

FORM FOR OFFER FOR BRANCH PREMISES

FINANCIAL / COMMERCIAL BID

To  
The Zonal Manager,  
Bank of Maharashtra,  
Chandigarh Zonal Office  
SCO 120-122, 1<sup>st</sup> Floor  
Above Godrej Interior,  
Sector 17 C, Chandigarh

Dear Sir,

Reg: Offer to let out / Lease my/our building / premises for the bank at: \_\_\_\_\_

In response to your advertisement dated **24.07.2024 in Business Standard in English and in Amar Ujala in Hindi**. We offer to your Bank, my/our premises at \_\_\_\_\_  
admeasuring \_\_\_\_\_ sq. ft. (preferable Carpet area 2000-2500 sq. ft.) for opening of your Branch as per the details / terms and conditions given below:

**(Note: Premises preferable on ground / first floor with an area of 2000-2500 sq.ft.)**

Sr. No.	Particulars		
1	Rent per sq. ft. per month on carpet area (for Basement & First floor rate should be 50% of Ground Floor)		
2	Interest free deposit		
3	Period of Lease		15/20 years
4	Renewal terms of the lease deed		_____ % increase in rent after every ___ years period
5	Lease deed execution and registration charges (to be borne equally by both parties)		<b>50:50</b>
6	Water tax to be borne by		<b>Landlord</b>
7	Corporation/property Tax to be borne by		<b>Landlord</b>
8	Amount of tax being paid		
9	GST amount, if applicable to be borne by		<b>Bank</b>
10	Any other tax levied / to be levied by Municipal and / or Govt. Authorities to be borne by		<b>Landlord</b>
11	Service charges / maintenance charges if any to be borne by (only in case of apartments / societies)		<b>Landlord</b>
12	Terms for bearing cost of repairs		Minor by Bank & Major by Landlord
13	Customer area to be provided with emulsion painting with putty as per bank's color choice		Yes / No Once in 3 years

Place:

Date:

Name(s):

Address:

**Signature/s**