

COMMERCIAL BID

From:

Date:

Name : _____

Address : _____

Tel No. / Mobile No. : _____

To
The Zonal Manager,
Bank of Maharashtra,
Thane Zonal Office,
Mahabank Bhavan,
B-37 Wagle Industrial Estate
Thane West 400604

Dear Sir,

**Re : OFFER TO GIVE ON LEASE /OWNERSHIP BASIS THE PREMISES FOR YOUR
_____ BRANCH.**

In response to your advertisement in _____ dated _____, I / We, offer to you on lease/ownership basis -the premises described herein below for your _____ Branch.

- a) **Full Address of the Premises offered** :
on Lease/Ownership :

Commercial Bid Details:

Premises on Rental Basis

Carpet area of the premises in sq.ft	Floor	Rate of rent per sq.ft.	Basic Rent	Service charges/Amenity charges if any	Rent per month

Premises on Ownership Basis

Carpet area of the premises in sq.ft	Floor	Rate per sq.ft.	Total compensation	Stamp duty & registration charges *

*Clarify sharing of the same.

(strike out whichever is not applicable]

With effect from _____ i.e. the date of handing over vacant possession after completion of the construction repairs, renovation, additions, payable within 5th working day of the calendar month for which it is due.

For services like A/c, the respective service rent will be payable from the date of service is available.

2. **Loan:**

I / We may be granted a loan of Rs. _____ (Rs. _____ only) that may be sanctioned as per the norms of the Bank. Repayment of loan will be done by adjusting the monthly rent as per the stipulations of the Bank. The estimate of cost of construction / renovation is Rs. _____. Further, I/We undertake to offer the land and building as security for the loan granted for the construction of the building.

3. **Validity of Offer:**

The above offer is valid for _____ days from the date of this letter. All other details are given in "Technical Bid".

(strike out whichever is not applicable)

Yours faithfully,

(signature of the owners)