

**FORM FOR OFFER FOR BRANCH PREMISES**

**FINANCIAL/ COMMERCIAL BID**

To,  
The Zonal manager,  
Bank of Maharashtra,  
3<sup>rd</sup> Floor, Yashomangal,  
FC Road, Shivaginagar, Pune- 411005

Dear Sir,

Reg: Offer to let out/ Lease my Building/ premises for the Bank at: \_\_\_\_\_

In response to the advertisement dated \_\_\_\_\_ in the daily \_\_\_\_\_,  
I/ We offer to your Bank, my/our premises at \_\_\_\_\_  
admeasuring \_\_\_\_\_ Sq.Ft. (Carpet area) for opening of your Branch as per the details/ terms  
and conditions given below:

Sr. No.	Particulars	
1	Rent per sq.ft. per month on carpet area (for Basement & First floor rate should be 50% of Ground Floor)	
2	Interest Free deposit	
3	Period of Lease	15/ 20 years
4	Renewal terms of the lease deed	_____ % increase in rent after every 5 years period
5	Lease deed execution and registration charges (to be borne equally by both parties)	<b>50:50</b>
6	Water tax to be borne by	<b>Landlord</b>
7	Corporation/ property tax to be borne by	<b>Landlord</b>
8	Amount of tax being paid	
9	GST Amount, if applicable to be borne by	<b>Bank</b>
10	Any other tax levied/ leviable by Municipal and/ or Govt. Authorities to be borne by	<b>Landlord</b>
11	Service charges/ maintenance charges if any to be borne by (only in case of apartments/ societies)	<b>Landlord</b>
12	Terms for bearing cost of repairs	Minor by Bank & Major by Landlord
13	Customer area to be provided with emulsion painting with putty as per bank's colour choice	Yes/ No Once in 3 years

Place :  
Date :

Signature/s

Name (s):  
Address: