

**FORM FOR OFFER FOR BRANCH PREMISES**

**FINANCIAL / COMMERCIAL BID**

To  
The Zonal Manager,  
Bank of Maharashtra,  
Zonal Office, Ground Floor,  
Plate-B, Block-04, NBCC East Kidwai Nagar,  
New Delhi 110023

Dear Sir,

Reg: Offer to let out / Lease my building/premises for the bank at: \_\_\_\_\_

In response to your advertisement Dated 12.07.2024 in the daily Newspaper Jansatta (Hindi) and Financial Express - (English), I / We offer to your Bank, My/our premises at \_\_\_\_\_ admeasuring \_\_\_\_\_sq. ft. (Carpet area) for opening of your Branch as per the details / terms and conditions given below:

Sr. No.	Particulars	
1.	Rent per sq.ft. per month on carpet area Ground Floor	Rate Per Sq. Ft. ₹  Total per Month Rent ₹
2.	Interest free deposit	3/6 months rent
3.	Period of Lease	15/20 years
4.	Renewal terms of the lease deed	25% increase in rent after every 5 years period
5.	Lease deed execution and registration charges ( to be borne equally by both parties)	<b>50:50</b>
6.	Water tax to be borne by	<b>Landlord</b>
7.	Corporation/property Tax to be borne by	<b>Landlord</b>
8.	Amount of tax being paid	<b>Landlord</b>
9.	GST amount, if applicable to be borne by	<b>Bank</b>
10.	Any other tax levied/leviable by Municipal and / or Govt. Authorities to be borne by	<b>Landlord</b>
11.	Service charges / maintenance charges if any to be borne by (only in case of apartments/societies)	<b>Landlord</b>
12.	Terms for bearing cost of repairs	Minor by Bank & Major by Landlord
13.	Customer area to be provided with emulsion painting with putty as per bank's colour choice	Yes / No Once in 3 years

Place :

Signature/s

Date :

Name (s) :

Address: