



बैंक ऑफ महाराष्ट्र  
Bank of Maharashtra  
भारत सरकार का उद्यम  
एक परिवार एक बैंक

**Inspection & Audit Department**

प्रधान कार्यालय: लोकमंगल, 1501, शिवाजीनगर, पुणे-5  
Head Office: LOKMANGAL, 1501. SHIVAJINAGAR, PUNE-5  
टेलीफोन/TELE : 020-25520408 फैक्स/FAX : 020-25520472  
dgminvs@mahabank.co.in

It is decided to empanel on one time basis retired officers of Public Sector Banks for the work of investigation of accounts which slip to NPA category. The work may be assigned at Head office, Pune or at any of the Zonal Offices of the Bank (List of Zonal offices is enclosed as Annexure 'A')

**Modalities for outsourcing the work of examination of Staff Accountability:**

1. Criteria for selection of retired officers

- a) Retired officers in the cadre of Chief Manager (Scale IV) and above from any PSB, well versed with credit / investigation function, preferably retired in last two years (Maximum age limit 65 years).
- b) Officer should be residing locally

2. Authority for selection of retired officers

From the applications received, selection would be done by a committee of GMs.

3. Time limit for examination

The official will be required to submit his/her investigation report to the concerned authority (Zonal Office / Head office) within 15 days from the date of assignment. He/she will have to give any additional information in the matter, if required, by Bank.

4. Fees / Remuneration

A fee of Rs.2000/-per case per man-day shall be paid up to a maximum of 15 days. The fees will be paid only upon submission of investigation report to ZO / HO, complete in all respects, clearly pointing out the reasons for the account becoming NPA and the lapses, if any, on the part of employee / officer as per Bank's Staff Accountability Policy. In case the assignment is for outside venue, 1<sup>st</sup> class railway fare will be allowed. Out of pocket expenses may be allowed on case-to-case basis wherever found justified by the authority.

The remuneration will be paid by debiting to P/L Professional Fees A/C.

5. Penalty for false reporting

In case of false reporting by the examining officer he / she will be debarred from future assignments.

6. Others

The following conditions will be binding on the officials –

- a) Selected officer should provide 'vigilance clearance' from CVO of the Public Sector bank from which he has retired.



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- b) The information and papers/documents made available to him would be for the specific purpose of examination of staff accountability and he/she will maintain complete secrecy about the same and will not divulge the same to any other person or will not make use of it otherwise than for the purpose for which the same is made available to him/ her. The selected officer shall have to execute an undertaking to that effect.
- c) He/she will not sub contract the assignment.

Those who are interested should send their applications in the format provided in Annexure 'B' on following address, subscribing on the envelope as, "Application for Empanelment for Investigation".

"Deputy General Manager  
Inspection & Audit Department  
Bank of Maharashtra  
'Lokmangal'  
Head Office, Pune  
411005"



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List of Zonal offices:

1. Ahmedabad	2. Ahmednagar
3. Akola	4. Amaravati
5. Aurangabad	6. Bangalore
7. Bhopal	8. Chandigarh
9. Chandrapur	10. Chennai
11. Delhi	12. Goa
13. Hyderabad	14. Indore
15. Jabalpur	16. Jaipur
17. Jalgaon	18. Kolhapur
19. Kolkata	20. Latur
21. Lucknow	22. Mumbai
23. Nagpur	24. Nasik
25. Pune	26. Raigad
27. Raipur	28. Satara
29. Solapur	30. Thane