

FORM FOR OFFER FOR BRANCH PREMISES

TECHNICAL BID

To

**The Zonal Manager,
Bank of Maharashtra, Zonal Office, Chennai
Dear Sir,**

Reg: Offer to let out / Lease my building/premises for the bank at : _____

In response to your advertisement dtd. _____ in the daily _____, I / We offer to your Bank _____ sq.ft. (Carpet area) for opening of your ATM as per the details / terms and conditions given below:

S.No.	Particulars	
1	Name of landlord and address for communication with Telephone numbers	
2	Location and full postal address of the building offered with dimension measurement, layout plan of premises etc.	
3	Whether in Commercial area or in residential area	
4	Whether the building is having permission for commercial purpose	
5	Floor Type – RCC/with Tiles/Kota Stone	
6	Name of any Bank (Branch/Administrative Office functioning in the same building)	
7	Whether reasonable parking space is available	YES / NO
8	Whether the offer is for new/renovated or under construction building	
9	Whether three phase power supply with 5 KVA Electricity available	
10	Whether proper wiring to bear the load of Airconditioners is/will be made	
11	If under construction, time required for completion	
12	Whether ‘A’ Class earthing as per IS specifications is /will be provided	
13	Any other facility to be provided	
14	Rolling shutter to be provided at the main	

	entrance	
15	Lease period 15 years with _____ % increase in rent after every five years. The lease may be done with bank or bank's outsourced vendor for ATM services	
16	Lease Deed as per Bank's (or with bank's outsourced vendor for ATM services) / vendor's approved format. Registration /stamp duty expenses to be shared equally by Bank & Landlord	Agreed/Not agreed
	Any other condition that the owners wish to impose	

Place : Signature/s

Date : Name (s) :

Address :

Enclosures-

1. Site plan clearly demarcating premises offered, with area statement on carpet basis
2. Plan of the building alongwith photographs
3. Completion/occupation certificate to use said premises for commercial purpose