

FORM FOR OFFER OF BRANCH PREMISES
COMMERCIAL / FINANCIAL PARTICULARS
(to be furnished in separate sealed envelope clearly superscribing "COMMERCIAL / FINANCIAL Bid")

The Zonal Manager
Bank of Maharashtra
Goa Zonal Office,
M G Road,
Panaji- 403001

Dear Sir,

Reg: Offer to let out / Lease my building / premises for the Bank's Branch Premises
at.....

In the event of my proposal/offer dated_____ containing technical details to let out/lease my building/ premises to the Bank in response to your Notice / advertisement dated being accepted for consideration, the financial/commercial terms and conditions will be as under:

1	a] Rate of Rent per sq. ft. of carpet area b] Total monthly rent	a] b]
2	Period of lease	15 years
3	Renewal terms of the lease deed	15% increase in rent after 5 years period (maximum)
4	Cost of lease deed (to be borne equally by both parties)	
5	Water tax to be borne by	
6	a). Gram Panchayat Tax / Municipal / Corporation Tax to be borne by b). Property Tax to be borne by	
7	GST amount, if applicable, to be borne by	
8	Any other Tax Levied/Leviable by Panchayat / Municipality and / or Govt. Authorities to be borne by	
9	Service charges/maintenance charges if any to borne by Landlord	
10	Terms for bearing cost of repairs/white washing/distemping and its periodicity	To be done by landlord every 03 years
11	Provision of Ramp for ease of access of divyangjan to be provided by landlord	



12.	Water Facility from municipal supply be provisioned by landlord	
13.	Electricity Connection of desired/specified load be provisioned by landlord (3Phase 15KVA)	
14.	Lease Deed As per Bank's approved format (To be obtained from Branch Manager) Registration/stamp duty will be shared equally by Bank & owner	
15.	Major repairs as and when necessary to be carried out by the landlords at his own cost.	
16.	Present Panchayat / Municipal Tax etc. amount (Copy of the paid latest property Tax / municipal tax /panchayat tax etc.)	
17.	Income Tax at stipulated rate be deducted from rent if applicable.	

Place.....

Signatures:

Date

Name (s):
Address





बैंक ऑफ महाराष्ट्र
Bank of Maharashtra

भारत सरकार का उद्यम

एक परिवार एक बैंक