

**BANK OF MAHARASHTRA**

**DELHI ZONE**



---

**Request for proposal  
FOR**

**Empanelment of Agencies for Supply  
and Installation of Security  
Equipments**

**i.e. Fire Alarm, Burglar Alarm System  
etc.**

**BANK OF MAHARASHTRA, DELHI ZONE  
NBCC Tower, Third Floor, 15 Bhikaji Cama Place**

**New Delhi-110066**

**DELHI, INDIA**

**Cost of Tender Document **Rs 1,000/-** (Non-refundable)**

	<p><b>बैंक ऑफ महाराष्ट्र</b> <b>Bank of Maharashtra</b> भारत सरकार का उद्यम <b>एक परिवार एक बैंक</b></p>	<p>अंचल कार्यालय - दिल्ली, एनबीसीसी टावर ,तीसरा तल,दिल्ली-66 <b>Zonal Office -Delhi, NBCC Tower, Third Floor, Delhi-66</b> टेलीफोन/TELE : 011 26164817 फ़ैक्स/Fax :011 26171554 ई-मेल/e-mail : <a href="mailto:sec_del@mahabank.co.in">sec_del@mahabank.co.in</a></p> <p>प्रधान कार्यालय: लोकमंगल, 1501, शिवाजीनगर, पुणे-5 <b>Head Office: LOKMANGAL,1501,SHIVAJINAGAR,PUNE-5</b></p>	 <p>एक कदम स्वच्छता की ओर 'स्वच्छता अभियान' की सफलता हेतु हम प्रतिबद्ध हैं</p>
--	--	---	--

Date:22.11.2019

**Empanelment of Agencies for Supply and Installation of Security Equipments**  
**BANK OF MAHARASHTRA, DELHI ZONE**

1. Bank of Maharashtra, Delhi Zonal Office, Delhi invites sealed offers in **two-bid system** from Private Agencies having their own Offices in **Delhi, NCR and Haryana** for providing services of AMC CCTV SYSTEM, BURGLAR ALARM SYSTEM AND FIRE ALARM SYSTEM and NEW SUPPLY OF BURGLAR ALARM SYSTEM AND FIRE ALARM SYSTEM in 75 branches under Delhi Zone including administrative offices. The empanelment of vendors will be for a period of 3 years subject to satisfactory performance by vendor on yearly basis. The decision in this regard will be the sole discretion of the bank to renew the contract. Vendors who are in a position to provide services in **Delhi & NCR and Haryana area** should apply.
2. Prospective service providers may download the tender document, technical bid / price bid format of RFP from the Bank's website [www.bankofmaharashtra.in](http://www.bankofmaharashtra.in). The cost of tender is **Rs.1,000/- ( Non-Refundable)** by way of Demand Draft / Pay Order favouring Bank of Maharashtra Zonal Office, payable at Delhi. The bids shall accompany the Pay Order / Demand Draft.

<b><u>Last date for submission of</u></b>	<b><u>:</u></b>	<b><u>16.12.2019 upto 03:00 PM</u></b>
<b><u>Opening of RFPs (TO)</u></b>	<b><u>:</u></b>	<b><u>18.12.2019 at 12:00 PM</u></b>
<b><u>Opening of Financial Bid</u></b>	<b><u>:</u></b>	<b><u>20.12.2019 at 12:00 PM</u></b>
<b><u>Cost of RFP</u></b>	<b><u>:</u></b>	<b><u>Rs.1,000.00</u></b>
3. No brokers/intermediaries shall be entertained. The Bank reserves the right to reject any / all applications without assigning any reason whatsoever. The required specifications are enclosed as **Annexure I to VI** of this letter.
4. In case prospective service providers are fulfilling the above specifications, they may submit their **Technical and Financial Bids (strictly in the format enclosed at Annexure I to VI)** in **two separate sealed envelopes** so as to reach us latest **on 16.12.2019 upto 03:00 PM**. The envelope should be marked as **TECHNICAL BID/FINANCIAL BID FOR AMC AND NEW SUPPLY OF ALARM SYSTEM AND FIRE ALARM SYSTEM, CCTV BANK OF MAHARSHATRA, DELHI ZONE** on its top and forwarded to the address **The Zonal Manager, Delhi Zone, Bank of Maharashtra, NBCC Tower, 3<sup>rd</sup> Floor, 15 Bhikjai Cama Place, New Delhi-110066.**
5. Offers from firms having their own offices as mentioned in Serial no.-01 above should only apply. All conditions and parameters will be evaluated with reference to the firms submitting the tenders. The Bank reserves the right to reject any / all applications without assigning any reason whatsoever and also to confirm authenticity of the facts submitted by the bidders.

**Dy. Zonal Manager**  
**Delhi Zone**

**EMPANELMENT OF FIRMS / SUPPLIERS FOR CCTV CAMERAS, BURGLAR AND FIRE ALARM SYSTEMS IN THE BRANCHES OF DELHI**

**TERMS & CONDITIONS**

**1. SCOPE OF WORK**

Providing maintenance services for existing CCTV, Burglar and Fire Alarm System in various branches under Delhi Zone located at **Delhi, NCR, Meerut, Ghaziabad, Rohtak, Rewari, Bahadurgarh, Faridabad and Sonapat.** The firm will also replace the item or install new item as per requirement and approval from competent authority. The number of branches may increase/decrease depending upon the satisfactory services of the Bank during the period of empanelment / contract i.e. **three years. The contract may be split.** The decision of the Bank in this regard will be final.

**2. TERMS OF EXECUTION OF WORK & LIQUIDATED DAMAGES**

The annual maintenance contract would commence from the 7th day of acceptance of the work order issued by the Bank. Any delay in completion of the work over the stipulated period will attract penalty of 0.5% of the contract value per week subject to maximum of 5% of the contract value.

Bank reserves its right to recover these amounts by any mode such as adjusting from any payments to be made by the Bank to the company. Liquidated damages will be calculated per week basis. Part of week will be treated as a week for this purpose. However, the Bank may condone the liquidity damages for delay of less than a week.

**3. ELIGIBILITY CRITERIA FOR SHORT-LISTING**

Sr No	Criteria	Documents required:
(a)	The firm should have experience of successfully undertaken similar works for RBI/ Public Sector and Commercial Banks.	Purchase order copies issued by the organizations since 01.04.2016 and a statement showing each year execution of contract and Certificate/letter stating about the performance of CCTV Cameras, DVR, Switches and Monitors , Security and Fire alarm systems supplied.
(b)	The firm must have average annual turnover (sales) of Rs.01.00 crores during the last three years, ending 31.03.2018, 31.03.2017 and 31.03.2016	Audited Profit & Loss Account and Balance Sheet for 31.03.2017, 31.03.2018 and 31.03.2019.
(c)	The Vendor must be in the business of electronic security equipment for last 5 years.	Manufacturer/Dealer/Distributor certificate.
(d)	The vendor must meet the technical specifications.	Refer Annexure-II
(e)	Sales Volume of electronic security equipment during the last financial year must not be less than Rs. 1.00 crores.	CA Certificate certifying sale of electronic security equipment of not less than Rs.1.00 crore
(f)	The Vendor should have service set up in Delhi	List of service set ups should be submitted.
(g)	Qualified Engineers / technicians with Degree/ Diploma in Engineering.	Minimum 10 qualified Engineers/ technicians should be available with the Company. Names and qualifications should be submitted.
(h)	ISO 9001 certification	Valid copy of certificate to be submitted.

**Note: Other eligibility criteria:**

1. The agency should not have been blacklisted by any PSU banks/ Govt. organizations.
2. If the service provider fails to deliver the services within the stipulated time schedule or the extended date communicated by the Bank, It will be a breach of contract.
3. On receipt of complaint / call by service provider from any branch of Delhi Zone, the service provider must send their representative within 24 hours of the complaint, else a penalty of Rs.100 per day on the bill would be applied.
4. Service providers shall be fully responsible for the manufactures warranty in respect of proper design, quality and workmanship of all equipments, accessories etc. of the AMC services provided.
5. The agency should have running successful contract of AMC at minimum **three nationalized banks / Govt. Sector**. Proof of the same is to be attached.
6. The agency should have to undertake the AMC of existing electronic security systems **on as and where basis**.
7. All personnel deployed for executing the services should be certified by police and the vendor shall submit the police verification report before commencement of work.
8. The Bank reserves its right to cancel the order in the event of delay in supply / AMC of services.

**4. LOCATIONS TO BE COVERED**

The Annual maintenance contract of the electronic security equipment is to cover **all the branches under Delhi Zone** and installations of new electronic security equipment at proposed new branches under the zone.

**5. TWO PART OFFER AND PRE BID MEETING**

The offer will be in two parts; **Technical Offer and Commercial Offer**. Both the parts must be submitted at the same time but **in separate sealed covers**, giving full particulars, addressed to the Bank of Maharashtra , and duly super-scribed on each envelope "**Technical Bid for Security and Fire Alarm Systems, CCTV Cameras, "** and "**Financial Bid for, Security and Fire alarm systems, CCTV Cameras "** on or before **16.12.2019 upto 03:00 PM**.

**A Pre Bid Meeting will be organized on 11.12.2019 at 03:00 PM for clarification of queries.**

**6. EARNEST MONEY DEPOSIT**

**Earnest Money Deposit of Rs.50,000.00 (Rupees Fifty Thousand only)**, in the form of a Demand Draft / Pay order issued by a scheduled commercial Bank **favouring Bank of Maharashtra Payable at Delhi** must be submitted along with the technical bid. This amount will be forfeited if the vendor withdraws his bid during the period of bid validity or refuses to accept purchase order or having accepted the purchase order, fails to carry out his obligations mentioned therein. **Bank Guarantee in lieu of Earnest Money Deposit will not be accepted.** No interest will be payable on the Earnest Money Deposit amount. The Earnest Money Deposit must be submitted along with technical offer. In the event of non-submission of the Earnest Money Deposit money of Rs.50, 000.00, the proposal will be rejected. The Earnest Money Deposit will be refunded to the offerer only after the completion of the bid process.

**7. VALIDITY PERIOD OF THE OFFER**

The offer should remain valid for a period of **one year** from the date of first work order.

## **8. TECHNICAL OFFER (TO)**

The technical offer (TO) should be completed in all respects and contain all information required in the document. It should not contain any price information. However, TO should confirm that all required particulars have been quoted in the Commercial Offer, without showing the actual amounts in the Technical Offer (TO). Any system supplied free along with the offer or at a cost must be indicated separately and specifically.

It is mandatory to submit the technical details in the prescribed Proforma (Annexure-II) duly filled in, along with the offer. In case of non-submission or partial submission of technical details, the Bank, at its discretion, may not evaluate the offer. The T.O. must be submitted in an organized and structured manner. No brochures/ leaflets etc. should be submitted in loose form.

The T.O. should comprise of the following:

- (i) Covering letter on the prescribed format (Annexure-I)
- (ii) Technical specifications complete with all the columns filled
- (iii) Unpriced version of Bill of Material/ Indicative Price Bid
- (iv) Annexure-IV duly filled in with photocopies of required certificates/documents/ proof / P&L & Balance sheets, Copies of order executed etc.
- (v) Documentation (Product brochures, leaflets, manuals, etc.)
- (v) Details of three reference sites.
- (vi) Earnest Money Deposit of Rs.50,000.00, in the form of a Demand Draft/Pay Order issued by a Scheduled Commercial Bank favoring Bank of Maharashtra, payable at **Delhi**.
- (vii) Vendors profile.
- (viii) Declaration

## **9. PRICE COMPOSITION**

The price quoted should be only in Indian Rupees and inclusive of following:

- (i) Cost of the equipment and other components.
- (ii) All taxes, duties and levies (except Octroi, which will be at actual)
- (iii) Transportation, freight and forwarding charges to respective sites.
- (iv) Insurance to cover the equipment from transit period till installation.
- (v) Prices, which are not quoted as above, will be rejected.
- (vi) GST as applicable will be exclusive of price quoted.

## **10. NO ERASURES OR ALTERATIONS**

Technical / Commercial details must be completely filled up. The corrections or alterations, if any, should be authenticated. In the case of the corrections / alteration are not properly authenticated, the offer will be rejected.

## **11. NO PRICE VARIATIONS**

The Commercial Offer shall be on a fixed price basis. No upward revision in the price would be considered on account of subsequent increases in Government taxes, customs duty, Excise Tax, Sales Tax, etc. However, if there is any reduction on account of Government levies / taxes, during the offer validity period, the same shall be passed on to the Bank.

## **12. PRICE FREEZING**

The price finalized shall remain valid for a period **of one year** from the date of such finalization with the option to the Bank to review the price if necessary.

## **13. OPENING OF OFFERS**

The technical bids will be opened on **18.12.2019 at 12:00 PM**. in the presence of the offerer / their authorized representatives. No separate intimation will be given in this regard to the Vendors for deputing their representatives.

#### **14. EVALUATION PROCESS**

Technical Offers will be evaluated on the basis of compliance with eligibility criteria, technical specification, other terms and conditions stipulated in the tender document. **Financial Offers of only those Vendors who qualify in the technical evaluation will be opened.**

#### **15. NO COMMITMENT TO ACCEPT LOWEST OR ANY TENDER**

The Bank shall be under no obligation to accept the lowest or any other offer received in response to this tender and shall be entitled to reject any or all offers without assigning any reasons whatsoever.

#### **16. SPLITTING OF ORDER**

The Bank reserves its right for splitting the quantity between two vendors.

The splitting of the order will be in 60:40 ratio, provided the L2 vendor agrees to match the prices quoted by L1 vendor and agrees for all the terms and conditions.

In case L2 vendor is not willing to match L1 price, Bank will call L3, L4 vendors etc., in that order to step into the shoes of L2 vendor. In the event of L3, L4 etc., vendor not matching the L1 price the entire quantity will be awarded to L1.

#### **17. RIGHT TO ALTER QUANTITIES**

The Bank will be free to either reduce or increase the quantity to be purchased on the same terms and conditions. The Bank reserves the right to alter quantities. The Bank also reserves the right to place further/repeat order on same terms and conditions within a period of 12 months.

#### **18. ORDER CANCELLATION**

If the vendor fails to deliver and / or install the equipment within the stipulated time schedule or the extended date communicated by the Bank, it will be a breach of contract.

The Bank reserves its right to cancel the order in the event of delay in delivery / installation / commissioning of equipment.

#### **19. PERFORMANCE BANK GUARANTEE**

Successful vendor(s) should produce a Performance Bank Guarantee for a period of three years from a Public Sector Bank equal to 10% of the total cost and the same may be renewable for further period as per requirements. During defect liability period (warranty period) vendor should attend to all repairs / defect / replacement of spare parts free of cost. Failure on the part of the vendor to attend the defects within a reasonable period, Bank on its own will get defects rectified through another agency at the risk and cost of vendor.

#### **20. GUARANTEES**

The equipment delivered to the Bank should be brand new, including all components. The vendor should also guarantee that all the equipment / components supplied by the vendor is licensed and legally obtained.

#### **21. AVAILABILITY OF SPARES**

Spares for the product offered should be available for at least 05 years.

#### **22. WARRANTY**

The offer must include comprehensive on-site warranty of **one-year from the date of installation and commissioning of the surveillance systems.**

Vendors shall be fully responsible for the manufacturer's warranty in respect of proper design, quality and workmanship of all equipment, accessories, etc. covered by the offer. Vendor must warrant all equipment, accessories, spare parts, etc. against any manufacturing defect during the warranty period. During the warranty period, vendor shall maintain the surveillance systems and repair / replace all the defective components at the installed site, at no additional charge to the Bank.

### **23. MAINTENANCE STANDARD EXPECTED DURING WARRANTY**

The vendor should ensure that the surveillance system reported Breakdown / malfunctioning on any working day is set right by on the same day and in no case later than the next working day. In case, equipment cannot be repaired within the stipulated period, the vendor should provide replacement of the same till the machine is returned duly repaired.

### **24. ANNUAL MAINTENANCE CONTRACT**

Should the Bank decide to do so, the vendor is expected to maintain the supplied surveillance equipment for at least Five years after the expiry of warranty period. **Comprehensive onsite maintenance charges, for the post warranty period, must be quoted in rupees per machine per year, in the Commercial Offer.** The vendor is expected to ensure same maintenance standards as during warranty period.

At the same time, the vendor is also expected to make available the spare parts for the systems for at least five years after the expiry of warranty period.

Thereafter, vendor will give at least twelve months' notice prior to discontinuation of support services. If any of the peripherals, component etc. are not available or difficult to procure or if the procurement is likely to be delayed, the replacement shall be carried out with equipment of equivalent capacity or higher capacity at no additional charges to the Bank, during the warranty period and AMC.

**25. No reimbursement of cost of any type on any account will be paid to persons or entities submitting their bid.**

### **26. EVALUATION PROCESS**

Offers (Tenders) will be evaluated in the following

#### **Stages: 26.1 Stage I**

Incomplete Offers, i.e., offers not accompanied by the mandatory documents as mentioned above, cost of RFP Forms and EMD shall be rejected.

#### **26.2 Stage II**

Offers will be evaluated against the stipulated minimum eligibility criteria based purely on valid proof documents submitted by the Service Provider as per **Annexure-IV**. Offers not complying with the eligibility criteria will be rejected. Scoring of marks will be based on Annual Turnover, Number of nationalized Bank, Training infrastructure, Training set up, Office in **Delhi, NCR and Haryana** ISO certification, and other pre-qualification criterion prescribed in the Terms and Conditions of the contract. **The firm/agency which has secured Seventy Five (75) out of One hundred (100) marks will be considered as technically qualified as per Annexure II.**

#### **26.3 Stage III**

Short-listing of supplier(s) based on satisfactory feedback from reference sites.

#### **26.4 Stage IV**

Opening the Price bids of the short-listed firm(s) as per Price bid format enclosed at **Annexure-III**. The financial bids of all the technically qualified firms/agencies/bidders will be opened for **financial evaluation**. The work will be awarded to the **L-1 agency**. In case the financial bid of more than one agency is same as L-1, then the work will be awarded to the agency which gets the maximum marks in Technical evaluation. The performance of the Service Provider and Supervision of the agency will be observed for 3 months and if found not up to the desired satisfaction, the bank will have the sole right to terminate contract and go for L2 (similarly L3, L4).

**27. NO COMMITMENT TO ACCEPT LOWEST OR ANY TENDER**

The Bank shall be under no obligation to accept the lowest or any other offer received in response to this tender and shall be entitled to reject any or all offers without assigning any reasons whatsoever.

**28. CLARIFICATIONS**

For any clarifications, contact our Office on the below mentioned address or telephone.

**Abhijeet Nath  
Manager – Security,  
Bank of Maharashtra, Zonal Office – Delhi,  
NBCC tower, 3<sup>rd</sup> Floor, 15, Bhikaji Cama Place, New Delhi-110066  
Phone-9472806550**

**32. PAYMENT TERMS**

The terms of payment are as under:

- (i) No advance payment against AMC work order.
- (ii) Payment of AMC will be made on Quarterly basis on conforming the Quarterly bill and serviceability of equipment maintained by the Zonal Office within 7 days of submission of bills to Zonal Office duly verified by the respective department.
- (iii) Payment for the equipment either replaced or newly installed will be made by respective branch/office as per work completion and after approval of competent authority within 7 days of submission of bill.

**33. Personnel deployed, must be issued with Identity Cards duly authenticated by the Executive/Officer of the company and the change in personnel deployed should be with prior permission of the Bank.**

**34. FORCE MAJEURE.**

If at any time during the period of the contract the performance in whole or in part by either party or any obligation under the contract shall be prevented or delayed by reasons of any war, hostilities, acts of god, Public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics etc. then, provided notice of the happening of the any such events is given by either party to the other within 15 days from the date of occurrence thereof, neither party shall by reason of such event be entitled to terminate their contract nor shall either party have any claim for damages against the other in respect of such non-performance or delay in performance. The whole or any part of the Party's obligations under the contract shall be resumed as soon as practicable after such event has come to an end or ceased to exist. If force majeure event continues beyond the period of three (3) months the parties shall hold consultation to resolve the problem satisfactorily.



(Letter to the Bank on the vendor's letterhead)

To  
**The Zonal Manager**  
**Delhi Zone**  
**Bank of Maharashtra**  
**NBCC Tower, 3<sup>rd</sup> Floor, 15 Bhikaji Cama Place**  
**New Delhi-110066**

Dear Sir,

Sub: **Your RFP for, Security and Fire Alarm Systems, CCTV cameras dated 22.11.2019**

With reference to the above RFP, having examined and understood the instructions, terms and conditions forming part of the RFP, we hereby enclose our offer for the supply of the equipment as detailed in your above referred RFP.

We confirm that we have not been disqualified by any PSU bank for supply of surveillance systems.

We further confirm that the offer is in conformity with the terms and conditions as mentioned in the RFP and all required information as per Annexure I, II, III, IV, V and VI.

We also confirm that the offer shall remain valid for Three year from the date of first purchase order.

We hereby undertake that **the equipment to be delivered to the Bank will be brand new including all peripherals and components and that the equipment and its parts are licensed and legally obtained.**

We hereby undertake to provide Performance Bank Guarantee equivalent to 10% of the value of the Invoice amount with a validity period of three years which may be renewable for a further period as per requirement.

OR

The Bank may retain 10 % of the contract amount to be released after three years renewable for a further period as per requirement.

We understand that the Bank is not bound to accept the offer either in part or in full and that the Bank has right to reject the offer in full or in part without assigning any reasons whatsoever.

We enclose Demand Draft/Pay Order for Rs. ----- favouring Bank of Maharashtra and payable at Delhi, towards Earnest Money Deposit, details of the same are as under:

- Demand Draft / Pay Order No. :
- Date of Demand Draft / Pay Order :
- Name of Issuing Bank :

Yours faithfully,

**Authorised Signatories**

(Name & Designation, seal of the firm)

Date:

**EMPANELMENT OF FIRMS / SUPPLIERS FOR CCTV CAMERAS, BURGLAR AND FIRE ALARM SYSTEMS IN THE BRANCHES OF DELHI ZONE**

**Technical Evaluation / Technical Offer**

The evaluation will be done on the following two parameters:

**1. Financial parameters: 25 Marks**

**2. Technical parameters: 75 Marks**

**Financial Parameters:**

Sr. No.	Parameters	Max. Marks	Marks		Self-Assessment Marks
i.	Average Annual Turnover (TO) during last 3 years – 2015-16 2016-17 & 2017-18.	5	Less than <b>Rs.1.00 crore</b>	0	
			Above Rs.1.00 crore ,1 mark for each crore above <b>Rs. 1.00 crore</b> , maximum 5 marks.	5	
ii.	Net worth (NW) of the Company as of 31.03.2019 as per audited Balance Sheet / CA certificate	5	NW less than <b>Rs.1.00 Crore</b>	0	
			NW above Rs. <b>1.00</b> crore but less than <b>Rs.5.00</b> crore.	2	
			NW of Rs. <b>5.00</b> crore & above	5	
iii.	Sales volume of the Surveillance systems for last financial year 2018-19.	5	Less than <b>Rs.1.00 crore</b>	0	
			Above <b>Rs.1.00</b> crore but less than <b>Rs.5.00</b> crore	2	
			More than <b>Rs 5.00</b> crore	5	
iv.	Work executed since 01.04.2015, (Give the order value, model and equipments in No's model wise)	5	Below 100 systems	0	
			Above 100 systems and less than 500 systems	2	
			More than 500 systems	5	
v.	Net Profit of the last Financial Year –2018-19 as per audited B/S	5	Below Rs. 10.00 Lacs	0	
			Above Rs.10.00 lacs but below Rs. 25.00 Lacs	2	
			Above Rs. 25.00 Lacs	5	
	Total (A)	<b>25</b>			

**Technical Parameters:**

Parameters	Max. Marks	Marks		Self-Assessment Marks
No. of years in surveillance systems	15	Minimum 3 years	5	
		Above 3 years, 1 marks for each additional year, maximum 15 marks.	15	
Location for support services	15	In Delhi	5	
		Noida, Meerut, Gurgaon, Rewari, Bahardurgarh 1 marks for each additional location maximum 15 marks.	15	
Reference site	15	Minimum 2 Sites	9	
		Above 2 sites ( <b>3 marks for additional site , maximum 15 marks</b> )	15	
Whether the Dealer/ Distributor/ Manufacturer is ISO 9001 certified for supplying surveillance systems	10	ISO Certified	10	
		Not Certified	0	
No. of qualified engineers on all India level	15	Minimum 10 qualified engineers	10	
		Above 10 qualified engineers ( <b>2 mark for additional 5 engineers</b> )	15	
Whether Company is manufacturer or distributor/dealer	5	Distributor/Dealer	3	
		Manufacturer	5	
Total (B)	<b>75</b>			
Grand Total (A+B)	100			

**Note:** In order to assist the process of evaluation, vendors are required to submit documentary evidences to support their claims of these parameters. **If the vendor does not provide any of these details no marks will be given to the vendor in evaluation process. Minimum qualifying marks is 75. The Performance of the surveillance systems will be evaluated by the Committee. For short listing vendors, the top 3 vendors who has scored highest marks will be taken into consideration. Though the vendor obtains the qualifying marks of 75, may not be short listed if the marks do not fall within the top 3 highest scoring marks.**

**EMPANELMENT OF FIRMS / SUPPLIERS FOR CCTV CAMERAS, SECURITY AND FIRE ALARM SYSTEMS IN THE  
BRANCHES OF DELHI ZONE**

**Financial Composition/ Commercial Offer**

**Burglar /Security Alarm System / New Installation (FY- 2019-20)**

Sr.No.	Items	Quantity	Rate per item	Amount
1	<b>4 Zone control Panel</b> Microprocessor Based Technology with inbuilt Auto-dialer Make: <b>Securico/ Techcicom or equivalent</b> ,ERTL Tested & ISO 9001:2008 Certified			
2.	<b>Composite Burglar and Fire Alarm panel</b> Microprocessor Based Technology with Inbuilt Auto Dialer Make: <b>Securico/ Techcicom or equivalent</b> ,ERTL Tested & ISO 9001:2008 Certified			
3	<b>Wired Panic Switch</b> Make: <b>Securico or Equivalent</b>			
4	<b>Wireless Panic Switch</b> Make: <b>Securico or Equivalent</b>			
5	<b>Receiver assembly</b> for remote Panic Switch Make- <b>Securico or Equivalent</b>			
6	<b>Auto-dialer</b> 30 line Make :Securico or Equivalent			
7.	<b>Magnetic Door Sensor</b> – 4 wires Heavy Duty Make :Securico or Equivalent			
8.	<b>High Density external Hooters</b> – Branded Make : IOTA			
9.	<b>Low Density Internal Hooters</b> – Branded Make :IOTA			
10.	<b>PIR Sensor</b> Make : DSC/Securico or Equivalent			
11.	<b>Battery 12 Volts 7 AH</b> – EXIDE make / Amaron or equivalent			
12.	<b>0.5mm 2 Core copper wire</b> ISI mark in PVC conduit pipe / casing patti – ISI mark			
13	<b>TOTAL Charges</b>			
14.	Other Taxes / Charges			
15.	Installation Charge for New Branches if any			
16.	AMC (Comprehensive) rates after 1 year warranty period			
17.	AMC (Comprehensive) rates of existing burglar Alarm			
18.	Cash Bag Alarm Device (with remote & Chargeable battery)			
19.	Buy back schemes for Alarm Panel (give separate quotes for each item)			

**Fire /Smoke Detection Alarm System / New Installation (FY- 2019-20)**

Sr.No	Items	Quantity	Rate per item	Amount
1	<b>AGNI make 2 Zone control Panel</b> Microprocessor Based Technology with inbuilt Auto-dialer Make: <b>AGNI/ Securico / Ravel or equivalents</b> ,ERTL Tested & ISO 9001:2008 Certified			
2	<b>AGNI make 4 Zone control Panel</b> Microprocessor Based Technology with inbuilt Auto-dialer Make: <b>AGNI/ Securico / Ravel or equivalents</b> ,ERTL Tested & ISO 9001:2008 Certified			
3	<b>Ionization / Optical type smoke detector</b> with imported mounting base <b>Make: Agni / Apollo / 65 series/system sensor/ GST</b>			
4	<b>Heat Sensor – Agni / Apollo/ System Sensor</b> Make :Agni/ Apollo / 65 Series/ System Sensor/ GST			
5	High Density heavy duty <b>branded Hooters</b> Make :Agni			
6	<b>Manual Call Points – (Break Glass Switch) Branded</b> Make : Agni			
7	<b>Response indicators – Branded</b> Make : Agni			
8	<b>Battery 12 Volts 7 AH – EXIDE make / Amaron or equivalent</b>			
9	2x1.5mm <b>Armoured Cable</b> ISI mark			
10	0.5mm <b>2 Core copper wire</b> ISI mark in PVC conduit pipe / casing patti – ISI mark			
11	<b>TOTAL Charges</b>			
12.	Other Taxes / Charges			
13.	Installation Charge for New Branches If any			
14.	AMC (Comprehensive) rates after 1 year warranty period			
15.	AMC (Comprehensive) rates of existing Fire Alarm of mixed makes			
16.	Buy back schemes for Fire Alarm Panel (give separate quotes for each item)			

**CCTV device with recording facility / New Installation (FY- 2019-20)**

<b>Sr.No.</b>	<b>Items</b>	<b>Quantity</b>	<b>Rate per item</b>	<b>Amount</b>
01	Buy back schemes for CCTV cameras (give separate quotes for each item)			
02.	AMC (Comprehensive) rates of existing CCTV system of mixed makes- 04 Channel CCTV/DVR System			
03.	AMC (Comprehensive) rates of existing CCTV system of mixed makes- 08 Channel CCTV/DVR System			
04	AMC (Comprehensive) rates of existing CCTV system of mixed makes- 16 Channel CCTV/DVR System			

**AUTHORISED SIGNATORY  
NAME OF THE AGENCY:**

**EMPANELMENT OF FIRMS / SUPPLIERS FOR CCTV CAMERAS, SECURITY AND FIRE ALARM SYSTEMS IN THE BRANCHES OF DELHI ZONE**

**Vendor's Profile**

1	Name of Organisation	
2	Address	
3	No. of Offices (own) in Delhi & their addresses	
4	Year of Establishment	
5	No. of years in business of Electronic Security Products	
6	Status of the firm (Whether Pvt.Ltd. Company / Public Ltd. Company / Partnership firm / Proprietorship firm)	
7	Name of Directors / Partners / Proprietor	i) ii) iii) iv) v)
8	Whether registered with the Registrar of Company / Registrar of firms. If so, mention number and date.	
9	Name and address of Bankers	i) ii)
10	Whether registered for Sales tax / Vat tax purposes. If so, mention number and date. Also furnish copies of sales tax clearance certificate.	
11	Whether an assessed for Income Tax. If so mention Permanent Account Number. Furnish copies of Income Tax clearance certificate.	
12	If the company / firm a manufacturer or Dealer / Distributor of CCTV product.	
13	If the company / firm is a Dealer / Distributor? a) Give the Name of manufacturer(s) and their country. b) If the manufacturer offices are located in India, give their address in India and telephone No. c) Enclose Certified True Copies of the current dealership Certificate given by the manufacturers.	
14	Warranty period.	
15	Give details of the after-sales service facility provided by your company / firm and / or the manufacturers.	
16	What are your fields of activities? Mention the field on preference basis in order of annual turnover.	i) ii) iii)
17	No. of years experience in installation and maintenance of Security electronic systems such as CCTV, Fire and Security Alarms, etc.	

18	If you are registered in the panel Banks and provided service and maintenance for more than two years.				
19	Name of Bank/s	Year of installation	Nature of work done	Value of order	Contact person & Tel. Nos. of Bank
a)					
b)					
c)					
d)					
e)					
20	Brand(s) of DVR offered				
21	Brand(s) of cameras offered				
22	Product Literature/Certifications enclosed		YES / NO		
23	Warranty Period (Free replacement / repair of all components / entire system)		YES / NO		
24	Whether prepared to undertake AMC for at least 5 years		YES / NO		
25	Whether prepared to give live demo at our office at our convenience?				
26	Any other details				

**Note: Wherever copies are required to be furnished these are to be certified copies preferably by concerned agencies or a Govt. Officer.**

**STAMP OF COMPANY  
AUTHORISED SIGNATORY.....  
NAME  
DESIGNATION**



**Reference Site Details**

<b>a) Name of the Company</b>	
Address of the Company	
Name, designation of contact person with telephone no. and E-mail ID	Name : Designation : Landline No.: Cell No. : E-mail ID :
Details of surveillance systems supplied in last one year (Ref.no, date of order and quantity with photo copy of orders)	

<b>b) Name of the Company</b>	
Address of the Company	
Name, designation of contact person with telephone no. and E-mail ID	Name : Designation : Landline No.: Cell No. : E-mail ID :
Details of surveillance systems supplied in last one year (Ref.no, date of order and quantity with photo copy of orders)	

<b>c) Name of the Company</b>	
Address of the Company	
Name, designation of contact person with telephone no. and E-mail ID	Name : Designation : Landline No.: Cell No. : E-mail ID :
Details of surveillance systems supplied in last one year (Ref.no, date of order and quantity with photo copy of orders)	

AUTHORISED SIGNATORY

**MANDATORY QUALITATIVE REQUIREMENT OF THE FIRM**

**(Proof of the same is to be enclosed in Technical bid)**

1. The firm / Agency should be in the field of installing and maintaining electronic security equipment for not less than **five years**.
2. The firm / Agency must have installed and maintained electronic security equipment in Nationalised banks during the last three years. (The certificate of efficiency and after sale service etc. from the banks where these equipment are installed must be submitted).
3. The firm / Agency should have their own office in Delhi & NCR. Technical team should be available locally for support i.e. within 2hrs of call. The company should have effective machinery for supervision to exercising better command and control over their field staff, service engineers and technicians. The staff, service engineers and technicians of the company should be technically qualified holding necessary technical degree / diploma / certificate in the equipment which they are dealing.
4. Agency/firm should be empanelled with Nationalized Banks and their products certified / tested by Department of Electronics, Government of India. The firm should be ISO 9001:2000 compliant.
5. The Agency/firm must be registered under Sales Tax & Central Excise Department, Provident Fund Act, ESI Act and Shops and Establishment Acts also. Copy of registration papers along with code number allotted to the agency / company should be furnished.
6. The Agency/firm should have annual turnover of Rs 1 cr. in Supply/Manufacturing/ installation of electronic security equipment. **Copy of balance sheet and profit and loss account should be submitted.**
7. The Agency/firm should have running contracts at least in **03 nationalized Banks** during the last three years.
8. The Agency/firm must have an effective infrastructure and adequate resources for training, Research & development.
9. The Agency/firm should have streamlined procedure for the verification of antecedents of their field staff, service engineers and technicians from the civil / police authorities.

**DECLARATION**

1. I / We have read the instructions appended to the Performa and I / We understand that if any false information is detected at a later date, any future contract made between ourselves and Bank of Maharashtra, on the basis of the information given by me / us can be treated as invalid by the Bank and I / We will be solely responsible for the consequences.
2. I / We agree that the decision of Bank of Maharashtra in selection of Vendors will be final and binding to me / us.
3. All the information furnished by me hereunder is correct to the best of my knowledge and belief.

4. I / We agree that I / We have no objection if enquiries are made about the work listed by me / us in the accompanying sheets.

5. I / We understand that the quantity of CCTV Cameras, DVR and Monitors and all electronic security equipment, is approximate only and it may decrease or increase from the requirement quoted.

**SIGNATURE:**

**NAME & DESIGNATION:**

**SEAL OF THE FIRM / COMPANY:**

**PLACE:**

**DATE:**