

FORM FOR OFFER OF BRANCH PREMISES

(COMMERCIAL BID)

From: _____

To
The Zonal Manager,
Bank of Maharashtra,
Zonal Office Malegaon
BSNL Sanchar Sadan
Satana Naka, Malegaon-423203

Dear Sir,

Reg: Offer to let out /lease my building /premises for your Branch at Satana, Tal-Baglan,Dist-Nashik.

In response to your advertisement published in newspaper _____ on _____, I /we wish to apply for letting out my/our premises on rent to you under following terms and conditions:-

Sr No	Particulars	Offer of the landlord
1	Name of the landlord/s	
3	Location of the proposed premises(Address)	
4	Carpet Area (Rent shall be payable on carpet area only)	_____sq. ft.
5	Floor	_____ floor
6	Rate of Rent	Rs. _____ per sq ft of Carpet area.

7	Monthly Rent	Rs._____ .
8	Lease Period (Minimum 15 years term expected)	_____ Years.
9	Details of % rise in rent after 5 years, if required	_____ % rise in rent after every 5 years
10	Refundable Security deposit , if any (Maximum permissible : 3 month's rent)	Equivalent to _____ month rent. (the same shall be refundable on vacation of the premises)
11	Corporation Taxes (Present & future) to be borne by	LANDLORD / BANK /
12	Service Tax to be borne by	LANDLORD / BANK /
13	Lease Expenses (To be borne equally by both parties)	LANDLORD / BANK / 50: 50 basis
14	Customer are to be provided with emulsion painting with putty as per Bank's colour choice	

Any other conditions:

Yours faithfully,

-----Signature-----

Name-

Adress-

Place-

Date-