

Annexure-II

Format for submission of application for electrical Audit

Sr. No	Particular	Details
1	Name of Organization	
2	Address with telephone numbers	
3	Year of establishment	
4	Status of form/company - whether company, partnership, proprietor etc	
5	Name of Proprietor, Partner, Director with cell number	
6	<ul style="list-style-type: none">- Registration Details of firm/company (i.e. Reg. No., validity etc.)- Available Manpower strength	
7	Name and address of Bank at present you are Banking with	
8	Sales Tax number/VAT Number etc. (attached copies of registration certificate)	
9	PAN No./TAN No. (attached copies of latest income tax and sales tax clearance certificate)	
10	Submit/attached audited Balance sheet/Profit & loss statement for last three years	

11	If the firm/company is registered on the panel of other Govt./GOI undertakings/Banks etc- attached their names, category, date of registration, its validity				
12	Furnish the detailed description and value of the similar works in last 5 years (submit certificate of performance from said organization)	s n.	Details of work	Name & address of owner	Value of the work order
			Completion period	Actual time of completion	Name of consultant & their address

Note :- All attachments/copies should be certified by the concerned agencies and/or Authority of the respective organization.

Date:-

Name & seal of firm

Placed

Signature of authorized signatory