

OFFER FOR PREMISES ON LEASE/RENTAL BASIS

COMMERCIAL BID

Name: -----

Address: -----

Telephone No. /Mobile No. :

Zonal Manager,
Bank of Maharashtra,
Zonal Office,
3rd Floor, 15, NBCC Tower,
Bhikaji Cama Place, New Delhi-110 066.
Dear Sir,

Re.: Re. OFFER TO GIVE ON LEASE THE PREMISES FOR YOUR BRANCH at:

1) Asaf Ali Road, New Delhi / Darya Ganj, New Delhi.

This has reference to your advertisement in _____ dt. _____.

The details of Commercial Bid are as under:

1. Name & Address of the Owners : _____

Telephone/ Mobile No. _____

2. Full Address of premises offered on Lease: -----

3. Commercial Bid Details: Expected Rent Details

Floor	Carpet Area of the premises in sq ft & Dimensions	Basic Rent per sq ft of carpet area	Service/Maintenance Charges, if any	Total Rent per month

4. Municipal & Other Taxes (Present & Future) :
(Please state whether these are to be borne by the Landlord or Bank)
Amount of the present municipal taxes :

5. Service Tax on Rent :
(Whether to be borne by Landlord or Bank)

6. Period of Lease & Rent Enhancement details :

7. Requirement of Loan & Repayment :

8. Sharing of Cost of Execution of Lease Deed :

9. Interest Free Security Deposit :
(Bank allows security deposit maximum up to 3 months rental)

10. Any other conditions :

I/We further confirm that this offer is valid fordays from the date of this letter.

Signature of the Owner/sAddress & Contact No.

