

 बैंक ऑफ महाराष्ट्र Bank of Maharashtra भारत सरकार का उद्यम एक परिवार एक बैंक	अंचल कार्यालय Zonal Office टेलिफोन/ TELE e-mail	मुंबई उत्तर : Mumbai North :022- 26400039 : gad_msr@mahabank.co.in	 
	YASHOMANGAL, PLOT NO - 632, GANDHI NAGAR, BANDRA (E), MUMBAI 400051 Head Office: LOKMANGAL, 1501, SHIVAJINAGAR, PUNE-5		

AX65/Outsourcing/Prebid meeting-Q & A/2022-23/

Date – 16.03.2023

Minutes of Meeting of Prebid meeting held on 14.03.2023

The Prebid meeting of Outsourcing of Housekeeping/Cleaning Tender was held on 14.03.2023 at 11.00 am at Mumbai North zonal office, Bandra. Representatives of various Agencies participated in the Meeting.

Queries raised by the participating prospective bidders and Bank's response to the same are as under.

1. Q- Is there any Exemption in EMD and Tender fee

Reply: - Tender fee of Rs. 1000/- and EMD of Rs. 100000/- as mentioned in RFP have to be submitted.

2. Q- What is the criteria of Payment of Bonus

Reply: - Payment of Bonus will be in conformity to BOM guidelines.

3. Q-Whether VDA will be changed as per Central Government amendments in future

Reply: - VDA will be revised as and when Central Govt. guidelines amended.

4. Q- In other charges what materials Agency should provide

**Reply: - Cleaning instruments like Duster, cleaner, broom, mops, machinery, vacuum cleaners and other equipment's etc. will be provided by Agency at their cost. However, consumables/cleaning materials like floor and toilet cleaner (acid & phenyl etc.), hand wash will be borne by Bank of Maharashtra.
Uniform and ID card will be provided by Agency at their Cost.**

5. Q- What is the amount of Performance Security Deposit

Reply: - Performance security deposit in form of Demand Draft or Bank Guarantee equals to 10% of total yearly value. No waiver granted.

6. Q- What will be the Working hours of outsourced staff

Reply: - 8 hours per day, 6 days in a week and 26 days in a month. No Overtime to be paid.

7. Q- Is there any time limit fixed to work in the branch for outsourced staff

Reply: - In each Branch/office an outsourced staff can work not more than 3 consecutive years.

8. Q-How the payment will be made to Agency every month

Reply: - Centralized payment will be made through Mumbai North Zonal Office, after production of consolidated bill supported by authenticated attendance sheet by the respective branch.



9. Q- How TDS will be deducted

Reply: - Payment will be made after deduction of applicable TDS as per government guidelines.

10. Q- Is VAT applicable now

Reply: - No VAT applicable now. GST to be taken under consideration.

11. Q- How are Agency or Service Charge calculated


Reply: - As per bidder discretion.

12. Q- How many manpower expected in the Zone& any additional Manpower requirement in future.

Reply: - Although, RFP floated for 45 to 50 persons which requires in throughout Mumbai North Zone under Mumbai agglomeration area. In case of requirement of additional manpower, agency will have to provide the manpower on existing decided rate as per tender.

13. For any other query

Reply: - Refer RFP.


(Pradeep Mishra)
Zonal Manager
Bank of Maharashtra
Mumbai North Zone

