

## ANNEXURE III

### PARTICULARS OF THE FORM TO BE FURNISHED FOR THE PURPOSE OF EMPANELLING OF ARCHITECTS / CONTRACTORS

1. Name of the Organisation
2. Address
3. Year of Establishment
4. Status of the firm  
(Whether Company / Firm / Proprietary)
5. Name of the Directors / Partners / Proprietor
  - i.
  - ii.
  - iii.
6. Whether registered with the Registrar of Companies /  
Registrar of Firms. If so, mention number and date.
7. a. Name and address of Bankers
  - i.
  - ii.
  - iii.
  - iv.

b. Enclose Solvency Certificate from the Bankers.

8. whether registered for sales tax purposes. If so, mention number and date. Furnish also copies of sales tax clearance certificate.

9. whether an assessee of Income Tax. If so, mention permanent account number. Furnish copies of Income Tax clearance certificate.

10. Furnish copies of audited Balance Sheet and Profit & Loss Account (Audited) for the last three years.

11. If you are registered in the panel of other organisations / statutory bodies, such as CPWD, PWD, MES, Banks etc., furnish their names, category and date of organisation.

i.

ii.

iii.

iv.

12. What are your fields of activities? Mention the fields on preference basis.

i.

ii.

iii.

iv.

v.

vi.

13. whether willing to work anywhere in India or mention the places where you are willing to work.

14. i. Detailed description and value of works done for others in the past.

ii. Detailed description and value of works done for the Bank.

15. Specify the maximum value of work executed in a year.

16. Furnish the names of three responsible persons who will be in a position to certify about the quality as well as past performance of your Organisation.

i.

ii.

iii.

**Note:** Where copies are required to be furnished these are to be certified copies preferably by the concerned agencies or a Government Officer.