

# <u>मानव संसाधन प्रबंधन विभाग</u>

<u>Human Resources Management Department</u> प्रधान कार्यालय: लोकमंगल, 1501, शिवाजीनगर, पुणे5– Head Office: LOKMANGAL,1501,SHIVAJINAGAR,PUNE-5 टेलीफोन/TELE-020 : 25614299 ई/मेल-e-mail: <u>bomcopension@mahabank.co.in</u>



#### AX1/HRM/ST-PEN/CIR- 147 /2022-23

28/10/2022

#### ALL BRANCHES/OFFICES OF THE BANK

#### Dear Madam/ Sir,

## <u>Reg:-</u> Tax Deduction at Source on BOM Staff Pension payments.

The bank will deduct tax from staff pension as per the CBDT guidelines.

#### 1. Basis of TDS of pensioners:

Tax will be deducted from monthly pension for FY 2022-23, from November 2022 onwards, if estimated total annual pension exceeds the threshold limit of Tax after taking into account investments proof submitted by pensioners every year at pension paying branch (home branch) /any branch (non-home branch). Bank will not consider any income other than BOM Staff pension of pensioners while computing TDS on pension.

#### 2. New and Old Tax regime :

As per Union Budget 2020, concept of new Tax regime is introduced by Income Tax Department by inserting new section 115BAC.

All deductions under Chapter VI-A(like section 80C, 80CCC, 80CCD, 80D, 80DD, 80DDB, 80E,80EEA, 80EEB,80G,80GG, 80GGA, 80GGC,80IA,80-IAB,80-IAC, 80-IB,80-IBS etc) will be claimable by those opting for old tax regime.

TDS will be calculated under the old regime. However, the pensioner, if required may choose the alternate regime, while filing their own return for the Financial year.

#### 3. Income tax slabs

#### Income Tax Slabs for FY 2022-23 under Old regime

Income Tax slab	Individuals below the age of 60 years
Upto Rs 2,50,000/-	Nil
From Rs. 2,50,001/- to Rs.5,00,000/-	5%
From Rs. 5,00,001/- to Rs.10,00,000/-	Rs 12,500 + 20% of the total income exceeding Rs
	5,00,000/-
Above Rs 10,00,000/-	Rs 1,12,500 + 30% of total income exceeding Rs
	10,00,000/-

Income Tax slab	Senior citizens(aged 60 years but less than 80 years)
Upto Rs 3,00,000/-	Nil
From Rs. 3,00,001/- to Rs.5,00,000/-	5% of total income exceeding Rs 3,00,000/-
From Rs. 5,00,001/- to Rs.10,00,000/-	Rs 10,000 + 20% of the total income exceeding Rs
	5,00,000/-
Above Rs 10,00,000/-	Rs 1,10,000 +30% of total income exceeding Rs
	10,00,000/-

Income Tax slab	Super Senior citizens(aged 80 years and above)
Upto Rs 5,00,000/-	Nil
From Rs. 5,00,001/- to Rs.10,00,000/-	20% of the total income exceeding Rs 5,00,000/-
Above Rs 10,00,000/-	Rs 1,00,000 +30% of total income exceeding Rs
	10,00,000/-

"Health and Education Cess" shall be levied at the rate of four percent of income tax including surcharge wherever applicable, No marginal relief shall be available in respect of such cess.

# 4. Proof of Investments

For pensioners, it is mandatory to submit the investment proofs, which can be punched through home/non home branches for income tax calculations on or before 28.02.2023. Branch staff will access the link for punching of investment proof is as under:

# HRMS $\rightarrow$ EMPLOYEE DASH BOARD $\rightarrow$ INCOME TAX $\rightarrow$ TAX DECLARATION $\rightarrow$ SWITCH USER $\rightarrow$ ENTER PF NO FOR WHICH INVESTMENT TO BE PUNCHED $\rightarrow$ PUNCHED DATA AS PER STAFF PENSIONER GIVEN

## 5. TDS

Tax will be calculated only on the pension amount paid during the Financial year. TDS will be deducted on the basis of the actual investment made by the pensioner. If no Investment proof is given, no rebate in tax will be allowed for the current year.

Form 16 (Both Part A and Part B) as per the Traces format shall be uploaded by BOM Employees' Pension fund in Retirees corner of our Bank to whomsoever applicable. No hard copy of Form 16 will be sent to individual pensioner.

If any advance tax is paid by Staff pensioners in FY 2022-23, then they have to submit challan to nearest branch and branches are further advised to send scanned copies to following e-mails : bomcopension@mahabank.co.in and tdsupd@mahabank.co.in

## 6. PAN Number Updation in Staff Pension account

All Staff pensioners are requested to check the correctness of their **PAN number linked to first CIF** of pension account number and in Income Tax Projection sheet of Pensioners. Please ensure to update correct Mobile number also. Wherever PAN number is not updated, it is the responsibility of the pensioner to update the same in Pension payment branch. Where ever PAN is not provided by the pensioner, 20% of the tax will be deducted as per Income tax guidelines.

# Branches should bring into notice of the above circular to the Staff Pensioners for timely submission of Investment proof and Option of Income tax deduction.

# In case of any queries, please contact through e-mail – bomcopension@mahabank.co.in and Phone number – 020 -25614299.

For any technical help, please mail on: <a href="mailto:ashish.jaiswal@mahabank.co.in">ashish.jaiswal@mahabank.co.in</a>

Yours Faithfully,

(K. Rajeshkumar) General Manager HRM