

	<p><b>बैंक ऑफ महाराष्ट्र</b> <b>Bank of Maharashtra</b> भारत सरकार का उद्यम <b>एक परिवार एक बैंक</b></p>	<p><b>निरीक्षण व लेखा परीक्षा विभाग</b> <b>Inspection &amp; Audit Department</b> प्रधान कार्यालय: लोकमंगल, 1501, शिवाजीनगर, पुणे-5 Head Office: LOKMANGAL, 1501, SHIVAJINAGAR, PUNE-5 टेलीफोन/TELE :020-25614383, 25614343 ई-मेल/e-mail : agminsp2@mahabank.co.in</p>	
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**FORMAT FOR APPLICATION FOR EMPANELMENT AS  
INFORMATION SYSTEMS AUDITOR  
[EOI Ref #BOM/ISA/EXT/01/2021]**

Sr	Item	Details	Documentary evidence required to be enclosed (Duly Authenticated)
1	Name of the Firm/Company/Organization		Copy of the Certificate of Incorporation along with copy of Latest Audited Balance Sheet.
2	Complete Postal Address		Identity & Address proof.
3	Office Telephone Numbers / Fax		
4	Mobile Numbers		
5	E-mail Address		
6	Constitution		
7	Date of Establishment		
8	PAN of the Firm/Company/Organization (Mandatory)		
9	GST Registration Number (Mandatory)		
10	Location of all offices / branches		List of all branches / offices with contact person, telephone numbers & address.
11	Name and Address of the Partners / Directors (If Partnership Firm / Pvt. Ltd. Co.)		
12	Name, Designation and Contact Details of the person, authorized to deal with the Bank		Letter of Authorization on Letter head of Firm/Company/Organization.
13	Carrying out Information Systems Audits since <year>		
14	Details of Information Systems Audits (including VA & PT) conducted in last 5 years	<Should include Name of Client, Information System/s Audited, List of Locations, Scope of IS Audit, Date of PO, Date of Project Commencement, Date of Successful completion of IS Audit Assignment; Name of person who can be referred to from Client's side with their name, designation, postal	<ul style="list-style-type: none"> <li>- Copies of the Purchase Orders</li> <li>- Experience certificates from the respective Clients.</li> </ul>

		address, contact phone, email ID etc.	
15	Details of Technical Manpower deployed for Information System Audits including Name of the Employee, Duration with Organization, Experience in Information Systems Audit & Details of qualifications including CISA.		CISA Certification proof.
16	Must be included in the latest panel of Information Systems Auditors maintained by CERT-in, as on date.		Proof of CERT-In Empanelment.
17	Specify largest Information system audit project handled in terms of scope along with project value.		Copy of this Purchase Order.
18	Whether Outsourcing Information System Audit work to External Information System Auditors / Experts: (Yes / No)		
19	Any other special type of audits conducted, if any		
20	Areas of specialization of the Firm		
21	Any other relevant Details		

I / We confirm that the information furnished above is true and correct and we have not been de-paneled / black listed by any organization in the past and we fulfill all the conditions of eligibility of empanelment with Bank of Maharashtra as Information System Auditors.

The authenticated proofs in support of each of the items listed in the eligibility criteria is also enclosed.

I / We confirm that we accept and will abide by all the terms & conditions contained in the EOI Ref # BOM/ISA/EXT/01/2021.

**Place:**

**Date:** <Seal of the Audit Firm/Company/Organization> **Authorized Signatory**