

**FORM FOR OFFER FOR BRANCH PREMISES**

**FINANCIAL / COMMERCIAL BID**

To

The Zonal Manager,  
Bank of Maharashtra, Zonal Office, Chennai  
Dear Sir,

Reg: Offer to let out / Lease my building/premises for the bank at : \_\_\_\_\_

In response to your advertisement dtd. \_\_\_\_\_ in the dail \_\_\_\_\_, I / We offer to your Bank \_\_\_\_\_ sq.ft. (Carpet area) for opening of your ATM as per the details / terms and conditions given below:

S.No.	Particulars	
1	a) Rent per sq.ft. of carpet area b) Total Monthly rent	a) b)
2	Interest free deposit	
3	Period of Lease	15 years
4	Renewal terms of the lease deed	_____ % increase in rent after every 5 years period
5	Lease deed execution and registration charges ( to be borne equally by both parties)	50 : 50
6	Water tax to be borne by	
7	Corporation/property Tax to be borne by	
8	Amount of tax being paid	
9	Service Tax amount, if applicable to be borne by	
10	Any other tax levied/leviable by Municipal and / or Govt. Authorities to be borne by	
11	Service charges / maintenance charges if any to be borne by (only in case of apartments/societies)	
12	Terms for bearing cost of repairs/white washing/distempering and its periodicity	
13	Any other condition	Yes / No Once in _____ years

**Place :**

**Signature/s**

**Date :**

**Name (s) :**

**Address :**