

CLIENT: BANK OF MAHARASHTRA

PROJECT: PROPOSED INTERIOR WORK AT FIRST

FLOOR, PIMPRI PREMISES.

PART I : <u>INTERIOR FURNISHING</u>

TECHNICAL BID / TERMS & CONDITIONS.



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INTERIOR FURNISHING OF BANK OF MAHARASHTRA, AT FIRST FLOOR, PIMPRI (TECHNICAL/CONDITIONS BID)

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## PART I A INTERIOR RENOVATION/FURNISHING WORKS

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## **NOTICE INVITING TENDERS**



- 1. Sealed Tenders are hereby invited on behalf of **BANK OF MAHARASHTRA** for the proposed interior furnishing works to be carried out at **AT FIRST FLOOR**, **PIMPRI**.
- 2. The work is to be completed within 45 DAYS from the date of issue of the work order.
- 3. The tender documents can be obtained from the Architects ,KETAN GADGIL STUDIO, 6 CHANDRAPRABHA APARTMENTS, PRABHAT ROAD, PUNE on payment of Rs.4,500/- per tender set.

OR

Can be downloaded from Bank's website under column Tenders & a DD favoring Architects **KETAN GADGIL** be enclosed along with tender towards cost of tender.

Each tender set comprises of the following:

- 3.a. Part I (Technical/Conditions Bid) Contents as per index sheet
- 3.b. Part II (Commercial Bid) Contents Interior Furnishing BOQ with drawings.

Tender documents shall be available from 14/06/2018 during office hours from 10.00 A. M. to 05.00 P. M. from Corporate Services Department, Lokmangal, Shivajinagar, Pune – 5.

Pre-bid meeting is arranged on 22<sup>nd</sup> June 2018 at 11.00 A.M. at Pimpri premises

5. 2 Sets of tender documents including the set of drawings & the price bid must be returned to **BANK OF MAHARASHTRA**, on or before the last date of submission 29/06/2018 before 4.00 P. M.

The sealed tenders will be opened at 4.30 P.M on 30th June 2018, interested bidders may attend tender opening process.

6. At the same time of submitting his tender, the tenderer shall deposit an earnest money deposit of 2% OF TENDER AMOUNT by Demand Draft / FDR issued in favour of BANK OF MAHARASHTRA. Payable at Pune. for proper execution of the contract. if invalid DD / Cheque found with tender, bank reserves the right to reject the said tender

Security deposit – 10% of final bill amount will be kept by and with bank without interest for 12 months from the date of final payment.

- 6.2 The earnest money deposit will not bear any interest. The earnest money deposit will be forfeited in the event of any evasion, refusal or delay on the part of the tenderer to sign and execute the contract on acceptance of his tender. The earnest money deposit, without any interest, will be returned to the tenderer whose tenders are not accepted. The earnest money deposit, bearing no interest, will be returned to the tenderer whose tender is accepted only after the satisfactory completion of the project.
- 7. The tender shall be submitted as per instructions with the name of the work super scribed on the envelopes written prominently and addressed to **BANK OF MAHARASHTRA.**, **PUNE**. The full name and postal address of the tenderer shall be written on the bottom left hand corner of the sealed cover. The sealed tenders shall be submitted at the address mentioned above.
- 7.1 The tenders shall be submitted in the following manner and shall contain details / documents as listed below:



- 7.1.1 **ENVELOPE 'A'**: One sealed envelope super scribed (in addition to the name of the work) 'Technical/Conditions Bid 'Containing the following:
  - a. A complete set of tender document (Part 1-Technical Bid) as issued, duly filled and signed by the tenderer.
  - b. Demand Draft towards the earnest money deposit in the name of 'BANK OF MAHARASHTRA, PUNE.' Payable at Pune.
  - c. Exceptions and / or deviations which tenderer may desire to stipulate be given with the Tech. Bid in a separate letter. (Tenderers are advised to submit the tenders based strictly on the conditions of contract and specifications contained in the tender documents and not to stipulate any deviations. Should it, however, become unavoidable, deviations may be stipulated). The Bank reserves the right to reject such deviations or evaluate the tender containing deviations having financial implications adding to the cost for such deviations / reject the tender as may be determined by the Bank.
- 7.1.2 ENVELOPE 'B': One sealed envelope super scribed (in addition to the name of the work) 'Commercial Bid' Containing the following:
  A complete set of the tender document (Part II A Commercial Bid & Part II B Detail Drawings Set) and listed drawings as issued, duly filled and signed by the tenderer.
- 7.2 Tender shall be signed wherever provided for as well as pages of tender documents shall be initialed & stamped at the lower right-hand corner by the tenderer. All corrections should be initialed in the Commercial Bid.

| 8.  | Acceptance of the tender will rest with the Bank who reserves the right to accept or reject any or all tenders in part or full without assigning any reason thereof. Any tender which does not fulfil any of the prescribed conditions would be liable to get rejected. The Bank is not bound to accept the lowest tender. |
|-----|--|
| 9.  | All the rates mentioned in the tender are inclusive of all duties / taxes / levies / transport charges / octroi / works contract tax (WCT) etc. and shall remain firm till completion of work, no escalation in price will be payable for what-so ever the reason may be.  |
| 10. | The rates quoted in the tender shall remain valid for a minimum period of <b>Six months</b> .  |
| 11. | This tender notice (including page no. from to ) shall form part of the contract.  |

For BANK OF MAHARASHTRA

Sd/-

Date: 14/06/2018



#### (Blanks must be filled in by the Tenderer)

To, The Assistant General Manager Corporate Service Cell Bank of Maharashtra, Lokmangal Pune

Respected Sir / Madam,

With reference to the tender invited by bank vide tender notice dated 14.06.2018 for the proposed interior renovation work at First Floor, Bank of Maharashtra, Pimpri.

I/We do hereby offer to execute the work under the contract at the respective item rate basis mentioned in the schedule of quantities.

I/We have examined and studied carefully the site of the proposed works, all the Drawings, Schedule of Quantities, Specifications and conditions of contract and I/We agree to comply whole of work within respective time limits mentioned in the tender, from the date of getting the intimation from you that our tender has been accepted and upon receiving the possession of the site.

I/We further undertake that on failure subject to the conditions of contract relating to extension of time, I/We shall pay damages to the 'Bank' the sum named in Appendix to the condition of the contractor/Supplier as Liquidated damages for the period during which the work shall remain incomplete.

I/We do agree to pay 10% of the total value of the work done as security deposit.

I/We do agree that my/our tender shall stand disqualified in the event of –

- a) Failure to submit the tender in specified time and date.
- b) Any page of this tender is found missing.
- c) Any page of this tender form is not signed by us in token of acceptance.
- d) The rates and/or amounts in the schedule of quantities are not filled in figures as well as in words in English and all erasures are not counter signed.

I/We have read the notes attached herewith and do agree to the same. Thanking you,

Yours truly,

Signature of the bidder with official seal/stamp of the firm. Name of the proprietor/partners of the firm – or

Name of the person having the Power of Attorney

(to sign the contract along with Power of Attorney)

Name of the Bank in which the bidder maintains the account.

#### **NOTES**



- 1. The owner reserves the right to reject the lowest or any tender without assigning any reason for the same.
- 2. The bidder whose tender has been accepted shall within Five days of the intimation of acceptance of tender, submit the stamp paper of required value to the Architect for entering into agreement Bidder's failure to comply with these conditions within the time, shall give right to the 'Bank' to revoke acceptance of the tender and forfeit his earnest money without any further notice to the bidder.
- 3. the decision of the 'Bank' will be given within 8 days from the date of receiving the tenders within which period the terms of the tender will be binding on the bidder. The earnest money will be returned to the unsuccessful bidder within a reasonably short period. If the bidder, after intimation to him, fails to collect his earnest money deposit within three years of date of intimation, the amount will be automatically forfeited.
- 4. No additions or alternations shall be made in the Drawings, the Specifications, Schedule of Quantities, the conditions of contract and the tender by the bidder and, if made, such tender is liable to b rejected. In case of the successful tender, any such additions and alterations made by the bidder will be treated as null and void. If the bidder wants to put any condition, he must mention them on a separate letter attached on the top of the tender form.
- 5. The validity of tender is 60 days from the date of opening.
- 6. The tender to be submitted, as two envelopes duly sealed and subscribed as –

#### **ENVELOPE NO.2**

It should contain following -

a) Complete set tender documents as sold duly filled in and signed by the bidder as prescribed in different clauses of the tender documents, in one sealed and super scribed envelope marked as ENVELOPE NO.2

#### **ENVELOPE NO.1**

It should contain following –

- a) Earnest Money Deposit (EMD) original receipt. D.D. only. cheque will not be considered.
- b) In case of partnership form, attested copy of partnership deed, should be attached. If contents of Envelope No.1 are found in order, then only Envelope No.2 will be opened.



| ARTICLES OF AGREEMENT made on the  |
|--|
|  |
| The Assistant General Manager, Corporate Services Department, Bank of Maharashtra, Head                |
| Office Pune, hereinafter referred to as "the 'Bank' (which term shall mean and include its             |
| successors in interest and permitted assignees) of the other part, WHEREAS the Drawings, and           |
| specifications and the priced schedule of quantities have been signed by or on behalf of the parties   |
| hereto and WHEREAS the contractor has agreed to execute upon and subject to the conditions set         |
| forth herein (herein after referred to as "the said conditions") the work shown upon "the said         |
| drawings" and described in "the said specifications" and "the said priced schedule of quantities"      |
| at rates mentioned in the priced schedule of quantities (herein after referred to as "contract rates") |
| and WHEREAS the contractor has deposited Rs  |
| (Rupees) as security deposit for the due performance of the  |
| agreement.   |

#### **NOW IT IS HEREBY AGREED AS FOLLOWS:**

- 1. In consideration of the payments to be made to the contractor as hereinafter provided he shall upon and subject to the said conditions execute and complete the works shown upon the said drawings and such further detailed drawings as may be furnished to him by the said designer and described in said specification and the said priced schedule of quantities.
- 2. The 'Bank' shall pay the contractor such sum as shall become payable hereunder at contract rates in the manner specified in the said conditions.
- 3. The within plans, agreement and documents above mentioned shall form the basis of this contract, which for the time being as mentioned in the conditions of contract in reference to all matters of dispute as to the material workmanship or account and as to the intended interpretation of clause of this agreement or any other documents attached hereto shall be final and binding on both parties and may be made a rule of court.
- 4. The said contract comprises the building/buildings/roads/drawings work mentioned hereinbefore and all subsidiary work connected therewith within the same site as may be ordered to be done from time to time by the said Architect or the 'Bank' even though such works may not be shown on the drawings or described in the said specifications of the priced schedule of quantities.
- 5. The 'Bank' reserves to himself the right of altering the drawings and nature of the work and of adding to or omitting any items of work or of having portions of the same carried out departmentally or otherwise and such alterations or variations shall be carried out without prejudice to this contract.
- 6. The said conditions shall be read and constructed as forming part of this agreement and the parties hereon will respectively abide by and submit themselves to the condition and stipulations and performs the agreement as their parts respectively.



- 7. All disputes arising out of or in any way connected with this agreement shall be deemed to have arisen in Pune and only the courts in Pune shall have jurisdiction to determine the same.
- 8. The term of "Architect" in the said conditions shall mean Ketan Gadgil Studio 6 chandraprabha, Prabhat road, Pune 411 004, or in the event of their death ceasing to be the Architect for the purpose of this contact, such other person as the 'Bank' shall nominate for that purpose, not being a person to whom the contractor shall object for reasons considered to be sufficient by an arbitrator appointed in accordance with the said conditions. Provided always that no person subsequently appointed to be the Architect under this contract shall be entitled to disregard or over rule any certificates or opinion or decision or approval or instruction given or expressed by or the Architect for time being.
- 9. The term "Consultants" refer Ketan Gadgil Studio, Pune or in the event of their ceasing to be the consultants for this project, such other person or persons as by the appointed by the Architect with approval of the 'Bank'.
- 10. The contract is based on item rate basis.
- 11. The time shall be considered as the essence of this contract and the contractor hereby agrees to commence the work soon after the site is handed over to him or from next day after the date of normal work order as provided for into the said conditions whichever is later and to complete the entire work within thirty days subject nevertheless to the provisions for extension of time.
- 12. All payments by the 'Bank' under this contract will be made only at PUNE as per the Architect's certificate AND the The Assistant General Manager, Corporate Services Department's certificate.

| The several parts of this contract have been read by us and fully understood by us | 5.         |
|--|------------|
| Witness our hand this Day of 2018.   |            |
| Signed by the said presence of   |            |
|  | 'Bank'     |
|  | Contractor |

The covered parts of this contract have been read by us and fully understood by us



## 3. Eligibility Criteria

The bidder should fulfill the following eligibility criteria. They are required to submit copies of documents to substantiate their qualifying criteria.

- 1) Bidder should have valid Registration of PAN, GST, ESI, PF and income Tax clearance certificate etc
- 2) The bidder should have average annual turnover of more than 90.00 lacs during the last three financial years i.e FY 2015-16, 2016-17 & 2017-18 (Valid CA certificate to be enclosed)
- 3) The bidder should be a profitable agency & should have shown the profits in each of last three financial years i.e FY 2015-16, 2016-17 & 2017-18 (Valid CA certificate to be enclosed)
- 4) The bidder should have successfully executed minimum single work of similar type, costing more than Rs.90.00 lacs, during last three years (Proof of the same should be submitted for having successfully completed the work)

OR

The bidder should have successfully executed minimum two works of similar type, costing more than Rs.45.00 lacs during last three years(Proof of the same should be submitted for having successfully completed the work)

5) The bidder should not have been blacklisted by any PSU Bank or enterprise /Private Bank/NBFC/Co-operative Bank/Govt department during last 05 years . A written undertaking has to be given by the bidder

#### 4. CONDITIONS OF CONTRACT

- 1. Tenderers shall sign wherever provided of. Tenders not so signed shall be rejected. The tenders shall be submitted in sealed covers in the office of **Bank of Maharashtra Corporate Cell ,Lokmangal Pune.** on or before 28/06/2018 by 4.00 p.m.
- 2. Tenders which do not contain the stipulated EMD or that do not fulfil any of the conditions mentioned herein, shall be rejected.
- 3. Fluctuations in the prices of any materials or equipment or labour etc. shall not be taken into account either for compensation for damage or for extras. The validity of the tender for acceptance shall be 60 days after submission of the tender. Validity of rates will be for a period of 6 months after the dated submission.



- 4. Watch and ward in respect of all plants and machinery, materials etc. at site for use in work shall be the contractor's responsibility.
- 5. The contractor shall have to make his own arrangements to house his labour and staff and for their services and at no cost use the Bank's premises to house his staff &labourers.
- 6. All instructions regarding the execution of work shall be received from the Architects/Bank only. Any other instruction issued directly to the contractor by anyone else shall not be binding on the Bank.
- 7. During execution of work the contractor must check his work with the drawings. In case of any discrepancy between the actual site conditions and that detailed in the drawings, the matter should be brought to the notice of the Architect/his representative before executing the work. The contractor shall be responsible for all the errors in this connection and will have to ratify all defects at his own cost, failing which the Bank reserve all right to get the same rectified at the risk and cost of the contractor.
- 8. The contractor entrusted with the work shall indemnify the Bank against theft, mishaps in construction and injury to workmen, damage to person's property etc. He shall make good the damage at his own expense.
- 9. TheBank, shall have the power to omit or cancel, add/or alter any item of work without assigning any reason whatsoever and no claim for compensation for damage will be entertained for such omissions, alterations, additions and cancellations other than taking in account the cost involved for such changes to be plus or minus, and the cost shall be arrived at by the Architects taking into consideration the market rates, site conditions, etc.
- 10. Time is the essence of the work. All the works shall have to be completed within 45 days from the date of issue of work order (Appendix -A). If the work is not completed within the aforesaid period the contractor shall pay the Bank and the Bank shall be entitled to deduct from the money due to the said contractor the sum of Rs.5,000/- per day of delay, subject to a maximum limit of 10% of the contract amount.
- 11. The contractor shall maintain satisfactory progress of work as well as maintain the desired standard of workmanship. He shall submit fortnightly progress reports to the Architect & Bank in the format approved by the Bank/Architect. If in the opinion of the Architect/Bank the progress is unsatisfactory and/or the workmanship is unsatisfactory, the Architects shall advise the Bank to take possession of the work in as and where condition with 7 days' notice to that effect. The Bank shall then complete the entire work and rectify all the defects at the contractors cost and consequences.
- 12. In case the Bank /Architects are not satisfied with the quality of materials used by



the contractors, they reserve the right to reject such materials/work and direct the contractor

to procure such supplies such agencies they deem fit.

- 13. It is agreed that if the works are delayed (1) by force major or (2) by reasons of any exceptionally inclement weather or (3) by reason of loss or any damage by extensive fire not caused by an act or a default on the part of the part of the contractor, by earthquake or civil commotion, strikes or lockouts affecting any of the trade employed upon the works then the Bank shall make fair and reasonable extension of time for completion of works Upon the happening of any such event, causing delay, the contractor shall immediately give notice thereof in writing to the Bank in all such eventualities agrees, without accepting any contractual obligations in this behalf, to assist the contractor to the utmost extent possible to meet the situation. If no such notice as mentioned above is given within 7 days of happening of such event, no consideration for extra time on account will be given. No claim for damage or compensation will be entertained on this account and the decision on Bank/Architects will be final and binding on all parties.
- 14. The contractor shall submit the bills for payments along with detailed statement showing the actual works carried out under different heads of items in the format specified by the Bank. Minimum value of the work for interim payment shall be Rs.10,00,000/- The bills for nonperishable materials on site may also be submitted and the payment by the Bank against the same shall be to the maximum extent of 75% of the value of these materials, solely at the discretion of the Bank. Bills submitted in any format other than that specified below by the Bank shall not be considered. The contractor will not be paid any interest on delayed payments.

#### **BILL FORMAT**

| Tender<br>Item<br>No. | Description of<br>Items (At<br>least 2 lines) | Units | Tender<br>Quantity | Executed Quantity | Rate | % Work<br>Done | Amount |
|-----------------------|---|-------|--------------------|-------------------|------|----------------|--------|
|                       |   |       |                    |                   |      |                |        |
|                       |   |       |                    |                   |      |                |        |

NOTE: ALL QUANTITIES IN THE BILL SHOULD BE IN CUMULATIVE.
ALL MEASUREMENTS SHOULD BE IN THE ORDER OF TENDER
SEOUENCE.

AND STRICTLY IN THE BELOW MENTIONED FORMAT ONLY.

## **MEASUREMENT FORMAT**

| Tender   | Description of Item | Nos | Lengt | Breadt | Height | Quantit | Remark |
|----------|---------------------|-----|-------|--------|--------|---------|--------|
| Item No. | & Location against  |     | h     | h/widt |        | y       | S      |
|          | each Measurement    |     |       | h      |        |         |        |
|          | taken               |     |       |        |        |         |        |
|          |                     |     |       |        |        |         |        |



- 15. The contractor shall clear the site of work as per the instruction of the Bank/ Architects. The site of works shall be cleared of all men, material etc. belonging to the contractor. The site shall be delivered in broom clean and neat condition immediately after the job is completed. In case of failure by the contractor, the Bank shall have the right to get the site cleared at the risk and cost of the contractor.
- 16. The contractor shall not without the written consent of the Bank / Architects assign the agreement or sublet any portion of works.
- 17. The quoted rates shall be all inclusive and cover the cost of all materials, freight, all types of taxes including GST, WCT, octroi, duties, royalties, erection, construction, testing of material samples brought for approval, setting up mock samples for approval, tools and tackles, plant and equipment, supervision, overheads, profit and any other expenditure incurred for completion of work as per drawings and specifications.
- 18. Wherever required, the Bank / Architects shall instruct the tenderer for supply of samples of items, erection of mock ups, as the case may be, and upon approval of the same, the items shall be fabricated and completed by the contractor (with or without modifications as the Architects shall instruct). The offer by the tenderer should be inclusive of the entire expense for the same.
- 19. The final bill from the contractor shall not be excepted under any circumstances without full & satisfactory completion of all the items of works. Any work found defective or wrongly carried out and / or as instructed by the Architects, should be rectified or replaced by the contractor at his own expense, prior to the submission of the final bill. It is to be expressly noted that no final bill will be held valid in the event of non-rectification of the defective or wrongly carried out items and completion date shall not be extended on this account under any circumstances. Defects liability period will be effective from the day of satisfactory & full completion of all items of works or as certified by the Architects.
- 20. In the event of work being executed on holidays and during or beyond the normal office working hours which might be required for the completion of the work within the stipulated time, utmost care to be taken not to disturb the normal working of the office, neighboring offices if such a situation exists. The contractor should take a prior permission of the Architects / Bank for the same.
- 1. While executing the work, considerable amount of shifting and re shifting of several furniture items is likely to be involved. It is also likely that some items may be required to be temporarily shifted elsewhere in the premises or on any other floors. The contractor is to do the same & no extra payment against these works shall be done for by the Bank.
- 2. The contractor shall visit the site & get acquainted with the site conditions, access to the site, local traffic regulations, local authority regulations, availability of materials, labour



tax structure etc. before submitting the tender and quote the rates accordingly. No extra charges/increase in rates shall be allowed on account of any of these or any other accounts.

- 3. The contractor shall have a qualified & competent supervisor on the site all the time.
- 4. The contractor and/or his authorized representative will attend all the meetings whenever called for and the decision taken in the meeting by Architects representative / owners representative / consultant will be final & binding on the contractor.
- 5. The contractor shall extend all necessary help to the agencies of associated works like A.C. works, fire detection works and works to be carried out by the Bank agencies, in such a manner that they can carry out their works smoothly and the whole finished work must appear absolutely integrated. Nothing extra shall be paid on this account what soever
- 6. All wood cutting, major planning, loose furniture items etc. shall be done by the contractors at their workshop and only assembling work shall be carried out at site.
- 7. The drawings should not be scaled & only written dimension are to be followed. Large scale details take precedence over small scale drawings. In case of any ambiguity, conflict of interpretation, generally the provisions giving more vigorous interpretation shall prevail and the Architects decisions / interpretation in this regard shall be final and binding on the contractor.
- 8. In case the local municipal authorities such as ward office raise objections in matters of water/electricity consumption, debris disposal etc. the contractors shall solve the matter at their end, without involving or putting financial liability on the Bank.
- 9. Contractor should make all his arrangements for temporary water & power supply at his own cost at site.
- 10. The contractor shall be bound to carry out extra items of works and wherever possible, the rate for extra item shall be derived from the rate already quoted, otherwise the rate shall be worked out at cost of material + wastage + labour + taxes + transportation + 20 % towards overheads, profit.
- 11. The rates shall be entered in figures as well as in words.
- 12. The payment shall be made in the following manner.
- i) Interest free advance, subject to a maximum of 20% of the contract amount against furnishing a Bank Guarantee for equivalent amount valid for the period of contract and drawn on any Nationalized Bank. The advance shall be recovered from running bills on a pro rata basis.
- ii) Maximum to the extent of 75% of the nonperishable materials cost brought to site subject to verification from purchase bills showing cost of materials which are to be enclosed with the running payments bills solely at the discretion of the Bank.



- i) Running Account bill (minimum value **Rs. 10,00,000/-**)
- iv) 5% retention money retained from the running bills shall be retained till the successful completion of the Defects liability period of **12months**. The contractor shall submit his running bills for payment concerning the work executed or materials delivered on the site to the Architect. This will be certified by the Architect for payment within 7 days from the date of submission of the bill.

The Architect will not certify any application for payment to any contractor if there is:

- a) Defective items of work still uncorrected.
- b) Any claims or liens filed against the contractor for failure to pay materials, labour on subcontract amount due or reasonable evidence that indicates probable filing of such claims.
- c) Damage to another contractor's work or material or both.
- d) A reasonable doubt that the contract cannot be completed successfully.
- e) Over payment to the contractor in any manner.
- 33. When the work is completed in all respects, the contractor shall intimate in advance & in writing to the Architect and the Bank to take the possession of the same. The work shall not be considered virtually complete until the Bank and the Architect have jointly inspected the work and certified in writing that this has been completed.
- 34. Unless otherwise instructed, the contractor shall insure the works and keep them insured comprehensively, against loss or damage by fire, riots and /or earthquake and flood at his cost @ 125 % of the contract value for a period up to 3 months after the completion of the project. The insurance must be placed with a company approved by the Bank in the joint names of the Bank and contractors for such amount and for any further sum if called to do so by the Bank. All the Bank supplied items forming a part of Erection contract shall basically constitute these further sums once they are handed over to the contractor from the Bank's stores. The contractor shall deposit the policy along with all amendments and the receipts for premium paid with the Bank within 10 days from the date of issue of work order unless otherwise instructed
- 1. All quantities mentioned in the BOQ are approximate and contractor will not claim any damages for increase/ decrease in profit on account of variation in the final BOQ.
- 2. All disputes of differences of any kind whatsoever which shall at time arise between the parties hereto touching or concerning the works or the execution or maintenance thereof this contract or the construction remaining operation or effect thereto or the rights or liabilities of the parties or arising out of or in relation thereof whether during or after determination for closure or breach of the contract (other than those in respect of which the decision of any person is by the contract expressed to be final and binding) shall after written notice by either party to the contract to the other of them and to the Appointing



Authority who shall be appointed for the purpose by the Bank be referred for adjudication to a sole Arbitrator to be appointed as herein after provided.

If the dispute is not redressed within 30 days from the date of reference by a party, the parties may appoint an Arbitrator om mutual consent and if a single Arbitrator cannot be appointed on mutual consent, then each party may appoint an Arbitrator who inturn may appoint a third and the dispute may be resolved by the Arbitrators appointed as per provisions of Arbitration and Conciliation Act. The Award of the Arbitration shall be final and binding on both the parties.

If the Arbitrator so appointed is unable or unwilling to act resigns to appointment on vacates his office due to any reasons whatsoever another sole Arbitrator shall be appointed as aforesaid.

The work under the contract shall, however, continue during the arbitrator proceedings and no payment due or payable to the contractor shall be within on account of such proceedings.

The Arbitrator shall be deemed to have entered on the reference on the date he issues notice to both the parties fixing the date of the first hearing.

The Arbitrator may from time to time, with the consent of the parties, enlarge the time for making and publishing the award.

The Arbitrator shall give a separate award in respect of each dispute or difference referred to him. The Arbitrator shall decide each dispute in accordance with the terms of the contract and give a reasoned award. The venue of arbitration shall be such a place as may be fixed by the Arbitrator in his sole discretion.

The fees, if any of the Arbitrator shall, if required to be paid before the award is made and published, be paid half by each parties. The costs of the reference and of the award including the fees, if any, of the Arbitrator who may direct to and by whom and in what manner, such costs or any part thereof shall be paid and may fix or settle the amount of costs to be paid.

The award of the Arbitration shall be final and binding on both the parties.

Subject to aforesaid the provisions of the Arbitration Act 1940 or any statutory modification or re-enactment thereof and the rules made there under, and for the time being in force, shall apply to the arbitration proceedings under this clause.

In all cases where the amount of the claim in dispute is Rs. 75,000/- (Rupees seventy-five thousand only/-) and above, the arbitrator shall give reasons for the award.

It is also a term of the contract that if contractor(s) do/does not make any demand for arbitration in respect of any claim(s) within 90 days of receiving intimation from the Bank/Architect that the bill after due verification is passed for payment of a lesser amount, or otherwise, the contractor's right under this agreement to refer to arbitration shall be deemed to have been forfeited and the Banks /Architect shall be relieved and discharge of their



liability under this agreement in respect of such claim(s). Further, it is agreed that for the purpose of this clause, such notice is deemed to have been received by the contractor(s) within 2 days of posting of the letter by the Bank/Architects or when delivered by hand immediately after receipt thereof by the contractor(s) whichever is earlier. Further, a letter signed by the officials of the Bank / Architect that letter was so posted to the contractor(s) shall be conclusive.

I / We hereby declare that I/We have read and understood the terms and conditions and that we shall abide by them if the work is awarded to us.

| Date: | Seal & Signature of Tenderer |
|-------|------------------------------|
|       |                              |

#### SPECIAL CONDITIONS OF THE CONTRACT

#### 1. ORDER OF PREFERENCE:



If any discrepancy in noticed between the clause under special conditions and general conditions of the contract. the special condition shall take precedence over the general conditions.

## 2. INSPECTION OF DRAWINGS:

Before fitting the tenders the contractor will have to check up all drawings and schedule of the quantities and will have to get immediate clarification from the bank of any point that he feels is vague or uncertain. No. claim for damage or compensation will entertained on this account.

#### 3. CONTRACTOR TO SITE:

Each tenderizer, before submitting his tender shall visit the site of the work so as to ascertain the physical site conditions prices availability and quality of materials according to the specifications before submitting the quotations. No excuse regarding non-available of compensation will entertained on this account.

4. Bank will supply water to the contractor for any purpose.

## 5. ELECTRICAL SUPPLY:

The 'Bank' will allow a tapping from connection already existing at the site. The contractor will have to fix his own meter and actual place of work. The charges of electric consumption including necessary amount for the connection will be borne by the contractor's case of non-availability of above electric supply the contractor shall make his own arrangement.

6 The whole of the work as described in the contract (including the schedule of quantities the specifications and all drawings pertain thereto) and as advised by the bank from time to time is to be carried out and completed in all its part s to the entire satisfactions and all carried out and completed in all its parts to the entire satisfactions of the 'Bank'/Engineer and the consultant. Any minor definitely refers to in this contract are to be included in this contract. Rates quoted in the schedule shall be inclusive of all frights taxes such as Octroi, sales tax, Surcharge, royalties etc. As well transportation so as to execute the contract as per the rules and regulations of a local bodies State Government and the Government of India any statuary increase in levies. Octroi, realities etc. by Government over the above considered at the time



of tendering would be opened a paid by the owner. The quoted rates shall be firm for the period of completion plus authorized extension plus three months. The rates quote in the tender should include all charges for.

- A) Labour maintenance fixing. arranging, cleaning, making good hauling etc.
- B) Plants double scaffolding, framework, English ladder ropes, nails spikes tools materials and workman like protection from weather temporary supports platform and the maintenance of the same.
- C) Covering for the walling and other works during inclement weather or strikes or whenever directed as necessary.
- D) All temporary canvas lights. Tarpaulin, barricades work sheds etc.
- E) All starts and steps any other requisite of the works.
- F) All such temporary weatherproof shade at such places and in such manner approved by the consultant for the storage and protection of the maternal against the effects of sun and rain.
- G) All such temporary fences, guards, approaches and the roads are may be necessary for the contract works and to safeguarding the public.
- H) No tools and plants shall be issued by the 'Bank' under the contract.
- I) The rates quoted by the tenderers in the schedule of probable will be deemed to be for the finished work.

#### 7. CONTRACT AGREEMENT

The contractor will have to enter into any agreement on a stamp paper of Rs. 500 in the triplicate of the contract bound in the tender. The cost of stamp paper will bear by the contractor.

8. SCHEDULE OF QUANTITIES NO CLAIM BECAUSE ACTUAL QUANTITIES DIFFER FROM PRELIMINARY STATEMENT.

A schedule of probable quantities in respect of each work and specification accompany these conditions. The schedule of probable quantities in liable to alterations by omission, deductions or additions at the discretion of the bank, the quantities of the various kind of work to be done, material to be furnished under this contract which have been estimated and are set forth in the proposal or agreement or all particulars and are only for the



purpose of comparing on a uniform basis the bids offered for the works under this contract. The contractor agrees that neither the 'Bank' nor the consultant nor any of the employees or agents thereof shall be held responsible if any of the estimated quantities shall be found to be not even approximately correct in the construction of the works and that he will not assert that the was any misunderstanding in regards to the character size and type of work to be done or the kind or amount of the materials to be furnish or work to be done. Further the contractor shall make no claim for anticipated profits for loss of profit or for damages because of a different between the quantities of the various kinds of the works to be done or materials actually delivered and the estimated quantities by 'Bank' or the consultant.

## 9. ACCESS OF INSPECTION;

The contractor is to provide a access at all times during the progress of works and the maintenance period means of access with laded gangways etc. and the same as directed for the inspection or measurement of the works by the consultant on his representative or bank.

## 10. DIMENSIONS:

Figured dimensions are in all cases to be followed and in no case should be scaled. Large-scale details take precedence over the small drawings. In case of discrepancy the contractor is to ask for explanation before proceedings with the work.

#### 11. PROGRAMME OF THE WORK AND PROGRESS REPORTS

The contractor should furnish along with his tender a pert chart based on the master pert chart enclosed with the tender. The master chart indicates the time factor within the success full contractor will be expected to complete the works as entrusted to him in its entirely the contractors are to supply details to fit into the master pert chart indicating their detailed operation of the construction and the dates of which the various materials will arrive at the site and be installed, based on time of completion as fifteen weeks. The contractor on starting the works shall within a month furnish to the bank a detailed program for carrying out the work stage by stage in the stipulated time. A graph chart of individual work shall be maintained showing the progress week by week. The contractor shall submit to Consultant/Bank a week progress report stating the number or skilled and unskilled labours employed on the works, working hours effected quantity of work done during the period.

## 12. OFFICERS STORES ON THE SITE

A) The contractor shall provide for necessary storage on the site in a specified area for all materials which is likely to deteriorate by the action of the sun, rain or other materials, cause due to exposure in such a manner that all such, materials, tools etc. shall be duly



protected from damage by weather or any other cause. All such stores shall be cleared away and the ground left in good and proper order on completion this contract unless otherwise expressly mentioned therein.

B) No area at the site will be allotted to the contractor for constructing his labour camp. However, depending on the availability a small area may be given to the contractor temporarily for the purpose of fabrication store and the site office. It will be noted that no skilled or unskilled laborer's shall remain at the site for the purpose of residing except security personal that may be requiring for watch and word.

## 14. FACILITIES TO SUB CONTRACTOR AND OTHER CONTRACTOR

- A) The contractor is to allow for general attendance upon sub contractors including the free use of plant and scaffolding and is to allow their operatives the use of latrines VC'S mess rooms shed and covered space for plant or storage of the materials etc.
- B) The contractor shall give full facilities and cooperation to others contractors employed by the 'Bank' and affording them reasonable opportunity for introduction and storage of their materials and the execution of theirs works and the property connecting and coordinating without dispute between the various contractors.

#### 15. TESTING OF WORKS AND MATERIALS AND PREPRATION OF SAMPLES

The contractor shall, if required by the Consultant/Bank, arrange to the test materials and/or portions of the works at his own cost in order to prove their materials and/or portions of the works at his own cost in order to prove their soundness and efficiency. If they any such test the work of portions of the work of the portions of the works are found in the opinion of the consultants/Bank to be defective or unsound the contractor shall put down the same at his costs.

## 16. NOTICES

The contractor shall give all notice and pay all fees and shall comply with all Acts and regulations for the successful completion of the contract works.

## 17. MEASUREMENT TO BE RECORDED BEFORE WORK IS COVERED UP.

The contractor shall take joint measurement with the Bank/consultants representative before covering up or otherwise placing beyond the reach of measurement any of items of work. should the contractor neglect to do so. the same shall be uncovered at the contractor's expenses or in default thereof, and no payment or allowance shall be such work of the material with which the same was executed.

#### 18. WORKS AT NIGHT



If the contractor is required to work at night in order to complete the work within the time schedule, the contractor shall provide and maintain at his own cost sufficient lights to enable the work to proceed satisfactorily without danger. Approaches to the site also shall be sufficiently lighted by the contractor. No extra payments will be made for the night work

#### 19. WORKS ON HOLIDAYS:

No works shall be done Sunday or holiday that may be notified by the 'Bank' without the specific sanction in writing of the 'Bank' of his representatives.

## 20. ACTIVE WHERE THERE IS NO SPECIFICATION

In case of any class of work over which there is no specification mentioned the same shall be carried out in accordance with the latest Indian standard specification subject to the approval of the Consultant/Bank.

## 21. REPORTING OF ACCIDENT TO LABOUR

The contractor shall be responsible for the safety of person employed by him on the works and shall report serious accident to any of them, however and wherever occurring on the works to the 'Bank'/Consultant who shall make every arrangement to render all possible assistance. This shall be without the prejudice to the responsibility of the contractor under the Insurance Clause of the General conditions.

#### 22. CLEARING THE SITE OF WORKS:

The contractor shall clear the site of works as per the instructions of the Consultant/Bank. The site of work shall be cleared of all men, materials, sheds etc. belonging to the contractor. The site shall be delivered in clean and neat conditions as required by the Consultant/Bank within a period of one week after the job is completed. In case of failure by the contractor the 'Bank' will have the right to get the site cleared at the risk and cost of the contractor to the satisfaction of the Consultant/Bank.

## 23. OCCUPATION OF PARTIALLY COMPLETED PORTION BY THE 'BANK'

The 'Bank' shall be entitled to and at liberty to occupy even the partially completed portion thereof by themselves or through their agents and servants if they so desire. Necessary extension of time for completing the work shall, however be granted to the contractor but he shall have no claim for any compensation whatsoever due to delay involved in completing the work.

## 24. TYPOGRAPHY OR CLEARICAL ERRORS

The bank's clarifications regarding partially omitted particulars or typographical or clerical errors shall be final and binding on the contractor.

## 25. INFORMATION TO BE SUPPLIED BY THE CONTRACTOR

The contractor shall be furnish the 'Bank' the following

A) Detailed industrial static regarding the labourers employed by him etc.



- B) The power of attorney, name and signature of this authorized representative who will be in charge of the execution of the work.
- C) A list of technically qualified persons employed by him for the execution of his work.
- D) The total quantities and quality of materials used for the work.

## 26. WAGES OF LABOUR EMPLOED BY THE CONTRACTOR

The contractor shall pay all labour employed by him at rates by him at the commencement of the contract with the previous written approval of the engineer. All wages shall be paid in full and without any deductions whatsoever at the approved rates and for the full time actually worked during the wages period. The engineer or such other officers may inspect the wages books master books and other labour records of the contractor. In the event of the report of the inspecting officers showing that the proper rates of wages are not being paid or that in any manner whatsoever the dealings between the contractor and his labour are not satisfactory the engineer shall pass such orders upon the report as he considers desirable and those orders shall final and binding upon the contractor.

## 27. EXTRA ITEM/DEVIATIONS:

The contractor shall not commence work in respect of any extra items deviations without obtaining prior approval of the 'Bank' in writing. The contractor shall then immediately submit the rate analysis for such time, with necessary data to support the rate quoted. The rate shall then be settled by the 'Bank' before incorporation the items in the interim bills. The pricing will be done as per the estimated requirement of materials and labour including their cost plus 20% to cater for the overheads and profits of the contractor. No interim bill shall contain any items for which the rates are not settled.

## 28. INSURANCE POLICIES

The contractor shall not commerce/any work site until all the insurance policies, as required under clause of the general conditions of the contract, have been submitted to the 'Bank'.

#### 29. <u>INDEBTEDNESS AND LIENS</u>:

The contractor agrees to furnish the 'Bank' from time to time during the progress of the work as requested, verified statements showing the contractor's total outstanding indebtedness in connection with the work covered by the contract. Before final payments made the 'Bank' may require the contractor to furnish the connection with the contract if during the progress of work. the contractor shall allow any indebtedness to acquire to subcontractors or other shall fail to pay or discharge same within five days after demand then the 'Bank' may withhold any money due to the contractor until such indebtedness is paid to apply the same towards the discharge thereof.



#### 30. INDEPENDENT CONTRACTOR

The contractor agrees to perform this contract as an independent contractor and not as a sub contractor agent or employee of the 'Bank'.

## 31. WORK PERFORMED AT THE CONTRACTORS RISKS

The contractor shall take all precautions necessary and shall be responsible for the safety of the work and shall maintain all lights, guards, signs temporary passages or other protection necessary for the purpose. All works shall be done at the contractor risks and if any damage shall result from fire or from other cause, the contractor shall promptly repair or replace such loss or damage free a from all expenses to the 'Bank'. The contractor shall be responsible for any loss or damage to material tools or other articles used to held for use in connection without damage to any work or property of the 'Bank' or others and without interference with the operation of the existing machinery or equipments if any.

## 32. MATERIALS SUPPLIED BY THE BANK

The 'Bank'/Bank reserves its right to supply, issues any/all the material used in the said work at the specified marker as decided by the Architect/Contractor. 'Bank' also reserves its right to change, alter the specifications of the material used in the specification. If 'Bank'/Architect decide to do so the subsequent rates of items using these changes material shall be calculated base on the declared formula for extra items. if the 'Bank' supplies any material, the contractor must satisfy themselves that the same conform to the specifications. If the contractors have any complaint about the said materials or the quality thereof, the contractors before using the said materials must communicate in writing all their objections to the contractors, before using the said materials. After communicating in all their objections to Consultant/Bank who will give their final decision & the same shall be binding on the contractor. Should the contractor fail to do so, they will deemed to have satisfied themselves as to the quality and the suitability of the said materials for being used in the contractor will be in the same position as if the contractors themselves had purchased the said materials. Refer the system of working when Bank issue the basic material used in the specifications i.e. Annexure 10. New system Note & Material Supplied by the 'Bank'.

#### 33. INSURANCE

The contractor shall provide adequate insurance cover at his cost for the 'Bank' supplied material issued to the contractor and stored at the site by him for use if the work. The above coverage also includes the materials stored by the owner at the site for issue to the contractor. The insurance cover shall mean insurance against causes including Act of God.



## PREAMBLE TO SPECIAL CONDITIONS OF THE CONTRACT General,

The tender drawings, designs and specifications are more indication of the nature and scope of the proposed work. The tenders as a specialized contractor in the specific field is at liberty to modify them for the purpose of obtaining greater efficiency. economic and safe for the proposed installation and submit his/their own drawings designs, specifications and schedule of quantities and rates as he/they may consider proper, independently.

The drawings, design and specifications accepted by the tenderizers or submitted by him/them together with the tender shall constitute part of the contract document. The tenderizers must obtain for himself on his own responsibility and at his own expenses all information which may be necessary for the purpose of filing this tender and for entering into a contract for the execution of the same and must examine with all local conditions and all the bye laws, rules and regulations of the various authorities and matters pertaining thereto.

This is intended to be a performance-based contract whereby the contractor will be liable to execute the work on the basis of the paints and design offered to him and the plans or designs hereby given and acceptance by him. The contractor will have to guarantee for and proper performance of the work agreed to be so erected and installed by him. The contractor shall be paid his bills from time to time or an 'on Account' basis and the payments so made shall be adjusted against the money becoming due and payable to him at the agreed at the conclusion of the contract if the work erected and installed under the contract if found to be giving the due and proper performance.

#### APPENDUM TO SPECIAL CONDITIONS OF THE CONTRACT

- 1. Please note that prices shall be firm for the duration of the contract plus all authorized extensions of the time plus three months period after completion of work. All rates will be treated as including all taxes. Octrio duties levies excise including turnover tax sales tax surcharge on S T etc.
- 2. The contractor is to furnish the interior work so as to serve as guidelines for working out the rate analysis for extra/deviated terms. These basis rates will be all inclusive to be rejected.



- 3. The contractor is to quote for all the sections of the bill of quantities are approximate. They are likely to vary. Any variation in quantities will be binding on the contractor.
- 4. Variations in quantities. The quantities mentioned in the bill of quantities are approximate. They are likely to vary. Any variation in quantities will be binding on the contractor.
- 5. Bank reserves the right to divide and distribute the work section wise, item wise and floor wise.
- 6. Submission of samples the samples of all the materials, polishes stipple paint etc. shall be submitted to Bank/Consultants in large size stipple pant panel for their approval before commencement of work. If samples are not produced to the satisfaction of Architect the contractor is likely to be asked to approach other sub-contractor of repute and proven ability to prepare the sample of required workmanship This decision, in that case shall be binding on the contractor.
- 7. Bank/Architects reserve the right to ask the contractor to prepare mockup of any for their before proceeding with the work
- 8. In case of non-availability of any material mentioned in the list of approved material mentioned in the list of approved and manufactures the contractor shall intimate the Bank/Consultant in writing enclosing the details specification and samples of the material suggested by him before proceeding with the work that material. Such alternative material shall be used only after Consultant's/Bank's written approval.



## **FORM OF AGREEMENT**

| THIS AGREEMENT made this day of , 2018between  |
|--|
| (here in after called "the Bank") of the one part and whose registered office is situated atand  |
| here in after called ("the contractor") of the other part and whose registered office is situated at   |
| WHERE AS the Bank is desirous of   |
| (hereafter called "the work") at   |
|  |
| and has caused Drawings and Schedule of Quantities and Rates showing and describing the work to be prepared by or under the direction of M/s.Ketan Gadgil studio Architects, 6 Chandraprabha Apartments, Prabhat Road, Pune.   |
| AND WHEREAS the contractor has supplied the Bank with a fully priced copy of the said Schedule of Quantities and Rates (which copy is hereinafter referred to as "the Bill of Quantities") AND WHERE AS the said Drawings (hereinafter referred to as "the Contract Drawing") and the Bill of Quantity (BOQ) have been signed by or on behalf of the parties hereto: AND WHERE AS the Contractor has deposited the sum of Rupees |
| <u> </u>   |
|  |
| with the Bank for due performance of this Agreement.   |

## **NOW IT IS HEREBY AGREED AS FOLLOWS:**

- 1. For the consideration herein after mentioned the Contractor will upon and subject to the Conditions annexed carry out and complete the work shown upon the contract Drawings and described by or referred by or referred to in the BOQ and in the said conditions.
- 2. The Bank will pay the Contractor the sum of Rupees



(here under referred to as "the Contract value" or such other sum as shall become payable here

under at the times and in the manner specified in the said Conditions.

- 3. The term "the Architect" in the said conditions shall mean the said M/s. **KETAN GADGIL STUDIO** or in the event of his death or ceasing to be Architect for the purpose of this Contract such person as the Bank shall nominated for that purpose, not being a person, not being a person to whom the contractor shall object for reasons considered to be sufficient by an arbitrator appointed in accordance with said conditions. Provided always that no persons subsequently appointed to be the Architect under this contract shall be entitled to disregard or overrule any certificate or opinion or decision or approval or instruction given or expressed by the Architect for the time being.
  - 1. The said condition and appendix thereto shall be constructed as forming part of this Agreement, and the parties hereto shall respectively abide by, submit themselves to the Conditions and perform the agreements on their parts respectively in such Conditions contained.

AS WITNESS the hands of the said parties.

Signed by the said in the presence of

Witness

Name:

Address:

CONTRACTOR in the presence of

Witness

Name:

1. ANNEXURE N PRE CONTRACT INTEGRITY PACT

General:



| This pre-bid pre-contract Agreement (hereinafter called the Integrity Pact) is made on | day      |
|--|----------|
| of month of 2016, between on one hand, Bank of Maharashtra through au                  | thorized |
| official Shri, Assistant General Manager, Co   | orporate |
| Services Department, Bank of Maharashtra (hereinafter called the "CLIENT", which exp   | pression |
| shall mean and include unless the context otherwise required, his successors in off    | fice and |
| assigns) of the First Part and M/s represented by                                      | y Shri.  |
| Proprietor (herein called the "BIDDER" which expression shall m                        | ean and  |
| include unless the context otherwise requires his successors and permitted assigns     | ) of the |
| Second Part.   |          |

WHEREAS the CLIENT proposes to procure (Name of the Stores/Equipment's/Item) and the BIDDER is willing to offer/has offered the stores and

WHEREAS the BIDDER is a private company/public company/Government undertaking/partnership/registered export agency/LLP, constituted in accordance with the relevant law in the matter and the BUYER is a Information Technology Department of Bank of Maharashtra

#### NOW, THEREFORE,

To avoid all forms of corruption by following a system that is fair transparent and free from any influence/ prejudiced dealings prior to, during and subsequent to the currency of the contract to be entered into with a view to:-

Enabling the CLIENT to obtain the desired said Equipment/product/services at a competitive price in conformity with the defined specifications by avoiding the high cost and the distortionary impact of corruption on public procurement, and

Enabling BIDDER to abstain from bribing or indulging in any corrupt practice in order to secure the contract by providing assurance to them that their competitors will also abstain from bribing and other corrupt practices and the CLIENT will commit to prevent corruption, in any form by its officials by following transparent procedures.

The parties hereto herby agree to enter into this Integrity Pact and agree as follows:

## **Commitments of the CLIENT:**

- 1.1. The CLIENT undertakes that no officials of the CLIENT, connected directly or indirectly with contract will demand, take a promise for or accept directly or through intermediaries any bribe, consideration gift reward favor or any material or immaterial benefit or any other advantage from the Bidders either for themselves or for any person, organization or third party related to the contract in exchange for an advantage in the bidding process, bid evaluation contracting or implementation process related to the contract.
- 1.2. The CLIENT will, during the pre-contract stage, treat all BIDDERs alike, and will provide to all BIDDERs the same information and will not provide any such information to any particular BIDDER which could afford an advantage that particular BIDDER in comparison to other BIDDERs.
- 1.3. All the officials of the CLIENT will report to the appropriate Government office any attempted or completed breaches of the above commitments as well as any substantial suspicion of such a breach.
- 2. In case any such preceding misconduct on the part of such official(s) is reported by the BIDDER to the CLIENT with full and verifiable facts and the same is prima facie found to be correct by the BUYER, necessary disciplinary proceedings or any other action as deemed fit,



including criminal proceedings may be initiated by the BUYER and such a person shall be debarred from further dealings related to the contract process. In such a case while an enquiry is being conducted by the CLIENT the proceedings under the contract would not be stalled.

#### **COMMITMENTS of BIDDERs**

- 3. The BIDDER commits itself to take all measures necessary to prevent corrupt practices, unfair means and illegal activities during any stage of its bid or during any pre-contract or post contract stage in order to secure the contract or in furtherance to secure it and in particular commit itself to the following:-
  - 3.1. The BIDDER will not offer, directly or through intermediaries, any bribe gift consideration reward favor, any material or immaterial benefit or other advantage, commission fees, brokerage or inducement to any official of the CLIENT, connected directly or indirectly with bidding process, or to any person organization or third party related to the contract in exchange for any advantages in the bidding, evaluation contracting and implementation of the contract.
  - 3.2. The BIDDER further undertakes that it has not given, offered or promised to give, directly or indirectly any bribe, gift, consideration, reward, favor, any material benefit or other advantage commission fees brokerage or inducement to any officials of the BUYER or otherwise in procuring the Contract or forbearing to do or having done any act in relation to the obtaining or execution of the contract or any other contract with the Government for showing or forbearing to show favor or disfavor to any person in relation to the contract or any other contract with Government.
  - 3.3. BIDDERs shall disclose the name and address of agents and representatives and Indian BIDDERs shall disclose their foreign principals or associates.
  - 3.4. BIDDERs shall disclose the payments to be made by them to agents/brokers or any other intermediary, In connection with bid/contract.
  - 3.5. The BIDDER further confirms and declares to the CLIENT that the BIDDER is the original manufacturer/integrator and not engaged any individual or firm or company whether Indian or foreign to intercede, facilitate or in any way to recommend to the BUYER or any of its functionaries whether officially or unofficially to the award of the contract to the BIDDER, nor has any amount been paid, promised or intended to be paid to any such individual firm or company in respect of any such intercession facilitation or recommendation.
  - 3.6. The BIDDER, either while presenting the bid or during pre-contract negotiations or before signing the contract shall disclose any payments he has made is committed to or intends to make to officials of the CLIENT or their family members, agents, brokers or any other intermediaries in connection with the contract and the details of services agreed upon for such payments.
  - 3.7. The BIDDER will not collude with other parties interested in the contract impair the transparency fairness and progress of the bidding process, bid evaluation contracting and implementation of the contract.
  - 3.8. The BIDDER will not accept any advantage in exchange for any corrupt practice unfair means and illegal activities.
  - 3.9. The BIDDER shall not use improperly, for purposes of competition or personal gain, or pass on to others any information provided by the BUYER as part of business relationship, regarding plans, technical proposals and business details including information contained in any electronic data carrier. The BIDDER also undertakes to exercise due and adequate care lest any such information is divulged.
  - 3.10. The BIDDER commits to refrain from giving any complaint directly or through any other manner without supporting it with full and verifiable facts.
  - 3.11. The BIDDER shall not instigate or cause to instigate any third person to commit any of the actions mentioned above.



3.12. If the BIDDER or any employee of the BIDDER or any person acting on behalf of the BIDDER either directly or indirectly, is a relative of any of the officers of the CLIENT, or alternatively, if any relative of an officer of the CLIENT has financial interest/stake in the BIDDER's firm, the same shall be disclosed by the BIDDER at the time of filing of tender.

The term 'relative; for this purpose would be as defined in Section 6 of the Companies Act 1956

3.13. The BIDDER shall not lend to or borrow any money from or enter into any monetary dealings or transactions, directly or indirectly, with any employee of the CLIENT.

## 4. Previous Transgression

- 4.1. The BIDDER declares that no previous transgression occurred in the last three years immediately before signing of this Integrity Pact, with any other company in any country in respect of any corrupt practices envisaged hereunder or with any Public Sector Enterprise in India or any Government Department in India that could justify BIDDER's exclusion from the tender process.
- 4.2. The BIDDER agrees that if it makes incorrect statement on this subject, BIDDER can be disqualified from the tender process or the contract, if already awarded, can be terminated for such reason.

## 5. Earnest Money (Security Deposit)

- 5.1. While submitting commercial bid, the BIDDER shall deposit an amount \_\_\_\_\_ (to be specified in RFP) as Earnest Money Deposit/ Security Deposit, with the CLIENT through any of the following instruments:
  - 5.1.1. Bank Draft or Pay Order in Favor of **Bank of Maharashtra**
  - 5.1.2. A Confirmed guarantee by an Indian Nationalized Bank, promising payment of the guaranteed sum to the CLIENT on demand within three working days without any demure whatsoever and without seeking any reason whatsoever. The demand for payment by the BUYER shall be treated as conclusive proof of payment.
  - 5.1.3. Any other mode or through any other instrument (to be specified in the RFP)
- 5.2. The Earnest Money/Security Deposit shall be valid up to a period of five years or the complete conclusion of the contractual obligations to the complete satisfaction of both the BIDDER and the CLIENT, including warranty period, whichever is later.
- 5.3. In case of the successful BIDDER a clause would also be incorporated in the Article pertaining to Performance Bond in the Purchase Contract that the provisions of Sanctions for Violation shall be applicable for forfeiture of performance Bond in case of decision by the BUYER to forfeit the same without assigning any reason for imposing sanction for violation of this Pact.
- 5.4. No interest shall be payable by the CLIENT to the BIDDER in Earnest Money/Security Deposit for the period of its currency.

#### 6. Sanctions for Violations:

6.1. Any breach of the aforesaid provisions by the BIDDER or any one employed by its or action on its behalf (Whether with or without the knowledge of the BIDDER) shall entitled the CLIENT to take all or any one of the following actions, wherever required:-



- 6.1.1. To immediately call of the pre contract negotiations without assigning any reason or giving any compensation to the BIDDER. However, the proceedings with the other BIDDER(s) would continue.
- 6.1.2. The Earnest Money Deposit (in pre-contract stage) and /or Security Deposit / Performance Bond (after the contract is signed) shall stand forfeited either fully or partially, as decided by the CLIENT and the CLIENT shall not be required to assigning any reason therefore.
- 6.1.3. To immediately cancel the contract, if already signed, without giving any compensation to the BIDDER.
- 6.1.4. To recover all sums already paid by the CLIENT, and in case of an Indian BIDDER with interest thereon at 2% higher than the prevailing Prime Lending Rate of State Bank of India, while in case of a BIDDER from country other than India with interest thereon at 2% higher than the LIBOR. If any outstanding payment is due to the BIDDER from the Buyer in connection with any other contract for any other project such outstanding payment could also be utilized to recover the aforesaid sum and interest.
- 6.1.5. To encash the advance bank guarantee and performance bond/warranty bond, if furnished by the BIDDER, in order to recover the payments, already made by the BUYER, along with interest.
- 6.1.6. To cancel all or any other Contracts with the Bidder. The Bidder shall be liable to pay compensation for any loss or damage to the CLIENT resulting from such cancellation/rescission and the CLIENT shall be entitled to deduct the amount so payable from the money(s) due to the Bidder.
- 6.1.7. To debar the BIDDER from participating in future bidding processes of the Bank for a minimum period of five years, which may be further extended at the discretion of the CLIENT.
- 6.1.8. To recover all sums paid in violation of this Pact by Bidder(s) to any middleman or agent or broker with a view to securing the contract.
- 6.1.9. In cases where irrevocable letter of credit have been received in respect of any contract signed by the CLIENT with the BIDDER, the same shall not be opened
- 6.1.10. Forfeiture of Performance Bond in case of a decision by the CLIENT to forfeit the same without assigning any reason for imposing sanctions for violation of this Pact.

## 7. Fail Clause:

7.1. The Bidder undertakes that it has not supplied / is not supplying similar products/systems or subsystems/ services at a price lower than that offered in the present bid in respect of any other Ministry/department of the Government of India or PSU and if it is found at any stage that similar products/systems or sub systems was supplied by the Bidder to any other Ministry/Department of Government of India or a PSU at a lower price, then that very price, with due allowance for elapsed time, will be applicable to the present case and the difference in the cost would be refunded by the BIDDER to the CLIENT, if the contract has already been concluded.

#### 8. Independent Monitors:

- 8.1. The CLIENT has appointed Independent Monitors (hereinafter referred to as Monitors) for this Pact in consultation with the Central Vigilance Commission (Names and Address of the Monitors to be given).
- 8.2. The task of the Monitors shall be to review independently and objectively whether and to what extent the parties comply with the obligations under this Pact.
- 8.3. The Monitors shall not be subject to instructions by the representatives of the parties and performs their functions neutrally and independently.



- 8.4. Both the parties accept that the Monitors have the right to access all the documents relating to the project/procurement, including minutes of meetings.
- 8.5. As soon as the Monitor notices, or has reason to believe, a violation of this Pact, he will so inform the Authority designated by the CLIENT.
- 8.6. The BIDDER(s) accepts that the Monitors has the right to access without restriction to all Project documentation of the CLIENT including that provided by the BIDDER. The BIDDER will also grant the Monitor upon his request and demonstration of a valid interest, unrestricted and unconditional access to his pocket documentation. The same is applicable to subcontractors. The Monitor shall be under contractual obligation to treat the information and documents of the BIDDER/subcontract(s) with confidentiality.
- 8.7. The CLIENT will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the parties. The parties will offer to the Monitor the option to participate in such meetings.
- 8.8. The Monitor will submit a written report to the designated Authority of CLIENT in the Department/within 8 to 10 weeks from the date of reference or intimation to him by the CLIENT /BIDDER and, should the occasion arise, submit proposals for correction problematic situations.

#### 9. Facilitation of Investigation

In case of any allegation of violation of an provisions of this Pact or payment of commission the CLIENT R or its agencies shall be entitled to examine all the documents including the Books of Accounts of the BIDDER and the BIDDER shall provide necessary information and documents in English and shall extend all possible help for the purpose of such examination.

#### 10. Law and Place of Jurisdiction

This pact is subject to Indian Law. The place of performance and jurisdiction is the seat of the CLIENT

#### 11. Other Legal Actions:

The actions stipulated in this Integrity Pact are without prejudice to any other legal action that may follow in accordance with the provisions of the extant law in force relating to any civil or criminal proceedings

## 12. Validity:

- 12.1. The validity of this Integrity Pact shall be from date of its signing and extend up to 5 years or the complete execution of the contract to the satisfaction of both the CLIENT and the BIDDER/Seller, including warranty period whichever is later, in case BIDDER is unsuccessful, this Integrity Pact shall expire after six months from the date of the signing of the contract.
- arel provisions of this post turn out to be invalide th mainder e to an

| of this Pact                                  | d one or several provisions of this shall remain valid. In this case, their original intentions. | •           |
|---|--|-------------|
| 13. The parties herby                         | sign this Integrity Pact at  | on          |
| CLIENT<br>Name of the Officer<br>Designation: | BIDD<br>T: Propr   | <del></del> |
|   | 32   |             |



# Corporate Services Department Bank of Maharashtra

(Office Seal)

| PlaceDate          |                    |
|--------------------|--------------------|
| Witness:           | Witness:           |
| (Name & Address) : | (Name & Address) : |
| 2                  | 2                  |
| (Name & Address):  | (Name & Address):  |



## 5. List of Drawings for Execution.

| Sr.<br>No. | Dwg. No.                             | Drawing Title    |
|------------|--------------------------------------|------------------|
| -          |                                      |                  |
| 1.         | Tender                               | Furniture Layout |
|            | Dwg-1                                |                  |
| 2.         | Tender                               |                  |
|            | Dwg-2                                |                  |
|            |                                      |                  |
| 3.         | Tender                               |                  |
|            | Dwg-3                                |                  |
|            |                                      |                  |
| 4.         | Tender                               |                  |
|            | Dwg-4                                |                  |
|            |                                      |                  |
| 5.         | Tender                               |                  |
|            | Dwg-5                                |                  |
|            | "" " " " " " " " " " " " " " " " " " |                  |
|            |                                      |                  |
|            |                                      |                  |
|            |                                      |                  |



#### 6. 'APPENDIX - A'

1. Date of Commencement :4 days from the date of work order.

2. Date of Completion :45 days from the date of commencement.

3. Liquidated Damages : 10% of the accepted contract value per day of delay or

part thereof subject to maximum of 15% of the accepted

contract value.

4. Defects liability period : 12 months.

**4.** Value of works for interim

Payment

rks for : **Rs. 10,00,000.00** 

6. a] Earnest Money : **Rs** -----/- to be paid along with the tender at the time of

submission of the tender.

7. Retention money : -- % of value of work (in addition to Earnest money) to

be deducted from the running bills.

8. Retention after virtual

completion

: --- % of the total billed (certified) amount towards defect liabilities, to be refunded on successful completion

of defects liabilities period of 06 months.

9. Period for honouring

certificates

: 7 working days (after receipt of contractors bills in the

specified format along with certificate for payment from

the Architects to the Bank)

10. Period for honouring

final bill : 30 working days after receipt of certificates from the

Architect.

We agree to the terms incorporated in the above 'Appendix -A'

Date: Signature of Contractor(s)



#### **GENERAL SPECIFICATIONS:**

Contractor may be required to prepare mock up of different type at the site as per consultant's drawings, specifications and instructions necessary modifications free of cost of consultant Bank approval.

#### Generally,

This specification is for work to be done item to be supplied and materials to be used in the works as shown and defined on the drawing's described herein, all under suspension and to the satisfaction of the Architect's/Adobe

The workmanship is to be the best available and of a high standard, use must be made of special tradesmen in all aspects of the works a allowance must be made in the rates for so doing.

The materials and items to be provided by the contractor shall be the best of their respective kinds approved by the Bank/Architect in according with any samples which may be submitted for approval and generally in accordance with the specified in the specifications, where materials products are specified in the specifications and/or bill or brand, trade name or catalogue reference the contractor will be required to obtain approval of the Bank/Architect before using a material. The contractor shall produce all in voices, vouchers or receipts for any material if call upon to do so by the Architects/Banks.

Samples of all materials are to be submitted to the Bank/Architects for their approval and thereafter to the Bank for their approval before it contractor orders or delivers in bulk to the site. Samples together with their packing are to be provided free of charge by the contractor should any materials be rejected, they will be removed from the site at the contractor's expenses. All samples will be removed from the site the contractors expenses. The Architects/Banks before proceeding with the work will retain all samples. Should it be necessary to prepare shop drawings then four copies of such drawings shall be submitted for the approval of the Architect's Bank who will retain two copies at the contractors' expenses.

Timber generally is to be the best of its kind well and properly seasoned of nature growth, free from wormholes loose of dead knots or the defects and sawn die square and will not suffer warping, splitting or other defects through improper handling.

The hardware is to be C.P. teak. weighing not less than 45 tbs. cubic with a moisture content of 20%

Teak to be the best quality from dandily fee from soft heart. work and bees holes and weighing not less than 50tbs per cubic foot with a maximum moisture content of 12%

All flat surfaces are to be in high-density phenol bounded teak particles board/plywood of equal quality to that lay down by IS 247\$ equivalent material approved by the architects.

## **JOINERY**

Plywood shall be of equal or superior quality that a complying to IS 308-1960 or as per approved samples. All plywood shall be even faced or similar on both sides unless otherwise described, prepare for standing or polishing and the rates are to be included for these finishes.



Joinery is to be prepared immediately placing of the contract. Framed up boned and wedged up. Any portions tat wrap or develop shaken or other defects are to be replaced beefier wedging up. The whole of the work is to be framed and finished in a proper and workmanlike manner. In accordance with the detailed drawing. flitted with all necessary metal ties. Straps belts screws glue etc. Running bounded joints are to be cross tongued with teak tongues and wherever 11/2' thick, double cross tongued work generally is to be with fine glass prepared surface unless otherwise specified.

Should joints in joinery's work open, or other defects arises within the period stated for maintenance in the contract and the clause and the clause thereof be deemed by the Bank/Architect to be due to defective joinery shall be taken down, refilled, redecorated and/or replaced if necessary and any work distributed be made at good at the contractor expense.

The contractor shall be responsible for providing maintaining and boxing of other temporary coverage required for the protection of dressed of finished work if left unprotected. He is also to clean out all shaving cut ends and other waste from all parts of the works before covering or in filing is constructed.

Unless otherwise stated. all timber is to be free from knots and all sizes are to be finished sizes.

Laminate shall be as per the approved plain suede or design and samples showing the surface the surface texture and pattern are to be submitted for approval before use. The bounding agent for laminating sheeting timber is to be "AEROLITE 300 with G.U.X. hardener or other equal approved synthetic resin such as fevicol used strictly as per manufacturers written instructions.

The Bank/Architect shall of best quality and of lengths and weighs approve nails spikes and bolts. Nails shall comply with IS 1959-1960 or equivalent approved quality sample. Brass headed nails are to be complying with B S 1494 or equivalent.

The contract surface of dowels tenend wedged etc. Shall be glued with an adhesive complying with the requirements on following IS specifications or such approved adhesives.

Block boards, Ply woods, phenol bounded teak particles board and plywood shall be equal or superior quality complying ISI standard IS 1957-Syntheric Resin Adhesive for construction work in wood.

Where glue, joinery or carpentry work is likely to come into contact with moisture the glue shall waterproof.

Timber is to cut to the required size and length as soon as practicable after the works are begun and stored under cover so that the air will circulate freely amount it. Any portion that develops wraps, shakes or other defects is to be replaced before welding up. The whole of the works is to be framed and finished in a proper and workmanlike manner, in accordance with the detailed drawing with all necessary metal ties, straps, belts, screws glue. etc Running bounded joints are to be cross tongued with teak tongued where over 11/2 thick double cross



tongued work generally is to be with finished with fine glass prepared surface unless other wise specified.

Templates, boxes and moulds shall be accurately set up rigidity constructed so as to remain accurate during the time they are in use

All unexposed surface of Timber e.g. False ceiling, backing filets, doors frames cupboards, ground etc, with Atlas A or other equal and approved timber preservative before fixing or covering.

The banquettes, chairs, tables etc. shall generally be constructed and specified, property hosed grooved, glued blocked and screwed together in the manner for good quality furniture and entirely to the satisfaction of the Architect Bank. Prototype samples of all custom-made pieces must be made and submitted to the consultants for their approval before proceeding with the work.

Grounds shall be clean sawn, free from large knots, splayed as required, thereon plugged and fixed to walls etc. At 18'c/c

wood plugs are to be cut on the twist. Patent wall plugs or plastic fittings may be used in lieu of wood with the approval of the Architects.

Black board shall be of approved quality and shall generally be constructed of plywood with edging of one/2' teak tongued on. One of the following IS specifications or approved adhesive, shall be used

I S 851-1957 Synthetic Resin Adhesive for construction works in wood.

IS 849 -1957 Cold setting case in glue for wood.

## **HARDWARE AND MATERIALS:**

The hardware throughout shall be of approved manufacture and quality to conform in every respect to the samples deposited with the Architect/Bank. The contractor may be required to produce and provide samples from many different sources as required by the Architect/Bank and he should allow his rates for doing so.

Fitting shall be generally having satin chrome or anodized finish useless otherwise specified and shall suitable for they're intended purposes as per Architect/Bank approved.

Screws are to match the finish of the articles to be fixed, and to round flathead or counter sunk as required.

The contractor should cover up and protect the brass or bronze surface with thick grease or other suitable material, renew as required and subsequently clean off as required.

Aluminium and stainless steel shall be of approved manufacture and suitable for its particular application. Generally the surface of aluminium shall have an anodized finish, and both shall comply with the samples approved by the Architect. All stainless shall be 304 S.S Japan or equivalent with the gauge as specified but not less than 16 G.



All steel brass, bronze and stainless steel articles shall be subjected to a reasonable test of strength if so required by Architect/Bank at the contractor's expense.

All brazing and welds are to be executed in a clean and smooth manner rubbed down and left in the flattest and tidiest way particularly where exposed.

Chromium plating shall be accordance with BSI 224 standard or as per approved specifications for normal outdoor conditions and shall be on base material of copper and brass.

## **GLAZIER**:

All glass shall be of approved manufacture complying with IS 3548-1956 as per approved quality and sample to be specified quality and free from bubbles, smoke, wanes air holes and other defects.

Polished plate glass shall be of 'GLAZING GLASS' quality That for mirrors shall be of silvering quality conforming to IS 3434-1965 or as per approved sample and quality. The compound for fixing glazing to metal shall be special non-hardening compound manufactured for the purposed and of brand and quality approved by the Architect/Bank

While cutting glass, proper allowance to be made for the expansion. Each square of glazing to be in one whole sheet on completion of work. clean all glass inside out replace all cracked. scratched or broken panes and leave in good condition to the satisfaction of the Architect/Bank.

# **PAINTS AND POLISHES:**

All material required for the works shall be of specified and approved manufacture. delivered to the site in the manufactures container with the seals etc. Unbroken and clearly marked with the manufacturer's name or trademark with the description of the contents and colour. All materials to be stored on the site.

Spray, painting with the approved machines will be permitted only if written approval has been obtained from the Architect/Bank prior to painting. No spraying will be permitted in case of priming neither coat nor where the soiling of adjacent surface is like occur. the buzzle and pressure are to be so operated so as to give an even coating throughout to the satisfaction of the Architect. The paint use for give an even coating generally with the specification concerned and is to be specially prepared by the manufacturer for the spraying. Thinning of paint for brushing will not be allowed.

Wood preservative shall be so lignum or other approved impregnating wood preservative and all concealed woodwork shall be treated with the wood preservative.

All brushes, pots tools kitties etc. Used in carrying out work shall be clean and free from foreign matter and are to be thoroughly cleaned/cut before being used with a different type or class of material.

All iron and steel surfaces shall be thoroughly scraped and rubbed with the wire brushes and shall be entirely free rust mill scale etc. before applying the priming coat.

Surface of new woodwork. which is to be painted, are to be rubbed down and cleaned to the satisfaction of the Architect/Bank

Surface of previously painted woodwork which are to be repainted are to thoroughly cleaned down with the snap and detergent solution or approved solvent to remove dirt, grease etc. Whilst wet the surface shall be flatted down with a suitable abrasive rinsed down and allowed



to dry. Minor areas of defective paint shall be removed by scraping back to a firm edge and exposed surface touched in primer as described and stopped with the putty. Where woodwork has been previously painted or polished and is to re polished scraping burning off rubbing down shall be done to the satisfaction of the Architect/Bank before re polishing.

5.8 Surface of previously pained metal work, which shall be repainted, are to be cleaned and flattened down as describer surface of previously painted woodwork. Minor areas of defective paint and any rust or loose scale shall be completely remover by chipping scrapping or wire brushing back to the bare metal 7 touched in with the primer as described.

#### 6.0 FIBRE

6.1 The fibreglass decorative panels shall be of 30% glass fibre chopped strand material reinforced with the 70% polyester. The panel shall be made in mould to the approved design drawings and to the thickness required by the Architect. The fibreglass panels may be acquired from approved suppliers.

## 7.00 GENERAL SPECIFICATION OF BUILT IN FURNITURE

#### 8.1 TIMBER

All exposed woodwork to be 1st quality B.T.C. or Dandeli.

All other timber to be hardwood and of good quality such as Hollock, Baabam, Assam, Teakwood free from knots, shakes work holes and with a moisture content of not more than 20% depending on the climate conditions prevailing at the site. This wood must be treated with the wood preservative.

8.2 All joints will be standard mortise and tennoned, dovetailed dowel cross Halved mitered, tongued and invented. Nailed or glued butt joints will not be permitted except in exceptional cases with the approved of the bank.

#### 7.3 FASTING

Screws nails, bolts will be generally of iron except in the following examples:

Outdoor furniture fastening will be of brass or other non-corrosive metal. In hardware they will match finish of the hardware item. Screws etc. will be nettle fold. Nails in a finished surface will be neatly punched and the hole filled with the wood filter math leg the surface finish Screws in the finished surface will be round -headed raised head or sunk unless specially detailed.

# 7.4 PLYWOOD

Used mainly for the bodywork of this furniture shall be even similar close-grained plywood suitable for veneering, painting laminate it will be a phenol bounded weatherproof brand and for 'OUTLOOK' Furniture standard specifications exposed edges will be finished with a strip of solid wood tongue and grooved and glued or as detailed.

# 7.5 HARDWARE

Hinges locks, latches, door tracks etc. shall be as specified and as far as possible by the manufacture specified. In any variation of this quality of substitute shall be equal to or better than original specified and sample should be submitted to the consultant for prior approval.



#### 7.6 METAL

Where metal legs, frames, sheets etc. are use these shall be welded, brazes, bolted or reverted as required and on finishes surface. Welding, brazing and riveting shall be neatly smoothened so that no evidence of this is apparent on the final finish on the metal. which will be as specified on drawing. On all legs, wood or metal nylon guides or castors are indicated to be installed.

#### 7.7 FINISH

This will be as indicated on the drawings and colour scheme chart and materials (timber, laminate, Melamine lacquer, paints etc.) Must be as specified No. variation will be accepted unless with the prior approval of the bank, Reapply of the cabinet etc. where wall hung shall be treated with an approved brand of wood preservative. Full size drawings or samples prototype are to be submitted for approval if required.

7.8 NOTE this specification is of general type only and must be used in conjunction with the drawing of the particles item being made. Anything shown on the drawing but not in the specification must be completed with the vice versa.

# 8.0 GENERAL SPECIFICATIONS FOR THE 'UPHOLSTERED' FURNITURE

# 8.1 TIMBER

All exposed timber to be C.P.T.W. of top quality free from knots. shakes, work holes and with the moisture content of not more than 12% depending on the climatic conditions prevailing at the site. Timber, which were completely hidden, that is when covered by upholstery material to be treated with the wood preservative.

# 8.2 JOINTS:

All joints shall be standard mortise and tenon, dowel, dovetail and cross-halved. Nailed or glued but joints will not be permitted. Screws, nails etc. will be standard iron or wire of nettle fold make unless stated otherwise. Where mortise and tenon joints are used tenons should fit mortise exactly, where screw shown on a finished surface, these will be sunk and hole plugged with a wood plug of the same wood and grain of the finished surfaces unless otherwise. Nails on finished surface will be neatly punched and the hole filled with the wood filter to match the colour

# 8.3 UPHOLSTERY

This will be of list class standard workmanship with the webbing on sag springs coiled springs, padding and fitting as specified on drawing covering fabrics will be seeing tufted and corded as shown on the drawing and as approved by the bank.

## **8.4 CUSHION VENTS**

Brass or aluminium "Cushion Vents" should be installed at the bank or otherwise of seat cushions those in the leather vinyl plastic or very lightly woven fabrics to allow the air to escape easily and to prevent tom seams.

#### 8.5 MATERIALS



finished timber shall be the type specified Furnishing fabrics. colour pattern, substance by the company specified no variation of this will be permitted unless with the prior approval of the bank.

## 8.6 FINISH

This will be specified on the drawing and colour scheme chart where timber is finished in natural colour. Care must be taken to match each separate piece of colour before assembly. Where timber is stained the stain or colour of each member must match drawing full size drawings or prototype samples are to be submitted to the bank for prior approval if required.

8.7 NOTE this specification is of general type and must be used in conjunction with the drawing of the particular items being made Anything shown on the on the drawing but in the specification must be complied with the vice versa.

#### SPECIFICATION LOOSE CHAIRS AND SOFAS

- 1. suppliers must study the selected designs in details, manufacture items must be true to economics design and proportion.
- 2. Suppliers shall make samples of each item in white and fully upholster for approval dimensions and range.
- 3. Samples of under carriages shall be shown for approval. Sections shall be of correct dimensions and range.
- 4. Required thickness of rubber foam (MM foam only) along with polyurethane foam (U foam only) he used for back and seat the thickness may vary to suit the specific designs. However, necessary increases in thickness may have to be done as per Consultant's instructions without any extra cost.
- 5. All upholstery work shall be neatly finished including joints, stitching, pin, angles etc.
- 6. Samples of upholstery materials shall be submitted in triplicate for approval.
- 7. Rate shall be including cart in, packaging, loading unloading and delivery at the site.
- 8. Rate shall be inclusive of exercise, octrio taxes excluding sales tax, which must be mentioned clearly in the quotation
- 9. A Natural leather shall be genuine natural leather from (I) madras (H) Calcutta.
- B Artificial leather shall be 'BILBO' manufactured by the 'BHOR' Industries, of approved shade and colour or equivalent Rexene.
- C Fabric upholstered material shall be procedure by supplier only and shall be of approved make the quality. The basis rate for the fabric shall be considered at Rs. 500/- per. R.Mt
- 10. All wooden sections shall be melamine polish or approved shade and colour.
- 11. All internal T.W. framework shall be C.P. Teak wood. All internal metal frameworks shall be treated with protective coat of paint.



Act the contract Labour Act 1970.

Signature of Contract.

| <u>ANNEXURE</u>  |                    |
|--|--------------------|
| Contractors Liability And Insurance Summary.   |                    |
| S. No Nature and scope value of Insurance Validity period of Insurance   |                    |
| Loss of damages to works to 125% of the contract Up to the issue of there of an all amount  Virtual completion | of via or any part |
| Material site from any amount certificate.   |                    |
| Whatsoever,  |                    |
| 2. Damages loss or injury for one accident or series of -do-   |                    |
| Property of the 'Bank' or consultant accident or series of accidents   |                    |
| To any person including the 'Bank' up to a limit of Rs.51 lacks.   |                    |
| Or consultant or his agents and servants.  |                    |
| 3 Claims under the workman compensationdodo  |                    |



# **2.MODE OF MEASUREMENTS**

# 1. DOORS, WINDOWS AND GRILLS.

Clear area over one face inclusive of frame shall be measured. Hold fasts and portions embedded in masonry or flooring shall not be measured.

## 2. PARTITIONS IN WOODWORK.

The partition height shall be measured up to bottom of false ceiling and framing members/ply going above shall not be measured.

# 3. DECORATIVE PANELLING OVER WALL OR OVER PARTITIONS.

The area of cladding shall be measured in square metre, or square feet. The gross area cladded will be measured. No deduction will be made for gaps up to one centimetre between the panels.

#### 4. CARPETS

The actual area covered by the carpet shall be measured. No extra shall be allowed for wastage.

#### 5. PAVING AND TILE WORK

The work mentioned in this section shall be measured in sq. ft. and shall be priced per unit of sq. ft. In all paving work, the slabs shall be touching the walls and go well under the plaster, but the measurements shall be the clear measurements of the rooms or areas when finished. No allowance shall be made for portions going under the plaster.

# 6. ALLUMINIUM SLIDING WINDOWS.

The measurement of aluminium sliding windows shall be taken only after the frame along with shutter is fixed in its final finished position in line level and plumb. Width and height shall be measured net between the out of the aluminium window frames.

## 7. FALSE CEILING.

For false ceiling work, the measurement shall be for the actual area covered, like curved/stepped etc. No deduction shall be made for the cut outs, for light fitting, speakers, column up to 5.00 sq. ft.

# 8. WOODWORK.

For conversion of inches to feet, the resultant figure shall be taken up to two digits after decimal point. Third digit shall not be taken into account.

# **Signature of Contractor(s)**



# Indian Standards Referred to:

| I.S. No. 200   | Latest Measurement of Building & Civil engineering works for        |  |  |  |
|--|---|--|--|--|
|  | Measurement method.   |  |  |  |
| I.S. No. 287-1973  | Recommendation for maximum permissible moisture of Timber used      |  |  |  |
|  | for different purposes in different areas.                          |  |  |  |
| I.S. No. 1141-1973   | Code of practice for joints used in wooden furniture work.          |  |  |  |
| I.S. No. 6534-1971   | Guiding principles for grading inspection of Timber                 |  |  |  |
| I.S. No. 1200 (Part XX1) -1973   |   |  |  |  |
| I.S. No. 3845-1966   | Code of practice for joints used in wooden furniture work.          |  |  |  |
| I.S. No. 4020-1967   | Wooden flush doors type of method to test.                          |  |  |  |
| I.S. No. 4970-1973   | Key for identification of commercial Timber.                        |  |  |  |
| I.S. No. 3364(Part-II)-1976.Mehods of measurement and evaluation of defects in Timber. |   |  |  |  |
| Part-II Converted Timber.  |   |  |  |  |
| I.S. No. 1708-1969   | Method of testing small clear specimens of Timber.                  |  |  |  |
| I.S. No. 6342-1971   | Rosewood blocks for production of sliced veneers.                   |  |  |  |
| I.S. No. 5248-1969   | Teak logs for production of sliced veneers.                         |  |  |  |
| I.S. No. 2202(Part I)  | 1973 Specification for wooden flush door shutters (Solid core type  |  |  |  |
| plywood panels).   |   |  |  |  |
| I.S. No. 2238. (Part I) Code of practice for finishing of wood and wood based material |   |  |  |  |
| operations and workmanship   |   |  |  |  |
| I.S. No. 7638-1975   | Method of sampling of plywood.                                      |  |  |  |
| I.S. No. 303-1975  | Specification for particleboard for insulation purposes.            |  |  |  |
| I.S. No. 3129-1965   | Specification for particleboard for insulation purposes.            |  |  |  |
| I.S. No. 3513-1966   | (Part III & IV) High and medium density wood based laminates (Part  |  |  |  |
| III for General Purpose and Part IV for Sampling Test.)                                |   |  |  |  |
| I.S. No. 1659-1979   | Blackboards   |  |  |  |
| I.S. No. 7036-1974   | Decorative plywood using plurality of veneers for decorative faces. |  |  |  |
| I.S. No. 3478-1966   | High –density wood particles.                                       |  |  |  |
|  |   |  |  |  |



- I.S. No. 1734 (Part to III) Plywood –method of testing Part I General Part II plywood Part III Battens .
- I.S. No. 1328-1970 Veneer decorative plywood
- I.S. No. 710Manrine Ply.
- I.S. No. 3087-1969 Wood particle boards (Medium Density)
- I.S. No. 848-1974 Specification for synthetic resin adhesive for plywood (Phenol and Amino plastic)
- I.S. No. 2046-1969 Specification for decorative laminates.
- I.S. No. 8273-1976 Fibrous gypsum plasters boards.
- I.S. No. 2095-7965 Gypsum plasters boards.
- I.S. No. 2542(Part I)-1978 Gypsum plaster and concrete products. Method of testing. Part I Plaster and concrete.
- I.S. No. 8272-1976 Gypsum plaster for use in the manufacture of fibrous board.
- I.S. No. 2441-1963 Fixing ceiling coverage Code of practice for
- I.S. No. 2935-1977 Specification for flat transparent sheet glass.
- I.S. No. 2395 (Part-I) 1966
- 2395 (Part II)-1967

Panting to concrete masonry and plaster surfaces – Code of Practice for Part-I operation and workmanship & Part II

- -Schedule of work application.
- I.S. No. 3548-1966 Glazing in building –Code of Practice for .
- I.S. No.6278-1971 White Washing and colour washing Code of Practice for .
- I.S. No. 137-1965 Specification of ready mixes paint brushing matt or eggshell flat finishing interior to Indian Standard Colour. As required.
- I.S. No. 133-1975 Specification for enamel and interior (a) Undercoating (b) Finishing
- I.S. No. 129-1950 Specification for ready mixed paint brushing grey filler for enable for use over primers.
- I.S. No.129-1950 Specification for ready mixed paint brushing finishing interior oil glass. For general purpose to Indian Standard Colours.
- I.S. No. 533-1973 Specification for gum sprit or turpentine (oil of turpentine)
- I.S. No.101+-1964 Method of test for ready mixed paints and enamels.
- I.S. No. 75-1973 Specification for linseed oil (refined)
- I.S. No. 77-1976 Specification for linseed oil boiled for paint.



I.S. No. 124(Part I)-1976 Specification for ready mixed paint. brushing finishing semi glossy for general –purpose work.

I.S. No. 5884 Specification for woollen carpets.

I.S. No. 104-1979 Specification for ready mixed paint brushing zine chrome primer.

I.S. No. 5391-1969 Adjustable metal chairs for use of typist and operations in telephone

exchanges.

I.S. No. 8756-1976 Ball catches for use in wooden almarahs.

I.S. No. 3499-1976 (Part II) Chairs for office purposes metal revolving and tilting

I.S. No.5416-1969 General purpose wooden chairs. Method for Test for.

I.S. No. 6185-1971 High chairs specification and safety requirements for .

I.S. No. 4116-1976 Joints used in wooden furniture Code of Practice for.

I.S. No. 3845-1966 Joints used in wooden furniture Code of Practice for.

I.S. No. 7070-1973 Shelving racks wooden (adjustable and non adjustable type)

I.S. No. 5967-1969 Table tops (Wooden)

I.S. No. 5967-1969 Tables wooden of test for

I.S. No. 3564-1955 Door closures (Hydraulic regulated)

I.S. No.799-1975 Drawer locks. Cupboards and bus lock

I.S. No. 7981-1975 (Part I) Glossary of terms relating to builder's hardware Part I- locks

I.S. No. 704-1978 (Part I&II) Tower bolts ferrous and non-ferrous metals.

The various items to be used in the interior decoration/finishing work shall be of ISI standard. Wherever the items/products do not have ISI Mansards certification. Shall be got approved by Architect & Tested for its quality etc. At the laboratory and necessary testing charges shall be by the contractor



## ANNEXURE-H- SAFTY CODE

## 1. SCAFFOLDING

- 1.1 Suitable scaffolding shall be provided for workman for all that cannot safely be done from the ground or from solid construction except such short period of work as can be done safely with ladders. When a ladder is, used an extra majdoor shall be engaged for carrying material as well as suitable foot holds and hand holds shall be provided on the ladder an inclination shall be given not steeper than 1/4 horizontal and I vertical.
- 1.2 Scaffolding or staging more than 12 above the floor. Swung or suspended from over head support or erected with stationary support shall have a guard rail properly attached breached or otherwise secured at least3 feet high above the floor of the platforms of such scaffolding staging and extending along the entire length or the outside the ends there of with only such opening as my be necessary for the delivery of the materials, such scaffolding or staging shall be fastened as to prevent it from swaying from the building structure.
- 1.3 Working platform gangways should be constructed that they should not sag unduly or unevenly and if the height of the platform of the gangway or the stairway is more than 12 feet above the ground level and/or floor level they should be closely boarded.

  Should have adequate width and should be suitably fenced as described in 2 above.
- 1.4 Safe means of access shall be provided to all working platforms and other working places. Every ladder shall be securely fixed no portable single ladder shall be over 30 feet in length while the width between side rails in ring ladder shall be in no case less than 11.1 inches for ladder up to and including 10 feet in length for longer ladders this width should be increased at least ¼ inch for each additional foot length uniform stop spacing shall not exceed 12" adequate precaution shall be so stacked or placed as to cause danger or inconvenience to prevent danger from electrical equipments.

  Nonmaterial on any of the sites of work shall be so stacked or placed as to causes danger or inconvenience to any person or the public. The contractor shall also provide all necessary fencing and lights to protect the protect the public from accident and shall be bound to bear the expenses of defence of every suitable action or



other proceedings of law that may be brought by any person and to pay any damages and cost which may be awarded in any such suitable action or proceeding to compromise any claims by any such person.

# 3. LIST OF APPROVED NOMINATED MANUFACTURERS/

# **SUB-CONTRACTORS/BRANDS.**

- Note: 1) All materials shall be of the 1<sup>st</sup> quality. Among approved brands, selection of brand shall be done as per Bank's / Architects choice.
- 2) Wherever contractor proposed to use equivalent makes (i.e. other than specified.) the same shall be done after prior approval of the Architects. Any additional expenditure and time due to this shall be solely on contractor's account and no claims whatsoever shall be entertained, in this regards.
  - 3) Read "or equivalent approved" at the end of the list of approved manufacturer/sub-contractor/ brand for every material.

| SR.<br>NO. | MATERIAL                      | APPROVED MANUFACTURER/               |
|------------|-------------------------------|--------------------------------------|
|            |                               | SUB-CONTRACTOR /BRAND                |
| 1.         | Door closers - ENCLOSED       | RIKOTO. Ozone, Hyper.                |
| 2.         | Gypsum Board                  | INDIAN GYPSUM LTD.                   |
| 3.         | Commercial Plywood/B.B.       | CENTURY, IKON, GREENLAM,             |
| 4.         | Marine Plywood                | CENTURY, IKON, GREENLAM              |
| 5.         | Veneer                        | JACSON, ANCHOR, NATIONAL, TRUE WOOD. |
| 6.         | Fabric protection coating for | Approved Brand & Design              |
| 7.         | upholstery<br>Paints          | ASIAN, ICI, J&N                      |
| 8.         | Laminates                     | ROYALE TOUCHEE, GRRENLAM, NEWMIKA    |
| 9.         | Screws (oxidised)             | GKW                                  |
| 10.        | Hardware                      | SHALIMAR, CIEF, VISION, EFFICIENT    |

# KETAN GADGIL ARCHITECTURE | INTERIORS | LANDSCAPE STUDIO

| 11.  | Adhesive  | GADGETS, HEFELE- (GERMANY),<br>INNOFIT<br>FEVICOL SH., ARALDITE OF<br>HINDUSTAN CIBA- GEIGY LTD.,   |
|--|---|---|
| 12.  | Locks   | EFFICIENT GADGETS, GODREJ, UNIONOF ENGLAND, EUROPA  |
| 13.  | Wood preservatives  | WOODGUARD /TERMISIL   |
| 14.  | Chairs  | MUDRA,FEATHERLITE,<br>WOODCARVER  |
| 15.  | Foams in chairs/sofas   | MM foams  |
| 16.  | Cement  | ACC, L&T OR EQUIVALENT  |
| 17.  | Al. Door & window section   | JINDAL, INDAL   |
| 18.  | Venation blinds   | MAC.  |
| 19   | Stainless Steel Hinges  | HONESTY   |
| 20   | Auto closing Hinges, Ferrari<br>Hinges  | GRASS   |
|  |   |   |
| 21   | Drawer Slides   | Imported – Telescopic Full Extension  |
| 21<br>22   | Drawer Slides Door Locks  | Imported – Telescopic Full Extension  Dorset  |
|  |   | •   |
| 22   | Door Locks  | Dorset  |
| 22<br>23   | Door Locks<br>Stain less Steel  | Dorset  304 grade  Modi Guard  India Gypsum Co. Original Frame Work   |
| <ul><li>22</li><li>23</li><li>24</li></ul>   | Door Locks Stain less Steel Glass/ Mirror   | Dorset 304 grade Modi Guard   |
| <ul><li>22</li><li>23</li><li>24</li><li>25</li></ul>  | Door Locks Stain less Steel Glass/ Mirror G. I. False Ceiling   | Dorset  304 grade  Modi Guard  India Gypsum Co. Original Frame Work Section   |
| <ul><li>22</li><li>23</li><li>24</li><li>25</li><li>26</li></ul>                               | Door Locks Stain less Steel Glass/ Mirror G. I. False Ceiling Floor Spring                                  | Dorset  304 grade  Modi Guard  India Gypsum Co. Original Frame Work Section HEMCO, HYPER, OZONE,  |
| <ul><li>22</li><li>23</li><li>24</li><li>25</li><li>26</li><li>27</li></ul>                    | Door Locks Stain less Steel Glass/ Mirror G. I. False Ceiling Floor Spring Handles                          | Dorset  304 grade  Modi Guard  India Gypsum Co. Original Frame Work Section HEMCO, HYPER, OZONE,  DUNEX                                       |
| <ul> <li>22</li> <li>23</li> <li>24</li> <li>25</li> <li>26</li> <li>27</li> <li>28</li> </ul> | Door Locks Stain less Steel Glass/ Mirror G. I. False Ceiling Floor Spring Handles Sun Control Film         | Dorset  304 grade  Modi Guard  India Gypsum Co. Original Frame Work Section HEMCO, HYPER, OZONE,  DUNEX  Garware                              |
| 22<br>23<br>24<br>25<br>26<br>27<br>28<br>29.  | Door Locks Stain less Steel Glass/ Mirror G. I. False Ceiling Floor Spring Handles Sun Control Film Carpets | Dorset  304 grade  Modi Guard  India Gypsum Co. Original Frame Work Section HEMCO, HYPER, OZONE,  DUNEX  Garware  Beaulieu United (Salisbury) |



| 33         | Agro wood 19mm Thk.                           | mouse Tray & Pencil Box. INNOFIT MAKE Imported Malaysian Make. |
|------------|---|--|
| 34         | Flush Door – Marine – 40mm thk.               | West Coast   |
| 35.        | White Board                                   | Alkon Make   |
| 36.<br>37. | Prelaminated Board CABLE MANAGER, CPU HANGER, | Bakelite Hylam/ Decoboard. INNOFIT.                            |

All brands to be specified by the Bank's / Architect at the time of execution, Contractor to confirm before placing the order with the supplier.

Date: Signature of contractor(s)



# **General Specifications and special conditions**

- 1. Anchor, Greenlam, Archid, Century, Ikon or Equivalent "Commercial Grade plywood as approved and specified.
- 2. Block board or equivalent make non-approved and or non-specified shall not be accepted under any circumstances unless and otherwise mentioned.
- 3. Only 1.0 mm thick "Royal Touche" or equivalent make like Greenlam, Newmika, Archid, Century CF finished Laminate of approved colour and shade, Veneer with melamine polish matching with Existing furniture shall be used as per design or as directed.
- 4. Eve rite H.D. door closure and floor spring shall be used as specified.
- 5. Only S.s. finished handles of required sizes should be used for all drawers, cupboards, cash cadge door etc unless and otherwise mentioned.
- 6. All nails/vinals and other hardware shall be used of the best quality and shall be free from rust or any other defects.
- 7. All painting to the furniture / wood work shall be done with Asian paints as per approved shade and sample as per instructions and standard practices.
- 8. Float glass (Asahi or Modi make only) shall be free from all defects and shall be sued as per approved sample and as per specified thickness and crystal edge polishing / nosing as per instructions.
- 9. All hinges, ball catches, tower bolts shall be first quality brass and of lasting nature.
- 10. Godrej locks to be used of the first quality as per approved drawings.
- 11. All screws to be used of Nettle fold make.
- 12. Teakwood to be used of first quality C.P. teak well-seasoned for the basic framework etc.
- 13. Lipping to be used of first quality teak wood or as specified.
- 14. All free-standing partitions should have T.W. beading patti on their edges.
- 15. All lipping patties beading patties and mouldingsetc should be finished with polish or oil paint as specified by the designer.
- 16. Only Fevicol to be used as bonding material unless otherwise specified.
- 17. All wood and ply joinery shall be as desired by the Architect.
- 18. Only Godrej make night latches shall be used with original set of three keys for the door to cash cadges.
- 19. Dimensions mentioned in the drawings and specifications are of the finished sizes and shall be strictly verified at the work site.
- 20. No extra payments will be made for providing and fixing of various handles and locks as per the selection of the Architect.
- 21. No extra payment shall be done for the rejected material at the site.



- 22. Pest controls to be done by the contractor before actual finishing of various items.
- 23. Wood preservation treatments to plywood and wood should be done.

# TENDER FOR PROPOSED INTERIOR WORK FOR BANK OF MAHARASHTRA IT DEPARTMENT ATFIRST FLOOR, PIMPRI.

# Dismantling Existing furniture & False ceiling

Dismantling existing furniture in good condition so that it will be reused on same premises as per approved drawings.

Dismantling existing False ceiling for taking outthe partiitons, finishing the same as directed, dismantling existing furniture as directed making the surface clean & taking out debris away from the site.

# Solid laminated partitions (Full height and half height)

Providing and fixing solid partitions made up of  $2" \times 2"$  good quality sal wood section framework at 2"-0 de both ways (or as directed by the architect treated with anti-termite solution, covered with 12 mm thk plywood from both sides. Partitions should be finished with matching with existing 1.0 thk laminatefrom both sides of partition as per design. Edges of the partition should have  $3" \times 1/2$  T.W. patti with groove in between. This patti should be finished with French polish/oil paint etc complete as directed.

# Glazed laminated partitions (6mm clear glass)

Providing and fixing semi glazed partitions made up of 2" X 2" good quality sal wood section framework at 2"-0" c/c both ways (or as directed by the Architect), treated with anti-termite solution covering with 12 mm thick. Comm.. plywood from both sides for solid portion and 6 thk clear float glass fixed in T.W. beading flush with finished surface of partition. Solid portion of partition should be finished with 1.0 mm thk laminatefrom both sides of partition as per design. All TW beadings should be finished with French polish etc complete with necessary hardware as per design or as directed by the Architect.

# 12 mm toughened glass partition

Providing and fixing main door, all external glass cladding and partition made up with 12 mm toughened glass with all necessary hardware and accessories in C.P. like hinges, brackets, fasteners, beading door closer 24" S.S. finished decorative handle pair, door stopper lock etc Rate should include abour, material, glass transport, fitting etc complete as per design.

# Semi glazed laminated doors

Providing and fixing semi glazed door to partition made out of 1 ½" flush door finished with matching 1.00 mm thk laminatefrom both sides of door as per design and 8 mm thk clear glass panel fixed in T.W. bearing of size 1" X 1/2 " and flushed with finished surface of door. T.W. beading and lipping of door should be finished with French polish of approved shade.



The door should be fitted with 5" X 1.25" brass hinges to the partition as per design and necessary fixtures like door closer, Godrej cylindrical locks, door stoppers, tower bolts should be fitted on it with necessary hardware etc complete as per design.



# Column and wall paneling

Providing and fixing column paneling made up of 12 mm thk comm. Plywood fixed on column and wall. The paneling shall be in line, level and true plumb. The paneling shall be finished with 1.0 thk Laminate of approved colour and pattern as directed by the Architect

# Refurnishing existing Semiglazed Partition.

Shifting and fixingthe existing partitions. Taking out the partition &fixing it as per approved layout with 1.0thk Laminate of approved colour& pattern as directed by the Architect.

## Officer Table Ht 2.6"

Relocating existing tables made up of 18 mm thk plywood framework and back finished with 1 mm thk laminate externally and polish internally and polish to lipping patti. The table shall be provided with single 4" high drawer and cabinet of 15" width. The drawer shall be mounted on telescopic drawer sliders. The table shall be provided with key board drawer. The rate of item includes all necessary hard ware like brass hinges S.S. finished handles, magnetic locks, Godrej make drawer locks, cable managers, CPU trolley, mouldingsetc complete as per directions. In Case of damage during the relocating, it should be finished with 1.0 thk Laminate of approved colour and pattern as directed by the Architect

#### Side units :-

Relocating existing side unit made up of 18mm thk. Plywood framework and 6 mm thk. Plywood as backing. Side unit should be 2 nos of drawers above and shutters below. Drawers should be made up 18 thl. Plywood fasica, 12 thk. Plywood sides & 6thk. Plywood bottom. Drawers should be mounted on heavy duty drawer sliders. Side unit should be finished with 1.0 mm thk. Laminate of approved shade and colour on external surface and oil paint on non laminated surface. All exposed edges of 18 thk and 12 thk. Plywood should have lipping patti all lipping patti's should be finished with paint/French polish on it. The cost should include necessary hare ware, handles, Godrej make lacks with common handles, Godrej make locks with common key for set od drawers etc complete as per design.In Case of damage during the relocating, it should be finished with 1.0 thk Laminate of approved colour and pattern as directed by the Architect

## Storage units :- 15" Depth Full Ht& Medium Ht.

Providing and fixing storage unit& relocating existing storage units made up 18 mm thk. Plywood framework 12 mm thk plywood back as required as per design. Good quality blockboard shutters should be fixed on brass hinges storage unit should be finished with 1.0 mm thk laminate from external side and ol paint to non laminated surface. All exposed edges of plywood should have lipping patti on it lipping patti should be finished with French polish on it. The cost should include necessary hardles magnetic catches, Godrej make licks etc complete as per design. In Case of damage during the relocating, it should be finished with 1.0 thk Laminate of approved colour and pattern as directed by the Architect



#### Venetian blinds:

Providing and fixing Vista or equivalent make Venetian vertical blinds made up of power coated channel and other imported component and 4" wide rayon polyesters fabric of approved shade and colour. Blinds should be mounted on partition wall using mounted or ceiling mounted channels as per requirement. The rate should include 6 months guarantee.

#### Notice board:

P/F notice board made up o 12 mm thk soft board mounted on 12 mm thk. Corner plywood and wrapped with cloth of approved colour, shade and quality. The notice boards shall have 11/2" X  $\frac{1}{2}$ " liipingpatti to all sides polish on it. The notice board shall be fixed on wall & /or partition as per direction.

**Luster Paint :-** Providing & applying luster paint to walls, ceiling, beams etc. as per approved sample & shade of Asian, GoodlassNerolac make with surface preparation, primer palty& two costs of paints.

**Oil Paint :-** Providing & applying oil paint to grill, window, shutter etc. as per approved sample & shade of Asian, Goodlassnerolac make with surface preparation, primer palty& two costs of paints.

**O.B.D. Paint :-** Providing & applying O.B.C. paint to walls, ceiling, beams etc. as per approved sample & shade of Asian, GoodlassNerolac make with surface preparation, primer palty& two coats of paints.

Apex Paint: Providing & applying apex paint to walls as per approved sample & shade of Asian GoodlassNerolac make with surface preparation, two coats of paints with proper watering.

**Texture Paint**: Providing & applying texture with luster paint to walls. as per approved sample & shade of Asian, Goodlassnerolac make with surface preparation primer palty& two coats of paints. complete as per design. No extra charges for luster paint.

#### **Gypsum board False ceiling:-**

Providing & fixing suspended false ceiling consisting of 12.5 mm thk. Gypsum board suspended on G.I. framework to consists of G.I. perimeter channels 0.55mm thk x 20mm x 30mm along perimeter of false ceiling, screw fixed to wall/ partition / with nylon sleeves & screws @ 60mm dc. Suspending G.I. Intermediate channels of size 0.9mm thk x 45mm x 15mm from the soffit at max. distance 1220 mm dc with ceiling angle 0.55mm thk x 25mm x 10mm Fixed to soffit using proprietary supplied GI Cleats & Steel expansion fasteners. Ceiling section 0.55mm thk x web size 51mm & flanges 26mm. Each & 10.5mm lips fixed perpendicular to intermediate channel at 457 mm c/c Gypsum board is screw fixed to ceiling section with 25mm drywall screws at 230mm c/c boards to be finished with proprietary supplied jointing tape & jointing compound & sand prepared to achieve a smooth



finish etc complete or as directed by the Architect Rate should include all types of cut-outs, grooves, mounding & plain troughs for tube lights as directed by the Architect.

# **Moduler Ceiling:-**

Removal of old ceiling & providing fixing of Mineral fiber Ceiling Boards in true horizontal level suspended on inter locking Grid system made of Hot Dip Galvanized steel sections powder coated XL 15mm as per manufacturers specifications including making opening for electrical and air conditioning fitting, scaffolding etc complete as directed. The tiles and grid system to eb used as follows:

SIZE: 600 mm X 600mm x 15mm

#### FRAMEWORK:

XL - 15mm main runner of 3000mm spaced at 1200 mm centre fixed to soffit by approved hangers at 1200mm distance. First and last hanger should not be at a distance more than 450mm from the adjacent wall. XL-15mm 1200 mm cross Tee to be interlocked between Main Runner at 600mm centre to form 1200m x 600 mm module.

600mm x 600mm module to be formed by fixing XL -15mm 600mm Cross Tee between centre of 1200mm Cross Tees. 19 x 19 mm wall Angle to be secured to wall at 450mm centres Suspension to be done using 2mm pre-straightened GI wire using anchor fasteners.

