



**Inter-Departmental Communication**

Ref.No.- AX1/CSD/RSK /2019-20

23/05/2019

To

From

Chief Manager  
Marketing and Publicity Department  
Head Office Pune

Asstt.Gen Manager  
Corporate Services Dept.  
Head Office Pune

Dear Sir,

**Reg- Release of Advertisement in Marathi and English news papers.**

Our department proposes to float RFP to provide Cleaning, Housekeeping and Gardening services at Bank of Maharashtra Head Office, Lokmangal 1501 Shivaji Nagar Pune 411005 and at various locations with in Pune City. Please find attached herewith format of English advertisement. You are requested to translate the same in Marathi and release the advertisement in Marathi and English news papers at an earliest.

We are also forwarding soft copy of the same and request you to make arrangement for uploading the same on our Bank's website.

Please acknowledge.

Thanking you,

Yours faithfully,

Assistant General Manager,  
Corporate Services.



बैंक ऑफ महाराष्ट्र  
Bank of Maharashtra  
भारत सरकार का उद्यम  
एक परिवार एक बैंक

निगमित सेवाएं विभाग  
प्रधान कार्यालय, पुणे

RFP TO PROVIDE CLEANING,HOUSEKEEPING AND GARDENING SERVICES AT BANK OF MAHARASHTRA HEAD OFFICE LOKMANGAL 1501 SHIVAJINAGAR PUNE 411005 AND AT VARIOUS LOCATIONS WITHIN PUNE CITY.

RFP is invited in two bid system for Cleaning,Housekeeping and Gardening services at Bank of Maharashtra Head Office 1501 Shivajinagar Pune 411005 and at various locations within Pune City. The offer must be specific & strictly as per tender document. The details of tender are available at Bank's website [www.bankofmaharashtra.in](http://www.bankofmaharashtra.in).

The tenders will be received up to 31/05/2019 up to 3.00 P. M.

Pre bid meeting on-29/05/2019. At 3.30 P. M.

Tenders opening date-31/05/2019 at 4.00 P. M.

Interested parties may seek clarification if any, from.

Assistant General Manager  
Corporate Services,  
Bank of Maharashtra,  
1501, Shivajinagar, Pune-5.