retired government employees on the portal. At this stage, write ups will be visible under the category of Write ups yet to be published on the Anubhav Portal.

Once it is approved by concerned Ministry/department/Organisation, it shall be visible under the category of Write ups Published on the Anubhav Portal.

The write ups will be subjected to 2 tier screening and examination by Committees in the Department of Pension and Pensioners' Welfare for the Award.

**Branches are requested to note the contents of the circular and display the same on the notice board for retiring employees and staff pensioners.**

Yours faithfully,

RAJESHKUMAR  
R  
KAMALASEKARAN  
RAN

Digitally signed by  
RAJESHKUMAR  
KAMALASEKARAN

(K Rajesh Kumar)  
General Manager  
HRM



अनुभव

National Anubhav Awards Scheme

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Retiree

## Employee Anubhav

### Personal Details

\* Please do not write your Aadhaar Card Number anywhere in your Anubhav.  
Note: If you have already uploaded / submitted your Anubhav, [Click Here](#) to update.

\* marked field are mandatory

Title*	Name* (allowed characters are a-zA-Z.)
Mr.	NAME
Ministry / Department / Organisation*	Service*
Department of Financial Services	PSB - Banking Service
Sub-Ordinate Offices /PSB/CPSE	
Bank of Maharashtra	
Designation* (allowed characters are a-zA-Z0-9./&()-)	Grade Pay/Level or equivalent as per IDA/PSB Bank Pay scale*
MANAGER	Pay Level : 8 (Grade Pay : 4800)
Mobile Number* (allowed characters 0-9)	Permanent Account Number (PAN)* (allowed characters are a-zA-Z0-9)
9999999999	AAAPP0000P
Email ID*	Office Address/Office Name*(Max 250 Char and allowed character a-zA-Z0-9./&()-)
Residential Address (Max 250 Char and allowed character a-zA-Z0-9./&()-)	Upload Photograph (only .jpg format and size upto 50 KB)
	Choose File No file chosen

below fields are optional

### Anubhav

Please refer Para 6 of the [National Anubhav Awards Scheme, 2025](#) for new marking system before filing/uploading your writeup.

Anubhav (Inputs up to 5000 words including outcome and names of team members) \* allowed character a-zA-Z0-9./&()-+[]

Upload Document, if any (only .pdf format and size upto 5 MB)

(please do not upload scanned copy of your PAN,Aadhaar,Voter Id or any other sensitive document.)

Choose File No file chosen

Upload Audio file, if any (size upto 3 MB)

Choose File No file chosen

Suggestion (if any) (Inputs up to 2000 words), allowed character A-Z0-9./&()-+[]

Note: If you have any suggestions, please enter them in the Suggestion box provided.

Category\*

- ☐ Accounts ☐ Admin Work ☐ Good Governance ☐ Government process re-engineering ☐ Information Technology  
☐ Research ☐ Simplification of procedures ☐ Learning from Failure ☐ Public Dealing ☐ Contribution to his/her field work ☐ Development of personal traits while in service  
☐ Disclosure of experience for the knowledge of others ☐ Instances of great strength/valor/bravery ☐ Constructive feedback or suggestion to improve the line of work  
☐ Others

Skills

- ☐ Project Writing ☐ English Conversation ☐ Regional Language ☐ Public Speaking ☐ Computer Skill - General  
☐ Computer Skill - Programming ☐ Computer Skill - Web designing ☐ Driving ☐ Cooking ☐ Carpentry  
☐ Gardening ☐ Photography ☐ Mathematics ☐ Other

Whether willing to volunteer for social work

☐ Yes ☒ No

Whether you want to receive feedback through e-mail

☒ Yes ☐ No

# **ANUBHAV PORTAL**

## **Frequently Asked Questions** **(Pensioners)**

### **INTRODUCTION**

**(1) What is Anubhav Portal?**

- A. Anubhav Portal is an initiative launched by the Government of India at the behest of the Hon'ble Prime Minister of India in the year 2015, to provide a platform for retiring/retired Government employees to share their valuable experiences and insights gained during their service tenure. The URL link is <https://pensionersportal.gov.in/anubhav/>

**(2) How can one approach for any enquiry regarding Anubhav Portal?**

- A. You can approach via email communication, to be sent to [helpdesk-anubhav@nic.in](mailto:helpdesk-anubhav@nic.in).

### **SUBMISSION OF ANUBHAV WRITE-UP**

**(3) Who can submit the write-up on the Anubhav Portal and within which time period?**

- A. The Anubhav write-up can be submitted by the Central Government employees within the time period starting **from 8 months prior to their retirement till 1 year of their retirement.**

**(4) What is the procedure for submitting Anubhav write-up?**

- A. The step wise process is as under:

I.	Please visit portal- <a href="https://pensionersportal.gov.in/anubhav/">https://pensionersportal.gov.in/anubhav/</a>
II.	Please click on 'Employee Anubhav' tab
III.	Please read carefully the instructions for submitting Write-ups on Anubhav Portal
IV.	Please fill the personal details and Anubhav write-up and upload document in PDF, if any
V.	The write-up will be shown under the category- 'Write-ups yet to be published'

**(5) Is there any word limit prescribed for Anubhav Write-up?**

- A. Yes, the prescribed word limit is 5000 words.

**(6) Can the write-up be edited or re-edited after submitting on Anubhav Portal?**

- A. Yes. It can be done by clicking on Menu option –'Employee Anubhav' on Home Page. Thereafter, please click on 'Click Here' under the heading 'Personal details'.

**(7) What are the different categories under which a retiring/ retired employees can share their write-ups on Anubhav Portal?**

- A. On the Anubhav Portal, experiences under 15 different categories can be shared, which are as under:

I.	Accounts	IX.	Public Dealing
II.	Admin work	X.	Contribution to his/her field work
III.	Good Governance	XI.	Development of personal traits while in service
IV.	Government process re-engineering	XII.	Disclosure of experience for the knowledge of others

V.	Information Technology	XIII.	Instances of great strength/valor/bravery
VI.	Research	XIV.	Constructive feedback or suggestion to improve the line of work, he/she was part of
VII.	Simplification of procedures	XV.	Any other category decided by the committee
VIII.	Learning from Failures		

**(8) Can the Anubhav write-up be submitted in regional languages also?**

A. Yes.

**(9) What are the declarations that have to be made while submitting an Anubhav Write-up?**

A. Following are the declarations:

I.	The information is true & correct to the best of his/her knowledge.
II.	The information is not sensitive and is not such as to compromise national security or integrity.
III.	The comments are not against any gender, caste or religion.
IV.	The comments are not political in nature.
V.	Government will not be responsible for any misuse of this information.
VI.	There is no violation of Official Secret Act, 1923 while mentioning his/her experience of working with the Government in the Write-up.
VII.	There is no mention of my name, designation/rank, address, e-mail ID, Telephone Number, Aadhar/PAN Number, etc., or any other personal details in write-up which may lead to the disclosure of my identity. There is also no mention of such details in respect of any other member(s) of my team of officers/officials.

## **AWARD AND AWARDEES WEBINAR SPEAK SERIES**

**(10) Does DOPPW confer award or certificate upon the worthy write-ups published on Anubhav Portal?**

A. In the ceremony presided over by the Hon'ble MoS (PP), retiring/retired employees having top 05 Anubhav write-ups are conferred upon with Anubhav Awards (Medal, Certificate and a cash prize of Rs.10,000/-). From 2023 onwards, it has been decided to confer upon Jury Certificates and Medals to other 10 deserving write-ups by the Hon'ble MoS (PP) in the same ceremony.

**(11) Does DOPPW facilitate the travelling of the winners of Anubhav Awards and Jury Certificates?**

A. Yes, the amount of travelling allowance for to and fro New Delhi, is reimbursed to the winners of the Anubhav Awards/Jury Certificates for travelling for the Award ceremony at New Delhi by the DOPPW as per the existing TA/DA Rules (as may be applied to the individual depending upon the last entitlement).

**(12) What is 'Anubhav Awardees Webinar' Speak series?**

A. DOPPW conducts monthly Webinar Speak wherein, Awardees are invited to share their experiences with the soon-to-be-retiring employees. This series is attended across hundreds of locations across the country.