

 <p>बैंक ऑफ महाराष्ट्र Bank of Maharashtra भारत सरकार का उद्यम एक परिवार एक बैंक</p> <p>प्रधान कार्यालय : 'लोकमंगल', 1501, शिवाजीनगर, पुणे - 411005. H. O.: 'Lokmangal', 1501, Shivajinagar, Pune - 411005.</p>	<p>Credit Monitoring Department</p> <p>dgmcrem@mahabank.co.in 020-25614248</p>	 <p>भारत की जनगणना CENSUS OF INDIA 2021 जनगणना से जन कल्याण</p> 
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Advertisement in Bank's Website : www.bankofmaharashtra.in

Empanelment for work in Loan Tracking Cell

It is decided to empanel retired officers of Bank of Maharashtra who are residing in Pune for working in the Loan Tracking Cell of the Bank, Bajirao Road, Pune.

Modalities for outsourcing the work of Loan Tracking Cell:

1. Functions / Services required:

Contacting borrowers / guarantors through tele-calling for recovery of overdues in Loan / Cash Credit (Stressed and NPA) accounts which are overdue owing to non-payment of interest / instalment on due dates both Retail and others and noting and maintaining record of response.

Tele callers will also be deployed to make constant follow up with the borrowers through social network like Facebook, what's app especially in education loan defaulters.

It is an initiative on the part of the Bank to take the support of our own retired officers for arresting and reduction of NPA burden of our beloved institution.

2. Criteria for selection for empanelment:

Retired officers of Bank of Maharashtra residing in Pune with maximum age of 64 years as on 31.03.2021. The selected Tele-caller can work up to maximum age of 65 years.

Preference will be given as under:

- Retired officers who have retired within previous two years.
- Retired officers who have worked in Recovery / Credit Monitoring Department of Head Office / Zonal Office / Branch.
- Retired officers who are conversant in Marathi, Hindi and English and other local languages.



3. Authority for selection of retired officers for empanelment:

From the applications received, the short-listed candidates will be called for an interaction with the Selection Panel headed by DGM at Pune without any TA/DA.

4. Incentive / Honorarium:

Honorarium of Rs.850/- per working day subject to maximum monthly honorarium of Rs.20000/-.

Out of the total working days tele-callers must be present for 75% of working days during the month except absenteeism due to exigencies beyond the control with the permission of In charge of the Loan Tracking Cell.

The retired officers will not sub-contract or assign the work / service to others.

5. Duty Hours:

10.30 a.m. to 5.30 p.m. with lunch break of 30 minutes.

6. Review of performance:

The performance of tele-callers will be reviewed on monthly basis.

7. Submission of Applications:

Interested retired officers should submit scanned copy of their application latest by 31.05.2021 to following email ids:

Cmcremon ho@mahabank.co.in;cmloantracking@mahabank.co.in under copy to dgmcrem@mahabank.co.in.

Vacancies will be filled in on the basis of first cum first served basis and Bank has reserved the right to close the selection process before the cutoff date of 31.05.2021 if number of applications will be sufficient to fill up the required vacancies.

8. For further details, interest retired officers may contact Smt.Nishita Singh, Chief Manager, Loan Tracking Cell,H.O. Pune on Mobile No.9370179487 and email address cmloantracking@mahabank.co.in.

(Alok S.Das)
Deputy General Manager
Credit Monitoring



Date: 06.05.2021

To,
Dy. General Manager
Credit Monitoring
Bank of Maharashtra, Head Office
Lokmangal, 1501, Shivaji Nagar,
Pune-411005

Annexure-1

Reg: Application for empanelment of Retired Officers for working in Loan Tracking Cell

In response to your advertisement in Website Advertisement Dated_____, I wish to apply for empanelment as Tele-caller for your Loan Tracking Cell, Pune. I furnish below my particulars as under :-

SL No.	Name	Particulars
1	P.F. No.	
2	Designation & Scale at the time of Retirement	
3	Last Posting at Bank of Maharashtra	
4	Date of Birth (DDMMYYYY)	
5	Date of Retirement	
6	Details of Experience of working in Recovery/Credit Monitoring Dept. of HO/ZO/Branch	
7	Conversant in Language	
	Marathi	Yes/No
	Hindi	Yes/No
	English	Yes/No
8	(a)Address for Communication	
	(b)E-mail ID.	
	©Mobile no.	
9	Whether Any disciplinary Action initiated/taken by Bank? (If YES, Please Specify the action taken by Bank)	

I have read the terms and conditions for empanelment as tele-caller and agree to abide by the same.

On my empanelment and getting assignment I am ready to provide services of tele-calling for your Loan Tracking Cell, Pune.

Yours faithfully,

Signature:
(Name:)

Date:
Place:



