



BANK OF MAHARASHTRA
LOKMANGAL, 1501, SHIVAJINAGAR,
PUNE-411 005

**TENDER DOCUMENT FOR INTERIOR RENOVATION FOR DEPARTMENT AT 3rd FLOOR
OF LOKMANGAL BUILDING, BANK OF MAHARASHTRA, PUNE.**

DATE OF ISSUE: 25TH SEPTEMBER 2019

LAST DATE OF SUBMISSION: UP TO 3.00 PM ON 05TH OCTOBER 2019

DATE AND TIME FOR OPENING OF TECHNICAL BIDS: 4.00 PM, 05TH OCTOBER 2019

PART-I
TECHNICAL BID

INDEX

TENDER DOCUMENT FOR INTERIOR RENOVATION FOR DEPARTMENT AT 3rd FLOOR OF
LOKMANGAL BUILDING, BANK OF MAHARASHTRA, PUNE.

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A.NOTICE INVITING TENDERS

Sealed tenders are hereby invited in two parts, (I-Technical Bid and II- Price Bid) for “Interior Renovation for Department at 3rd Floor of Lokmangal Building, Bank of Maharashtra, Pune.” from empaneled contractor of PSB Bank’s/PSU’s/ Govt. bodies /reputed Institute, as per schedule of work and General Terms & Conditions:

1. The work is to be completed within 30 DAYS from the date of issue of the work order.
2. Tender copies shall be downloaded from the Bank’s website www.Bankofmaharashtra.in
No hard copy will be issued in any case. Cost of tender Form: Rs. 1000/- [Rs. One Thousand only (non-refundable)] to be paid in the form of Demand Draft /PO favoring ‘Bank of Maharashtra’ payable at Pune.
 - a. Date of Issue of Application Form: **25th September 2019.**
 - b. Last date of submitting the Application form: **05th October 2019** up to **3.00 p.m.** at Bank of Maharashtra, Corporate Services dept. Head Office, Lokmangal, 1501, Shivaji Nagar, Pune 411005.
 - c. Each tender set comprises of the following :
Part I (Technical/Conditions Bid) – Contents as per index sheet, EMD & Tender fee.
Part II (Commercial Bid) – Contents Interior Furnishing BOQ with drawings.
3. Pre-bid meeting is arranged on **1st October 2019** at **11.30 A.M.** at 1stFloor, Corporate Service Dept., Lokmangal, Shivajinagar, Pune.
4. Tender documents including the set of drawings & the price bid shall be submitted only , Corporate Service Dept., Bank of Maharashtra, Lokmangal, Shivajinagar ,Pune on 1st floor on or before the last date of submission 05/10/2019 before 3.00 P. M. The sealed tenders (Technical Bid) will be opened at 4.00 P.M on 05/10/2019. Interested bidders may attend tender opening process.
5. At the same time of submitting the tender, the tenderer shall deposit an EMD(earnest money deposit) of Rs 40,000 and tender fee of Rs 1,000/- in form of valid Demand Draft / pay order issued in favour of “BANK OF MAHARASHTRA” Payable at Pune for proper execution of the contract.
No cheque, cash or any other mode for submission of EMD & tender fee will be accepted by Bank. If invalid DD found with tender, Bank reserves the right to reject the said tender. The tender document is non- transferable. Only the bidders, who submitted aforesaid prescribed tender fees, will only be eligible as bidder for opening technical bid.
 - 5.1 Security deposit/Retention money – 5% of final bill amount will be kept by and with Bank without interest for 12 months from the date of final payment.
 - 5.2 The earnest money deposit will not bear any interest. The earnest money deposit will be forfeited in the event of any evasion, refusal or delay on the part of the tenderer to sign and execute the contract on acceptance of his tender. The earnest money deposit, without any interest, will be returned to the tenderer whose tenders are not accepted. The earnest money deposit, bearing no interest, will be returned to the tenderer whose tender is accepted only after the satisfactory completion of the project.
6. The tender shall be submitted as per instructions with the name of the work super scribed on the envelopes written prominently and addressed to **CORPORATE SERVICE DEPT., BANK OF MAHARASHTRA., LOKMANGAL, 1st FLOOR, PUNE.** The full name and postal address of the

tenderer shall be written on the bottom left hand corner of the sealed cover. The sealed tenders shall be submitted at the address mentioned above.

6.1 The tenders shall be submitted in the following manner and shall contain details / documents as listed below:

ENVELOPE 'A' : One sealed envelope super scribed (in addition to the name of the work) ' Technical/Conditions Bid ' Containing the following :

A complete set of tender document (Part 1-Technical Bid) as issued, duly filled and signed by the tenderer.

Demand Draft towards the earnest money deposit & tender fee in the name of '**BANK OF MAHARASHTRA, PUNE.**' Payable at Pune.

Exceptions and / or deviations which tenderer may desire to stipulate be given with the Tech. Bid in a separate letter. (Tenderers are advised to submit the tenders based strictly on the conditions of contract and specifications contained in the tender documents and not to stipulate any deviations. Should it, however, become unavoidable, deviations may be stipulated). The Bank reserves the right to reject such deviations or evaluate the tender containing deviations having financial implications adding to the cost for such deviations / reject the tender as may be determined by the Bank.

ENVELOPE 'B' : One sealed envelope super scribed (in addition to the name of the work) 'Commercial Bid' Containing the following :

Part II A – Commercial Bid/BOQ & Part II B –(Detail Drawings Set and listed drawings as issued), shall be duly filled and signed by the tenderer.

Tenderer shall sign and stamp all the pages of tender documents at the lower right-hand corner by the tenderer. All corrections should be initialed in the Commercial Bid. The rates and amount in the commercial bid shall be in typed form. The handwritten filled commercial bid will be summarily rejected.

Tenderer shall note that those bidder who qualify in the technical bids, their price bids will be opened and remaining unqualified bidder's sealed price bids will be returned back. The date for opening of Price bids will be conveyed separately, to those bidders who qualifies the technical bid.

7. Acceptance of the tender will rest with the Bank, who reserves the right to accept or reject any or all tenders in part or full without assigning any reason thereof. Any tender, which does not fulfil any of the prescribed conditions would be liable to get rejected. The Bank is not bound to accept the lowest tender.
8. Tender offers received within the prescribed closing date and time will be opened in the presence of the Bidder or Authorized representatives who choose to attend the opening of tender on the specified date, time and place as mentioned in the tender document.
9. All the rates mentioned in the tender are inclusive of all duties / taxes / levies / transport charges / octroi / works contract tax (WCT) etc. but exclusive of GST and shall remain firm till completion of work, no escalation in price will be payable for what-so ever the reason may be.
10. The rates quoted in the tender shall remain valid for a minimum period of **Six months**.
11. This tender notice (including page no .from 01 to 62) shall form part of the contract.

**Asst. General Manager
Corporate Services Dept.**

B.FORMS OF TENDER
(Blanks must be filled in by the Tenderer)

To,
The Asst. General Manager
Corporate Service Department
Bank of Maharashtra,
Lokmangal
Pune

Sir / Madam,

1. With reference to the tender invited by Bank vide tender notice dated 25.09.2019 for the proposed "Interior Renovation for Department at 3rd Floor of Lokmangal Building, Bank of Maharashtra, Pune."
2. I/We do hereby offer to execute the work under the contract at the respective item rate basis mentioned in the schedule of quantities.
3. I/We have examined and studied carefully the site of the proposed works, all the Drawings, Schedule of Quantities, Specifications and conditions of contract and I/We agree to comply whole of work within respective time limits mentioned in the tender, from the date of getting the intimation from you that our tender has been accepted and upon receiving the possession of the site.
4. I/We further undertake that on failure subject to the conditions of contract relating to extension of time, I/We shall pay damages to the 'Bank' the sum named in Appendix to the condition of the contractor/Supplier as Liquidated damages for the period during which the work shall remain incomplete.
5. I/We have deposited as earnest money an amount of Rs.40,000/- & Tender fees of Rs 1,000/- by D.D. No. _____ & _____ dated _____ drawn on _____ Bank in favour of "Bank of Maharashtra" payable at Pune (to be handed over along with tender documents), which amount is not to bear any interest and I/We do hereby agree that this EMD shall be forfeited, in the event of accepting my/our tender & I/We fail to start the work under the Contract & execute the Contract documents when call upon to do so.
6. I/We do agree to pay 10% of the total value of the tender as a Performance Security deposit (Performance guarantee in form of Bank Guarantee or Demand draft) on issue of work order.
7. I/We do agree that my/our tender shall stand disqualified in the event of –
 - a) Failure to submit the tender in specified time and date.
 - b) Any page of this tender is found missing.
 - c) Any page of this tender form is not signed by us in token of acceptance.
 - d) The rates and/or amounts in the schedule of quantities are not filled in figures as well as in words in English and all erasures are not counter signed.

I/We have read the notes attached herewith and do agree to the same.

Thanking you,

Yours truly,

Signature of the bidder with official seal/stamp of the firm. Name of the proprietor/partners of the firm – or Name of the person having the Power of Attorney
(to sign the contract along with Power of Attorney) Name of the Bank in which the bidder maintains the account.

C.ELIGIBILITY CRITERIA

The bidder should fulfill the following eligibility criteria. They are required to submit copies of documents to substantiate their qualifying criteria.

- 1) Bidder should have valid Registration of PAN, GST,ESI, PF and income Tax clearance certificate etc.
- 2) The bidder should have average annual turnover of more than 40.00 lacs during the last three financial years i.e. FY 2016-17 , 2017-18 & 2018-19 (Valid CA certificate to be enclosed)
- 3) The bidder should be a profitable agency& should have shown the profits in each of last three financial years i. e. FY 2016-17 , 2017-18 & 2018-19 (Valid CA certificate to be enclosed)
- 4) The bidder should have successfully executed minimum **single** work of similar type, costing more than Rs.32.00 lacs, during last three years (Proof of the same should be submitted for having successfully completed the work)
OR
- 5) The bidder should have successfully executed minimum **two** works of similar type, costing more than Rs.20.00 lacs during last three years (Proof of the same should be submitted for having successfully completed the work)
OR
- 6) The bidder should have successfully executed minimum **three** works of similar type, costing more than Rs.16.00 lacs during last three years(Proof of the same should be submitted)
- 7) The bidder should not have been blacklisted by any PSU Bank or enterprise /Private Bank/NBFC/Co-operative Bank/Govt. department during last 05 years. **A written undertaking has to be given by the bidder on their letter head.**
- 8) Similar work means the scope of work shall be relevant to the Interior furniture and partly Civil.
- 9) **Completion Certificate:** Bidder shall submit the completion certificate for above Sr No.4/5/6 mentioning the scope of Interior furnishing /Civil, Final bill amount, year, duration of work etc. from the competent authority of client (Please note that the completion of only civil work will not be considered). No completion certificate from the Architect/consultant will be considered.

DETAILS OF BIDDERS:

1	Name of the Firm/ Organization				
	Registered Office				
	Pune Office				
	Telephone No.				
	Fax No.				
	E-mail				
	Website				
2	Year of Establishment				
3	Status of the firm (Partnership firm / Proprietary/ LLP / Company)				
4	Name and Qualifications of Partners / Proprietor / Directors				
	Name	Designation	Qualification	CoA Regn No.	Mobile No.
5	Whether registered with the Registrar of Companies /Registrar of Firms. If so, mention number & date. (Also enclose copy of Partnership Deed / Registration / Articles and Memorandum of Association)				
(a)					
(b)	If empanelled with other organizations such as Govt. / Semi-Govt. undertakings, etc. (attach copy of registration, if any)				
6	Name of the Bankers.	Name of the bank:			
		Name of the branch:			
		Phone Nos:			
		Contact person phone no.			

7	Satisfactory evidence to indicate financial capacity	Year	Turnover Rs. in lac	Profit
		31.03.2017		
		31.03.2018		
		31.03.2019		
<u>Please enclose Certified copies of last 3 years Balance Sheet, Profit & loss A/C & IT returns.</u>				
8	Registration with Tax Authorities			
	i) Income-tax (PAN) No.			
	ii) Service tax no.			
	iii) EPF Reg. No.(if applicable)			
	iv) ESI Reg. No. (if applicable)			
9	Details of works executed in last 5 years (as per Performa I & II attached)			
10	Whether any Civil suit / Litigation arisen in the projects, against Architect, executed during last 05 years / being executed now. If yes, please furnish details.			
11	Key personnel employed: (as per Performa III attached) (Detailed C.V.'s to be attached) Indicate special expertise and projects in which such techniques were employed			
12	Infrastructure of the firm viz. office space, office equipment.(as per Performa IV attached)			
13	Whether related to any staff member of Bank of Maharashtra. If yes, please elaborate.			
14	Please give reference with address and telephone no. of 2 persons for whom you have executed works of importance who may be directly contacted by the bank about the ability, competence or capability			
	Name	Address and telephone numbers		
15	List of major clients			

16	Any other relevant information	
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Note: Where copies are required to be furnished, these are to be self-attested / notarized copies. In case you intend to give further / more information, please attach separate sheet/s.

Signature and Seal of Applicant

Date:

PROFORMA – I
PARTICULARS OF RELEVANT WORKS EXECUTED

Sr. No.	Name of Work / Project executed	Short description of work	Name & Address of Owner /Client	Value of work executed	Stipulated time of completion	Actual time of completion	Copy of Work Order / completion certificate from the Client.
1	2	3	4	5	6	7	8
1							
2							
3							
4							
5							
6							

Signature and Seal of Applicant

PROFORMA – II

PARTICULARS OF WORKS IN HAND FOR CLIENTS

Sr. No	Name of Work / Project being executed & address / location	Short description of work	Name & Address of Owner / Client	Value of work to be executed	Stipulated time of completion	Copy of Work Order / Certificate from the Client.
1	2	3	4	5	6	8
1						
2						
3						
4						
5						
6						

Signature and Seal of Applicant

PROFORMA - III

KEY PERSONNEL PERMANENTLY EMPLOYED

Sr. No.	Name	Designation	Qualifications	Experience	No. of Years engaged with the firm	Any other information
1	2	3	4	5	6	7

Signature and Seal of Applicant

PROFORMA – IV

Details of Infrastructure in Office

Sr. No.	Items	Details
1	Address of the office.	
2	Office premises, area etc. in Sq. Mtrs.	
3	Fax and Other equipment	
4	Telephones	
5	Number of Computer workstations	
6	Software used for planning, estimating, execution, supervision etc.	
7	Any other information	

Signature and Seal of Applicant

Note: Information has to be filled up in this format.

D.CONDITIONS OF CONTRACT

1. Tenderers shall sign every page of tender document including drawings. Tenders not so signed shall be rejected. The tenders shall be submitted in sealed covers in the office of **Bank of Maharashtra Corporate Services Department, Lokmangal Pune** on or before **05/10/2019 by 3.00 p.m.**
2. Tenders which do not contain the stipulated EMD & Tender fee or that do not fulfil any of the conditions mentioned herein, shall be rejected.
3. Fluctuations in the prices of any materials or equipment or labour etc. shall not be taken into account either for compensation for damage or for extras. The validity of the tender for acceptance shall be 90 days after submission of the tender. Validity of rates will be for a period of 6 months after the dated submission. There will be no escalation for the said work.
4. Watch and ward in respect of all plants and machinery, materials etc. at site for use in work shall be the contractor's responsibility.
5. **The contractor shall have to make his own arrangements to house his labour and staff and for their services and at no cost use the Bank's premises to house his staff & labourers.**
6. All instructions regarding the execution of work shall be received from the Architect/Bank's Engineer only. Any other instruction issued directly to the contractor by anyone else shall not be binding on the Bank.
7. During execution of work the contractor must check his work with the drawings. In case of any discrepancy between the actual site conditions and that detailed in the drawings, the matter should be brought to the notice of the Architect/his representative or Bank's Engineer before executing the work. The contractor shall be responsible for all the errors in this connection and will have to ratify all defects at his own cost, failing which the Bank reserves all right to get the same rectified at the risk and cost of the contractor.
8. The contractor entrusted with the work shall indemnify the Bank against theft, mishaps in construction and injury to workmen, damage to person's property etc. He shall make good the damage at his own expense.
9. **The Bank, shall have the power to omit or cancel, add/or alter any item of work without assigning any reason whatsoever and no claim for compensation for damage will be entertained for such omissions, alterations, additions and cancellations other than taking in account the cost involved for such changes to be plus or minus, and the cost shall be arrived at by the Architect taking into consideration the market rates, site conditions, etc.**
10. Time is the essence of the work. **All the works shall have to be completed within 30 days from the date of issue of work order (Appendix -A).** Time allowed for the work shall be strictly followed

otherwise the bidder shall be liable to pay penalty at the rate of 0.5% of the tendered value of the work per week of delay on the part of the bidder subject to a maximum of 10% of the total tendered value of work. The decision of competent authority of Bank of Maharashtra on the delay shall be final and binding. However, for any reason beyond the control of the bidder the extension of time may be granted upon application by the bidder in prescribed format. No claim for any penalty during the extended period shall be entertained and the Bank's decision in this regard shall be final.

11. The contractor shall submit the schedule of work for the Bank's approval before commencement of work and shall strictly maintain the satisfactory progress of work as well as maintain the desired standard of workmanship. The contractor shall submit fortnightly progress reports to the Architect & Bank in the format approved by the Bank/Architect. If in the opinion of the Architect/Bank the progress is unsatisfactory and/or the workmanship is unsatisfactory, the Architect shall advise the Bank to take possession of the work in as and where condition with 7 days' notice to that effect. The Bank shall then complete the entire work and rectify all the defects at the contractors cost and consequences.
12. In case the Bank /Architect are not satisfied with the quality of materials used by the contractors, they reserve the right to reject such materials/work and direct the contractor to procure such supplies such agencies they deem fit.
13. Force Majeure: It is agreed that if the works are delayed (1) by force majeure or (2) by reasons of any exceptionally inclement weather or (3) by reason of loss or any damage by extensive fire not caused by an act or a default on the part of the contractor, by earthquake or civil commotion, strikes or lockouts affecting any of the trade employed upon the works. Then the Bank shall make fair and reasonable extension of time for completion of works Upon the happening of any such event, causing delay, the contractor shall immediately give notice thereof in writing to the Bank in all such eventualities agrees, without accepting any contractual obligations in this behalf, to assist the contractor to the utmost extent possible to meet the situation. If no such notice as mentioned above is given within 7 days of happening of such event, no consideration for extra time on account will be given. No claim for damage or compensation will be entertained on this account and the decision on Bank/Architect will be final and binding on all parties.
14. The contractor shall submit the bills for payments along with detailed statement showing the actual works carried out under different heads of items in the format specified by the Bank. Minimum value of the work for interim payment shall be **Rs.10,00,000/-** The bills for nonperishable materials on site may also be submitted and the payment by the Bank against the same shall be to the maximum extent of 75% of the value of these materials, solely at the discretion of the Bank. Bills submitted in any format other than that specified below by the Bank shall not be considered. The contractor will not be paid any interest on delayed payments.

15. BILL FORMAT:

Tender Item No.	Description of Items (whole description)	Unit	Tender Quantity	Executed Quantity	Rate	% Work Done	Amount

NOTE: ALL QUANTITIES IN THE BILL SHOULD BE IN CUMULATIVE.

ALL MEASUREMENTS SHOULD BE IN THE ORDER OF TENDER SEQUENCE AND STRICTLY IN THE BELOW MENTIONED FORMAT ONLY.

MEASUREMENT FORMAT:

Tender Item No.	Description of Item & Location against each Measurement taken	Nos.	Length	Breadth /width	Height	Quantity	Remarks

16. The contractor shall clear the site of work as per the instruction of the Bank/ Architect. The site of works shall be cleared of all men, material etc. belonging to the contractor. The site shall be delivered in broom clean and neat condition immediately after the job is completed. In case of failure by the contractor, the Bank shall have the right to get the site cleared at the risk and cost of the contractor.
17. The contractor shall not without the written consent of the Bank / Architect assign the agreement or sublet any portion of works.
18. The quoted rates shall be all inclusive and cover the cost of all materials, freight, all types of taxes including ,WCT, octroi, duties, royalties, erection, construction, testing of material samples brought for approval, setting up mock samples for approval, tools and tackles, plant and equipment, supervision, overheads, profit and any other expenditure incurred for completion of work as per drawings and specifications.(GST will be exclusive for rates)
19. Wherever required, the Bank / Architect shall instruct the tenderer for supply of samples of items, erection of mock ups, as the case may be, and upon approval of the same, the items shall be fabricated and completed by the contractor (with or without modifications as the Architect shall instruct). The offer by the tenderer should be inclusive of the entire expense for the same Final bill from the contractor will not be accepted under any circumstances without full & satisfactory completion of all the items of works. Any work found defective or wrongly carried out and / or as instructed by the Architect, should be rectified or replaced by the contractor at his own expense, prior to the submission of the final bill. It is to be expressly noted that no final bill will be held valid in the event of non-rectification of the defective or wrongly

carried out items and completion date shall not be extended on this account under any circumstances. Defects liability period will be effective from the day of satisfactory & full completion of all items of works or as certified by the Architect.

20. In the event of work being executed on holidays and during or beyond the normal office working hours which might be required for the completion of the work within the stipulated time, utmost care is to be taken to not to disturb the normal working of the office, neighboring offices if such a situation exists. The contractor should take a prior permission of the Architect / Bank for the same.
21. While executing the work, considerable amount of shifting and re-shifting of several furniture items is likely to be involved. It is also likely that some items may be required to be temporarily shifted elsewhere in the premises or on any other floors. The contractor is to do the same & no extra payment against these works shall be made by the Bank.
22. The contractor shall visit the site & get acquainted with the site conditions, access to the site, local traffic regulations, local authority regulations, availability of materials, labour tax structure etc. before submitting the tender and quote the rates accordingly. No extra charges/increase in rates shall be allowed on account of any of these or any other accounts.
23. The contractor shall have a qualified & competent supervisor on the site at all the time.
24. The contractor and/or his authorized representative will attend all the meetings whenever called for and the decision taken in the meeting by Architect representative / Banks representative / Architect will be final & binding on the contractor.
25. The contractor shall extend all necessary help to the agencies of associated works like A.C. works, Electrical works ,UPS agency , fire detection works and works to be carried out by the Bank agencies, in such a manner that they can carry out their works smoothly and the whole finished work must appear absolutely integrated. Nothing extra shall be paid on this account what so-ever.
26. All wood cutting, major planning, loose furniture items etc. shall be done by the contractors at their workshop and only assembling work shall be carried out at site. The contractor shall arrange to make workshop visit for inspection of the material that are used for the furniture before pasting laminate.
27. Contractor shall use only new approved material in the work.
28. The bidder should take extra precaution to ensure that there is absolutely no damage to the facility/property/equipment's of Bank during execution of work.
29. The drawings should not be scaled & only written dimension are to be followed. Large scale details take precedence over small scale drawings. In case of any ambiguity, conflict of interpretation, generally the provisions giving more vigorous interpretation shall prevail and

the Architect decisions / interpretation in this regard shall be final and binding on the contractor.

30. Water & electricity required for the job shall be made available free of cost by the Bank. However, necessary piping, valve, wiring, cabling, lamps, switches & sockets, main switches, halogen/tube light fitting and tapping from existing line/connection including labour have to be arranged by the bidder at their own risk & cost.
31. In case the local municipal authorities such as ward office raise objections in matters of water/electricity consumption, debris disposal etc. the contractors shall solve the matter at their end, without involving or putting financial liability on the Bank.
32. The bidder shall supply materials at site with manufacturers test certificate and challan as desired by the Bank's Engineer. **Contractor has to submit Original Invoice along with photo copy for verification for all the materials used in the work.** All materials brought at site shall be got approved by the Architect/Bank's Engineer before being used. If rejected, the same shall be removed immediately. The material of only approved make shall be brought at site.
33. The bidder shall be solely responsible for any accident/medical/health related liability/compensation for the personnel deployed by it at Bank. The Bank shall have no liability in this regard.
34. The contractor shall be bound to carry out extra items of works and wherever possible, the rate for extra item shall be derived from the rate already quoted, otherwise the rate shall be worked out at cost of material + wastage + labour + taxes + transportation + 15 % towards overheads, profit.
35. The rates shall be entered in figures as well as in words.
36. Interest free advance, subject to a maximum of 20% of the contract amount against furnishing a Bank Guarantee for equivalent amount valid for the period of contract and drawn on any Nationalized Bank. The advance shall be recovered from running bills on a pro- rata basis.
37. Running Account bill (minimum value **Rs. 10,00,000/-**)
38. 5% retention money retained from the running bills shall be retained till the successful completion of the Defects liability period of **12months**. The contractor shall submit his running bills for payment concerning the work executed or materials delivered on the site to the Architect. This will be certified by the Architect for payment within 7 days from the date of submission of the bill subject to submission/enclosing of measurements of the work.
39. The Architect will not certify any application for payment to any contractor if there is:
 - i. Defective items of work still uncorrected.
 - ii. Any claims or liens filed against the contractor for failure to pay materials, labour on sub-contract amount due or reasonable evidence that indicates probable filing of such claims.
 - iii. Damage to another contractor's work or material or both.

- iv. A reasonable doubt that the contract cannot be completed successfully.
 - v. Over payment to the contractor in any manner.
40. When the work is completed in all respects, the contractor shall intimate in advance & in writing to the Architect and the Bank to take the possession of the same. The work shall not be considered virtually complete until the Bank and the Architect have jointly inspected the work and certified in writing that this has been completed.
41. Unless otherwise instructed, the contractor shall insure the works and keep them insured comprehensively, against loss or damage by fire, riots and /or earthquake and flood at his cost @ 125 % of the contract value for a period up to 3 months after the completion of the project. The insurance must be placed with a company approved by the Bank in the joint names of the Bank and contractors for such amount and for any further sum if called to do so by the Bank. The contractor shall deposit the policy along with all amendments and the receipts for premium paid with the Bank within 10 days from the date of issue of work order unless otherwise instructed.
42. All quantities mentioned in the BOQ are approximate and contractor will not claim any damages for increase/ decrease in profit on account of variation in the final BOQ.
43. **Arbitration:**
- 43.1 All disputes of differences of any kind whatsoever which shall at time arise between the parties hereto touching or concerning the works or the execution or maintenance thereof this contract or the construction remaining operation or effect thereto or the rights or liabilities of the parties or arising out of or in relation thereof whether during or after determination for closure or breach of the contract (other than those in respect of which the decision of any person is by the contract expressed to be final and binding) shall after written notice by either party to the contract to the other of them and to the Appointing Authority who shall be appointed for the purpose by the Bank be referred for adjudication to a sole Arbitrator to be appointed as herein after provided.
- 43.2 If the dispute is not redressed within 30 days from the date of reference by a party, the parties may appoint an Arbitrator on mutual consent and if a single Arbitrator cannot be appointed on mutual consent, then each party may appoint an Arbitrator who in turn may appoint a third and the dispute may be resolved by the Arbitrators appointed as per provisions of Arbitration and Conciliation Act. The Award of the Arbitration shall be final and binding on both the parties.
- 43.3 If the Arbitrator so appointed is unable or unwilling to act, resigns to appointment or vacates his office due to any reasons whatsoever another sole Arbitrator shall be appointed as aforesaid.

43.4 The work under the contract shall, however, continue during the arbitrator proceedings and no payment due or payable to the contractor shall be within on account of such proceedings.

43.5 The Arbitrator shall be deemed to have entered on the reference on the date he issues notice to both the parties fixing the date of the first hearing.

43.6 The Arbitrator may from time to time, with the consent of the parties, enlarge the time for making and publishing the award.

43.7 The Arbitrator shall give a separate award in respect of each dispute or difference referred to him. The Arbitrator shall decide each dispute in accordance with the terms of the contract and give a reasoned award. The venue of arbitration shall be such a place as may be fixed by the Arbitrator in his sole discretion. Arbitration proceedings shall be conducted in Pune. Language shall be in English.

43.8 The fees, if any of the Arbitrator shall, if required to be paid before the award is made and published, be paid half by each parties. The costs of the reference and of the award including the fees, if any, of the Arbitrator who may direct to and by whom and in what manner, such costs or any part thereof shall be paid and may fix or settle the amount of costs to be paid. The place of arbitration shall be Pune.

43.9 The award of the Arbitration shall be final and binding on both the parties.

43.10 Subject to aforesaid the provisions of the Arbitration and Conciliation Act 1996 or any statutory modification or re-enactment thereof and the rules made there under, and for the time being in force, shall apply to the arbitration proceedings under this clause.

44. It is also a term of the contract that if contractor(s) do/does not make any demand for arbitration in respect of any claim(s) within 90 days of receiving intimation from the Bank/Architect that the bill after due verification is passed for payment of a lesser amount, or otherwise, the contractor's right under this agreement to refer to arbitration shall be deemed to have been forfeited and the Banks /Architect shall be relieved and discharge of their liability under this agreement in respect of such claim(s). Further, it is agreed that for the purpose of this clause, such notice is deemed to have been received by the contractor(s) within 2 days of posting of the letter by the Bank/Architect or when delivered by hand immediately after receipt thereof by the contractor(s) whichever is earlier. Further, a letter signed by the officials of the Bank / Architect that letter was so posted to the contractor(s) shall be conclusive.

45. **Governing Laws:**

This agreement shall be construed and interpreted in accordance with and governed by the laws of India, and the courts at Pune shall have exclusive jurisdiction over matters arising out of or relating to this Agreement.

46. Termination:

If contractor fails to commence the work within 07 days from the receiving the work order or handing over of the site ,whichever is earlier, then bank may terminate the contract and EMD amount along with performance security deposit will be forfeited.

I / We hereby declare that I/We have read and understood the terms and conditions and that we shall abide by them if the work is awarded to us.

Date:

Seal & Signature of Tenderer

E.SPECIAL CONDITIONS OF THE CONTRACT

1. ORDER OF PREFERENCE:

If any discrepancy is noticed between the clause under special conditions and general conditions of the contract, the special condition shall take precedence over the general conditions.

2. INSPECTION OF DRAWINGS:

Before fitting the tenders the contractor will have to check up all drawings and schedule of the quantities and will have to get immediate clarification from the Bank of any point that he feels is vague or uncertain. No. claim for damage or compensation will be entertained on this account.

3. CONTRACTOR TO SITE:

Each tenderer before submitting his tender shall visit the site of the work so as to ascertain the physical site conditions, prices, availability and quality of materials according to the specifications of the tender. No excuse regarding non-availability of material & requisite manpower will be entertained on this account.

4. Bank will supply water to the contractor for the contract work.

5. ELECTRICAL SUPPLY:

The 'Bank' will allow a tapping from connection already existing at the site. The contractor will have to fix his own meter at actual place of work. The charges of electric consumption including necessary amount for the connection will be borne by the contractor. In case of non-availability of above electric supply the contractor shall make his own arrangement.

6. The whole of the work as described in the contract (including the schedule of quantities, the specifications and all drawings pertain thereto) and as advised by the Bank from time to time is to be carried out and completed in all its parts to the entire satisfactions of the Bank's Engineer and the Architect. Any minor details refers to in this contract are to be included in this contract.

7. Rates quoted in the schedule shall be inclusive of all frights taxes such as Octroi, GST, Surcharge, royalties etc. as well transportation so as to execute the contract as per the rules and regulations of a local bodies State Government and the Government of India. Any statutory increase in levies, Octroi, realities etc. by Government over the above considered rate at the time of tendering would be paid by the owner. The quoted rates shall be firm for the period of completion plus authorized extension plus three months. The rates quote in the tender should include all charges for.

A) Labour maintenance fixing, arranging, cleaning, making good hauling, etc.

- B) Plants, double scaffolding, framework, English ladder ropes, nails, spikes, tools, materials and workman like protection from weather temporary supports platform and the maintenance of the same.
- C) Covering for the walling and other works during inclement weather or strikes or whenever directed as necessary.
- D) All temporary canvas lights. Tarpaulin, barricades, work sheds etc.
- E) All starts and steps any other requisite of the works.
- F) All such temporary weatherproof shade at such places and in such manner approved by the Architect for the storage and protection of the material against the effects of sun and rain.
- G) All such temporary fences, guards, approaches and the roads as may be necessary for the contract works and to safeguarding the public.
- H) No tools and plants shall be issued by the 'Bank' under the contract.
- I) The rates quoted by the tenderers in the schedule of probable will be deemed to be for the finished work.
- J) GST will be paid separately as quoted in BOQ

8. CONTRACT AGREEMENT

The contractor will have to enter into any agreement on a non- judicial stamp paper of Rs. 500 as per the format of the tender. The cost of stamp paper will be borne by the contractor.

9. SCHEDULE OF QUANTITIES NO CLAIM BECAUSE ACTUAL QUANTITIES DIFFER FROM PRELIMINARY STATEMENT.

10. A schedule of probable quantities in respect of each work and specification accompany these conditions. The schedule of probable quantities is liable to alterations by omission, deductions or additions at the discretion of the Bank, the quantities of the various kind of work to be done, material to be furnished under this contract which have been estimated and are set forth in the proposal or agreement or all particulars and are only for the purpose of comparing on a uniform basis the bids offered for the works under this contract. The contractor agrees that neither the 'Bank' nor the Architect nor any of the employees or agents thereof shall be held responsible if any of the estimated quantities shall be found to be not even approximately correct in the construction of the works and that he will not assert that there was any misunderstanding in regards to the character size and type of work to be done or the kind or amount of the materials to be furnished or work to be done. Further the contractor shall make no claim for anticipated profits for loss of profit or for damages because of a difference between the quantities of the various kinds of the works to be done or materials actually delivered and the estimated quantities by 'Bank' or the Architect.

11. ACCESS OF INSPECTION;

The contractor is to provide an access at all times during the progress of works and the maintenance period means of access with laded gangways etc. and the same as directed for the inspection or measurement of the works by the Architect on his representative or Bank.

12. DIMENSIONS:

Figured dimensions in all cases are to be followed and in no case should be scaled. Large-scale details take precedence over the small drawings. In case of discrepancy the contractor has to ask for explanation before proceeding with the work.

13. PROGRAMME OF THE WORK AND PROGRESS REPORTS

The contractor should furnish along with his tender a PERT chart based on the scope of work and schedule to be made after receiving work order which shall indicate the time factor within the successful contractor will be expected to complete the works as entrusted to him including supply details to fit into the master pert chart indicating their detailed operation of the construction and the dates of which the various materials will arrive at the site and be installed, based on time of completion as one month. The contractor on starting the work shall within a week furnish to the Bank a detailed program for carrying out the work stage by stage in the stipulated time. A graph chart of individual work shall be maintained showing the progress week by week. The contractor shall submit to Architect/Bank a week progress report stating the number of skilled and unskilled labours employed on the works, working hours effected quantity of work done during the period.

14. STORES ON THE SITE

The contractor shall make necessary arrangement for storage on the site in a specified area for all materials which is likely to deteriorate by the action of the sun, rain or other materials, cause due to exposure in such a manner that all such, materials, tools etc. shall be duly protected from damage by weather or any other cause. All such stores shall be cleared away and the ground left in good and proper order on completion this contract unless otherwise expressly mentioned therein.

15. No area at the site will be allotted to the contractor for constructing his labour camp. However, depending on the availability a small area may be given to the contractor temporarily for the purpose of fabrication store and the site office. It will be noted that no skilled or unskilled laborers shall remain at the site for the purpose of residing except security personnel that may be requiring for watch and ward.

16. FACILITIES TO SUB CONTRACTOR AND OTHER CONTRACTOR

The contractor has to allow for general attendance upon sub-contractors including the free use of plant and scaffolding and is to allow their operatives the use of latrines VC'S mess rooms shed and covered space for plant or storage of the materials etc.

The contractor shall give full facilities and cooperation to others contractors employed by the 'Bank' and affording them reasonable opportunity for introduction and storage of their materials and the execution of their works and the property connecting and coordinating without dispute between the various contractors.

17. TESTING OF WORKS AND MATERIALS AND PREPARATION OF SAMPLES

The contractor shall, if required by the Architect/Bank, arrange to test materials and/or portions of the works at his own cost in order to prove their materials and/or portions of the

works at his own cost in order to prove their soundness and efficiency. If in any such test the work or portions of the work are found in the opinion of the Architect/Bank to be defective or unsound the contractor shall put down the same at his costs. The charges of the independent test shall be borne by the contractor.

18. NOTICES

The contractor shall give all notice and pay all fees and shall comply with all Acts and regulations for the successful completion of the contract works.

19. MEASUREMENT TO BE RECORDED BEFORE WORK IS COVERED UP.

The contractor shall take joint measurement with the Bank/Architect's representative before covering up or otherwise placing beyond the reach of measurement any of items of work. If the contractor neglect to do so the same shall be uncovered at the contractor's expenses or in default thereof, and no payment or allowance shall be paid for such work or the material with which the same was executed.

20. WORKS AT NIGHT

If the contractor is required to work at night in order to complete the work within the time schedule, the contractor shall provide and maintain at his own cost sufficient lights to enable the work to proceed satisfactorily without danger. Approaches to the site also shall be sufficiently lighted by the contractor. No extra payments will be made for the night work

21. WORKS ON HOLIDAYS:

No works shall be done on Sunday or holiday that may be notified by the 'Bank' without the specific sanction in writing of the 'Bank' or his representatives. Bank may allow to work on Sunday's/public holidays in order to complete the target dates as per schedule submitted by the contractor.

22. ACTIVE WHERE THERE IS NO SPECIFICATION/SHORTCOME OF SPECIFICATION:

In case of any class of work over which there is no specification mentioned the same shall be carried out in accordance with the latest Indian standard specification and standard civil work procedure subject to the approval of the Architect/Bank.

23. REPORTING OF ACCIDENT TO LABOUR

The contractor shall be responsible for the safety of person employed by him on the works and shall report serious accident to any of them, however and wherever occurring on the works to the 'Bank'/Architect who shall make every arrangement to render all possible assistance. This shall be without the prejudice to the responsibility of the contractor under the Insurance Clause of the General conditions.

24. CLEARING THE SITE OF WORKS:

The contractor shall clear the site of works as per the instructions of the Architect/Bank. The site of work shall be cleared of all men, materials, sheds etc. belonging to the contractor. The site shall be delivered in clean and neat conditions as required by the Architect/Bank within a period of one week after the job is completed. In case of failure by the contractor the 'Bank' will have the right to get the site cleared at the risk and cost of the contractor to the satisfaction of the Architect/Bank.

25. OCCUPATION OF PARTIALLY COMPLETED PORTION BY THE 'BANK'

The 'Bank' shall be entitled to and at liberty to occupy even the partially completed portion thereof by themselves or through their agents and servants, if they so desire. Necessary extension of time for completing the work shall, however be granted to the contractor but he shall have no claim for any compensation whatsoever due to delay involved in completing the work.

26. TYPOGRAPHY OR CLERICAL ERRORS

The Bank's clarifications regarding partially omitted particulars or typographical or clerical errors shall be final and binding on the contractor.

27. INFORMATION TO BE SUPPLIED BY THE CONTRACTOR

The contractor shall furnish the 'Bank' the followings:

- i. Detailed industrial static regarding the labourers employed by him etc.
- ii. The power of attorney, name and signature of his authorized representative who will be in charge of the execution of the work.
- iii. A list of technically qualified persons employed by him for the execution of his work.
- iv. The total quantities and quality of materials used for the work.

28. WAGES OF LABOUR EMPLOYED BY THE CONTRACTOR

The contractor shall pay all labour employed by him at rates by him at the commencement of the contract with the previous written approval of the engineer. All wages shall be paid in full and without any deductions whatsoever at the approved rates and for the full time actually worked during the wages period. The engineer or such other officers may inspect the wages books master books and other labour records of the contractor. In the event of the report of the inspecting officer showing that the proper rates of wages are not being paid or that in any manner whatsoever the dealings between the contractor and his labour are not satisfactory the engineer shall pass such orders upon the report as he considers desirable and those orders shall final and binding upon the contractor.

29. EXTRA ITEM/DEVIATIONS:

The contractor shall not commence work in respect of any extra items, deviations without obtaining prior approval of the 'Bank' in writing. The contractor shall then immediately submit the rate analysis for such time, with necessary data to support the rate quoted. The rate shall then be settled by the 'Bank' before incorporation the items in the interim bills. The pricing will be done as per the estimated requirement of materials and labour including their cost plus 15% to cater for the overheads and profits of the contractor. No interim bill shall contain any items for which the rates are not settled. Rate analysis submitted by the contractor shall be based on the standard rate analysis pattern of CPWD and with basic rates of material based on the voucher of material enclosed.

30. INSURANCE POLICIES

The contractor shall not commence/any work site until all the insurance policies, as required under clause of the special conditions of the contract & Appendix (B), have been submitted to the 'Bank'.

31. INDEBTEDNESS AND LIENS:

The contractor agrees to furnish the 'Bank' from time to time during the progress of the work as requested, verified statements showing the contractor's total outstanding indebtedness in connection with the work covered by the contract. Before final payments made the 'Bank' may require the contractor to furnish the connection with the contract. If during the progress of work. the contractor shall allow any indebtedness to acquire to sub-contractors or other shall fail to pay or discharge same within five days after demand then the 'Bank' may withhold any money due to the contractor until such indebtedness is paid to apply the same towards the discharge thereof.

32. INDEPENDENT CONTRACTOR

The contractor agrees to perform this contract as an independent contractor and not as a sub-contractor, agent or employee of the 'Bank'.

33. WORK PERFORMED AT THE CONTRACTORS RISKS

The contractor shall take all precautions necessary and shall be responsible for the safety of the work and shall maintain all lights, guards, signs, temporary passages or other protection necessary for the purpose. All works shall be done at the contractor's risks and if any damage shall result from fire or from other cause, the contractor shall promptly repair or replace such loss or damage free from all expenses to the 'Bank'. The contractor shall be responsible for any loss or damage to material tools or other articles used or held for use in connection without damage to any work or property of the 'Bank' or others and without interference with the operation of the existing machinery or equipment's , if any.

34. MATERIALS SUPPLIED BY THE BANK

The 'Bank' reserves its right to supply, issues any/all the material used in the said work at the specified marker as decided by the Architect/Contractor. 'Bank' also reserves its right to change, alter the specifications of the material used in the specification. If 'Bank'/Architect decide to do so the subsequent rates of items using these changed material shall be calculated based on the declared formula for extra items. If the 'Bank' supplies any material, the contractor must satisfy themselves that the same conform to the specifications. If the contractors have any complaint about the said materials or the quality thereof, the contractors before using the said materials must communicate in writing all their objections to the contractors, before using the said materials. After communicating in all their objections to Architect/Bank who will give their final decision & the same shall be binding on the contractor. Should the contractor fail to do so, they will deemed to have satisfied themselves as to the quality and the suitability of the said materials for being used by the contractor will be in the same position as if the contractors themselves had purchased the said materials.

35. WHERE THERE IS SHORTCOME OF SPECIFICATION FOR ITEM OF BOQ:

In case of any class of work over which there is no specification mentioned the same shall be carried out in accordance with the latest Indian standard specification and as per standard practice and as a necessary requirement to complete the item/job, subject to the approval of the Consultant/Bank. No additional payment will be made for the same. Bidder shall quote the rate for every item, considering aforesaid requirement.

PREAMBLE TO SPECIAL CONDITIONS OF THE CONTRACT:

General,

The tender drawings, designs and specifications are more indication of the nature and scope of the proposed work. The tenders as a specialized contractor in the specific field is at liberty to modify them for the purpose of obtaining greater efficiency, economic and safe for the proposed installation and submit his/their own drawings designs, specifications and schedule of quantities and rates as he/they may consider proper, independently.

The drawings, design and specifications accepted by the tenderers or submitted by him/them together with the tender shall constitute part of the contract document.

The tenderers must obtain for himself on his own responsibility and at his own expenses all information which may be necessary for the purpose of filing this tender and for entering into a contract for the execution of the same and must examine with all local conditions and all the bye laws, rules and regulations of the various authorities and matters pertaining thereto.

This is intended to be a performance-based contract whereby the contractor will be liable to execute the work on the basis of the plans and design offered to him and the plans or designs hereby given and accepted by him. The contractor will have to guarantee for and proper performance of the work agreed to be so erected and installed by him. The contractor shall be paid his bills from time to time or an 'on Account' basis and the payments so made shall be adjusted against the money becoming due and payable to him at the agreed at the conclusion of the contract if the work erected and installed under the contract if found to be giving the due and proper performance.

APPENDUM TO SPECIAL CONDITIONS OF THE CONTRACT

1. Please note that prices shall be firm for the duration of the contract plus all authorized extensions of the time plus three months period after completion of work. All rates will be treated as including all taxes, Octroi, duties, levies, excise including turnover tax, etc. but excluding GST.
2. The contractor is to furnish the interior work so as to serve as guidelines for working out the rate analysis for extra/deviated terms.
3. The contractor is to quote for all the sections of the bill of quantities are approximate. They are likely to vary. Any variation in quantities will be binding on the contractor.
4. Submission of samples: The samples of all the materials, polishes, stipple paint, etc. shall be submitted to Bank/Architect in large size stipple pant panel for their approval before commencement of work. If samples are not produced to the satisfaction of Architect the contractor is likely to be asked to approach other sub-contractor of repute and proven ability to prepare the sample of required workmanship. This decision, in that case shall be binding on the contractor.
5. Bank/Architect reserve the right to ask the contractor to prepare mockup of any for their before proceeding with the work
6. In case of non-availability of any material mentioned in the list of approved material mentioned in the list of approved and manufactures the contractor shall intimate the Bank/Architect in writing enclosing the detailed specification and samples of the material suggested by him before proceeding the work with that material. Such alternative material shall be used only after Architect's/Bank's written approval.

Sign and stamp of Contractor(s)

F.FORM OF AGREEMENT

This AGREEMENT is made at Pune on _____ day of _____ 2019

BY and BETWEEN

BANK OF MAHARASHTRA a Bank constituted by the Banking Companies (Acquisition and Transfer of Undertakings) Act 1970 and having its Head Office at Lokmangal 1501 Shivajinagar Pune 411005 hereinafter called the “Bank” (which expression shall include its successors and assigns) of the One Part.

AND

_____ CONTRACTOR, a registered firm/company having its office at _____, hereinafter referred to as "The Contractor" carrying on business as _____ in the firm name and style of M/s _____ (address- _____) (hereinafter called the Contractor (which expression shall include wherever the context so admits, its heirs, executors, administrators, successors and assigns) of the OTHER PART

(Hereinafter Bank and the consultants are hereinafter jointly referred to as “Parties” and individually as “Party”, as the context may require)

WHEREAS

Whereas the Bank is desirous of carrying out “Interior Renovation for Department at 3rd Floor of Lokmangal Building, Bank of Maharashtra, Pune”. (hereinafter referred as “the works”)

AND WHEREAS the said drawings – Layout inclusive of the Specifications and the Bill of Quantities with rates have been signed by or on behalf of the parties hereto.

AND WHEREAS the Contractor has agreed to execute upon and subject to the conditions set forth herein and to the conditions set forth in the Special Conditions and in the Bill of Quantities and the Conditions of Contract and in the Technical Specifications (All of which are collectively hereinafter referred to as the “the procurement conditions”) the works shown upon the said drawings and/or described in the said specifications and included in the Bills of Quantities at the respective rates therein set forth amounting to the sum as therein arrived at or such other sums as shall become payable hereunder (Rupees _____) (hereinafter referred to as “the said Contract Sum”) as mentioned and quoted in the tender by the Contractor.

NOW IT IS HEREBY AGREED AS FOLLOWS:

1. In Consideration of the said Contract, Sum to be paid at the times and in the manner set forth in said conditions, the Contractor shall upon the subject to the said conditions execute the work as per technical specifications and the priced Bills of Quantities.
2. The Bank shall pay the Contractor the said Contract Sum, or such other sum as shall become payable as per this agreement, at the times and in the manner specified in the said Conditions and all such payments shall be made at Pune.
3. The term “The Architect in the said conditions shall mean **M/s.** _____ or in the event of their ceasing to be Architects for the purpose of this Contract for whatever reasons, such other person or persons as shall be expressly nominated for the purpose by the Bank.
4. Copy of the tender documents, inclusive of bill of quantities and technical specifications are annexed here as Annexure I and II respectively and the conditions of contract (collectively

referred to in this clause as 'said documents') shall be read and construed as forming part of this agreement and the parties hereto shall respectfully abide by, submit themselves to the said documents and perform the Agreements on their part respectfully contained in the said documents.

5. The plans, agreements and document mentioned herein shall form the basis of this Contract.
6. This Contract is neither a fixed lump sum contract nor a piece work contract but a Re-measurable Item-rate contract to carry out the work in respect of the entire works to be paid for according to the at the rates contained or as provided in the said conditions.
7. The Contractor shall afford every reasonable facility for the carrying out of all the works in manner laid down in the said conditions and shall make good any damages done to walls, floors, ceilings etc. after the completion of the works.
8. The Bank reserves to itself the right of altering the drawings and the nature of the works by adding to or omitting any items of the works or having portions of the same carried out without prejudice to this contract. There shall be no limit on the scope and extent of changes that can be ordered by the **BANK** subject to the condition stipulated in succeeding paragraph and the **Contractor** shall not be entitled to any compensation or claim due to such change (s) / Order (s) by the **BANK**. The **Contractor** will only be paid for the actual quantity of works executed payable at the accepted unit rates. The rate quoted shall remain valid for variation of quantity against individual item to any extent. Such variations shall not warrant any claims for modifications to already quoted and accepted rates.
9. **Time is Essence of the Contract.** The Works should be completed in all respect in accordance with the terms of contract within a period of **30 days** from the commencement date.
10. All payments by the BANK under this contract will be made only at Corporate Services Department, Bank of Maharashtra, Head Office, Lokmangal, 1501, Shivajinagar, Pune in Indian Rupees (INR). The Contractor will have to submit at running account bills, materials advance and final bill in four copies.
11. **Liquidated damages:**
In the opinion of Bank, if any delay in execution is attributable to the fault or any act of commission/omission of the contractor, Bank shall be entitled to recover liquidated damages at the rate of 0.5% of the total fees per week (7 days) of delay. Total recoveries on account of delays and / or any other loss or damage caused to the Bank due to defective work on part of contractor shall be limited to maximum of 10% of total contract amount. The decision of Bank in this matter, shall be final and binding on the contractor. The Bank shall, however give to the contractor an opportunity of being heard.
12. The liquidated damages for non-compliance of the works within 30 Days period shall be 0.5% per week **of Delay** subject to a maximum of 10% of Contract Sum.

13. The rates quoted by the Tenderer, shall be firm till completion of the entire WORKS and the rates quoted in the tender document shall be inclusive of all Duties, Levies, Insurance, Premium, Cess, ESI, PF, Surcharge, Labour laws, duties, labour charges, labour insurance premiums, all type of Taxes such as Octroi, Excise, Sales Tax, Works Contract Tax, VAT, CST, BST,, LBT, Insurance premiums of all types and any other levies / duty / tax but exclusive of GST imposed by state, central government and any of the local authorities.
14. All disputes arising out of or any way connected with this agreement shall be deemed to have arisen at Pune and only courts in Pune shall have the jurisdiction to determine the same.
15. That all parts of this contract and its annexed documents and tender documents have been read by the Contractor and fully understood by the contractor.
16. The selected tenderer shall comply with all Rules regulations of Extant Labour Regulation Act, **PUNE MUNICIPAL CORPORATION (PMC)** and its Fire Department while carrying out the work of the "Interior Renovation for Proposed Certain Departments at 3rd Floor of Lokmangal Building, Bank of Maharashtra, Pune", as per the plan prepared by Architect. In case any rules are deviated then such work shall be dismantled and reinstate the same at contractors cost to the satisfaction of the Architect/ Bank.
17. Contractors shall have to make all the arrangements for getting required permission/ passes for the Labour connected with the project, prior to commencement of the work from the Bank's Authority.
18. All the debris lying at site shall be properly stocked and disposed off from time to time.
19. Contractor shall take all safety measures and precautions during the ongoing works .All the safety procedure & equipment's shall be adhered while carrying out the subject scope of work. Any untoward happens due to negligence from the contractor or his labour, in such case, contractor shall have sole responsibility for all the cost effect, penalties and other litigation issues.
20. Dispute resolution:
In the event of any dispute, difference or question arising out of the agreement between the parties, the same shall be referred to the arbitration of a sole arbitrator. The Arbitration and Conciliation Act, 1996 or any statutory modification thereof shall be applicable to the arbitration. The arbitration proceedings shall be held at Pune. The language of the arbitration shall be English. The award of the arbitrator shall be final and binding upon the parties and under no circumstances the work should not be stalled.
21. Indemnity:
The contractor hereby agrees and undertakes to indemnify and keep indemnified, saved, defended, harmless, the bank, its successors and assign at all times against all losses, costs, claims, expenses, charges, damages etc. whatsoever which the bank may suffer or incur:-
 - a. By reason of any act or omission of the contractor and/or his/their employee/s and/or representative which is contrary to or inconsistent with or in breach of the terms and

conditions of this agreement or any instructions/guidelines that may be given by the bank from time to time.

- b. Arising out of the act of commission or omission by the consultant, agencies, his employee/s, representatives etc.
- c. For any other reason whatsoever including wrong assessment or assessment which is not as per the prescribed procedure and norms.
- d. The bank shall not be liable or responsible for any act or omission on the part of the consultant or his employee/s, representative/s, etc. done while performing the contractual obligations which may result into criminal, civil or tortuous liability. The consultant shall be exclusively responsible and liable for all such acts and omissions.
- e. The Bank shall be at liberty to proceed legally against the contractor in case of breach of any condition enumerated in the agreement and contractor shall at his own cost defend such legal action and shall indemnify and keep the Bank indemnified against the loss and cost/expenses including legal expenses that are incurred or might be incurred while proceeding with such legal action or pendency of such legal action/s.

22. NON Disclosure: It is hereby agreed that all the parties in this agreement hereby agree as follows.

Bidder shall hold all information about this tender and / or information gathered about the Bank through this process in strict confidence with the same degree of care with which Bidder protects its own confidential and proprietary information. Bidder shall restrict disclosure of the information solely to its employees, agents and Sub-contractors on a need to know basis advise those persons of their obligations hereunder with respect to such Information.

- i. To use the information only as needed for the purpose solely related to this project.
- ii. Except for the purpose of execution of this Project, not disclose or otherwise provide such information or knowingly allow anyone else to disclose or otherwise provide such information.
- iii. Bidder shall disclose any information to parties not involved in supply of the products and services forming part of this order and discloser of information to parties not involved in supply of the products and services forming part of this order will be treated as breach of trust and invite legal action. This will also mean termination of the contract and disqualification of the Contractor in any future tendering process of the Bank.
- iv. Any information considered sensitive must be protected by the Bidder from unauthorized discloser or access.

IN WITNESS WHEREOF THE BANK and the contractor have set their respective hands to theses presents and duplicates hereof the day and year first hereinabove written

SIGNATURE CLAUSE

Signed and delivered by the _____ by the hand of Shri _____
(Name & Designation) (BANK)

In presence of :

(1) _____
Address :

(2) _____
Address :
Witnesses

Signed and delivered by the _____ by the hand of Shri _____
(Name & Designation) (CONTRACTOR)

In presence of :

(1) _____
Address :
(2) _____
Address :
Witnesses

G. INTEGRITY PACT

General:

This pre-bid pre-contract Agreement (hereinafter called the Integrity Pact) is made on ____ day of month of ____ 2019, between on one hand, Bank of Maharashtra through authorized official Shri. _____, Asst. General Manager, Corporate Services Department, Bank of Maharashtra Head Office, 1501, Lokmangal, Shivajinagar, Pune-5 (hereinafter called the "BANK", which expression shall mean and include unless the context otherwise required, his successors in office and assigns) of the First Part and M/s _____ represented by Shri. _____ Proprietor/Partner (herein called the "BIDDER" which expression shall mean and include unless the context otherwise requires his successors and permitted assigns) of the Second Part.

WHEREAS the BANK proposes to carry out "Interior Renovation for Proposed Certain Departments at 3rd Floor of Lokmangal Building, Bank of Maharashtra, Pune" (said work) and the BIDDER is willing to offer/has offered for the aforesaid work and

WHEREAS the BIDDER is a private company/public company/Government undertaking /partnership/ registered export agency / LLP, constituted in accordance with the relevant law in the matter and the BANK is Corporate Services Department of Bank of Maharashtra.

NOW, THEREFORE,

To avoid all forms of corruption by following a system that is fair transparent and free from any influence/ prejudiced dealings prior to, during and subsequent to the currency of the contract to be entered into with a view to:-

Enabling the BANK to obtain the desired said Equipment/product/services at a competitive price in conformity with the defined specifications by avoiding the high cost and the distortionary impact of corruption on public procurement, and

Enabling BIDDER to abstain from bribing or indulging in any corrupt practice in order to secure the contract by providing assurance to them that their competitors will also abstain from bribing and other corrupt practices and the BANK will commit to prevent corruption, in any form by its officials by following transparent procedures.

The parties hereto hereby agree to enter into this Integrity Pact and agree as follows:

Commitments of the BANK:

- 1.1. The BANK undertakes that no officials of the BANK, connected directly or indirectly with contract will demand, take a promise for or accept directly or through intermediaries any bribe, consideration gift reward favor or any material or immaterial benefit or any other advantage from the Bidders either for themselves or for any person, organization or third party related to the contract in exchange for an advantage in the bidding process, bid evaluation contracting or implementation process related to the contract.

- 1.2. The BANK will, during the pre-contract stage, treat all BIDDERS alike, and will provide to all BIDDERS the same information and will not provide any such information to any particular BIDDER which could afford an advantage that particular BIDDER in comparison to other BIDDERS.
- 1.3. All the officials of the BANK will report to the appropriate Government office any attempted or completed breaches of the above commitments as well as any substantial suspicion of such a breach.
2. In case any such preceding misconduct on the part of such official(s) is reported by the BIDDER to the BANK with full and verifiable facts and the same is prima facie found to be correct by the BANK, necessary disciplinary proceedings or any other action as deemed fit, including criminal proceedings may be initiated by the BANK and such a person shall be debarred from further dealings related to the contract process. In such a case while an enquiry is being conducted by the BANK the proceedings under the contract would not be stalled.

COMMITMENTS of BIDDERS

3. The BIDDER commits itself to take all measures necessary to prevent corrupt practices, unfair means and illegal activities during any stage of its bid or during any pre-contract or post contract stage in order to secure the contract or in furtherance to secure it and in particular commit itself to the following:-
 - 3.1. The BIDDER will not offer, directly or through intermediaries, any bribe gift consideration reward favor, any material or immaterial benefit or other advantage, commission fees, brokerage or inducement to any official of the BANK, connected directly or indirectly with bidding process, or to any person organization or third party related to the contract in exchange for any advantages in the bidding, evaluation contracting and implementation of the contract.
 - 3.2. The BIDDER further undertakes that it has not given, offered or promised to give, directly or indirectly any bribe, gift, consideration, reward, favor, any material benefit or other advantage commission fees brokerage or inducement to any officials of the BANK or otherwise in procuring the Contract or forbearing to do or having done any act in relation to the obtaining or execution of the contract or any other contract with the Government for showing or forbearing to show favor or disfavor to any person in relation to the contract or any other contract with Government.
 - 3.3. BIDDERS shall disclose the name and address of agents and representatives and Indian BIDDERS shall disclose their foreign principals or associates.
 - 3.4. BIDDERS shall disclose the payments to be made by them to agents/brokers or any other intermediary, In connection with bid/contract.
 - 3.5. The BIDDER further confirms and declares to the BANK that the BIDDER is the original manufacturer/integrator and not engaged any individual or firm or company whether Indian or foreign to intercede, facilitate or in any way to recommend to the BANK or any of its functionaries whether officially or unofficially to the award of the contract to the BIDDER, nor has any amount been paid, promised or intended to be paid to any such

individual firm or company in respect of any such intercession facilitation or recommendation.

- 3.6. The BIDDER, either while presenting the bid or during pre-contract negotiations or before signing the contract shall disclose any payments he has made is committed to or intends to make to officials of the BANK or their family members, agents, brokers or any other intermediaries in connection with the contract and the details of services agreed upon for such payments.
- 3.7. The BIDDER will not collude with other parties interested in the contract impair the transparency fairness and progress of the bidding process, bid evaluation contracting and implementation of the contract.
- 3.8. The BIDDER will not accept any advantage in exchange for any corrupt practice unfair means and illegal activities.
- 3.9. The BIDDER shall not use improperly, for purposes of competition or personal gain, or pass on to others any information provided by the BANK as part of business relationship, regarding plans, technical proposals and business details including information contained in any electronic data carrier. The BIDDER also undertakes to exercise due and adequate care lest any such information is divulged.
- 3.10. The BIDDER commits to refrain from giving any complaint directly or through any other manner without supporting it with full and verifiable facts.
- 3.11. The BIDDER shall not instigate or cause to instigate any third person to commit any of the actions mentioned above.
- 3.12. If the BIDDER or any employee of the BIDDER or any person acting on behalf of the BIDDER either directly or indirectly, is a relative of any of the officers of the BANK, or alternatively, if any relative of an officer of the BANK has financial interest/stake in the BIDDER's firm, the same shall be disclosed by the BIDDER at the time of filing of tender.
The term 'relative; for this purpose would be as defined in Section 6 of the Companies Act 1956
- 3.13. The BIDDER shall not lend to or borrow any money from or enter into any monetary dealings or transactions, directly or indirectly, with any employee of the BANK.

4. Previous Transgression

- 4.1. The BIDDER declares that no previous transgression occurred in the last three years immediately before signing of this Integrity Pact, with any other company in any country in respect of any corrupt practices envisaged hereunder or with any Public Sector Enterprise in India or any Government Department in India that could justify BIDDER's exclusion from the tender process.
- 4.2. The BIDDER agrees that if it makes incorrect statement on this subject, BIDDER can be disqualified from the tender process or the contract, if already awarded, can be terminated for such reason.

5. Earnest Money (Security Deposit)

- 5.1. While submitting commercial bid, the BIDDER shall deposit an amount Rs 40,000 (to be specified in RFP) as Earnest Money Deposit/ Security Deposit, and Tender fee of Rs 1,000/- with the BANK through any of the following instruments:

5.1.1. Bank Draft or Pay Order in Favor of Bank of Maharashtra

5.1.2. A Confirmed guarantee by an Indian Nationalized Bank, promising payment of the guaranteed sum to the BANK on demand within three working days without any demure whatsoever and without seeking any reason whatsoever. The demand for payment by the BANK shall be treated as conclusive proof of payment.

- 5.2. The Earnest Money/Security Deposit shall be valid up to a period of one year or the complete conclusion of the contractual obligations to the complete satisfaction of both the BIDDER and the BANK, including warranty period, whichever is later. Tender fee will be non-returnable once paid to the Bank.
- 5.3. In case of the successful BIDDER a clause would also be incorporated in the Article pertaining to Performance Bond/performance security deposit for the said work that the provisions of Sanctions for Violation shall be applicable for forfeiture of performance Bond/performance security deposit in case of decision by the Bank to forfeit the same without assigning any reason for imposing sanction for violation of this Pact.
- 5.4. No interest shall be payable by the Bank to the BIDDER in Earnest Money/Security Deposit for the period of its currency.

6. Sanctions for Violations:

- 6.1. Any breach of the aforesaid provisions by the BIDDER or any one employed by its or action on its behalf (Whether with or without the knowledge of the BIDDER) shall entitled the Bank to take all or any one of the following actions, wherever required :-
 - 6.1.1. To immediately call of the pre contract negotiations without assigning any reason or giving any compensation to the BIDDER. However, the proceedings with the other BIDDER(s) would continue.
 - 6.1.2. The Earnest Money Deposit (in pre-contract stage) and /or Security Deposit / Performance Bond /performance security deposit (after the contract is signed) shall stand forfeited either fully or partially, as decided by the Bank and the Bank shall not be required to assigning any reason therefore.
 - 6.1.3. To immediately cancel the contract, if already signed, without giving any compensation to the BIDDER.
 - 6.1.4. To recover all sums already paid by the BANK, and in case of an Indian BIDDER with interest thereon at 2% higher than the prevailing Prime Lending Rate of State Bank of India, while in case of a BIDDER from country other than India with interest thereon at 2% higher than the LIBOR. If any outstanding payment is due to the BIDDER from the BANK in connection with any other contract for any other project such outstanding payment could also be utilized to recover the aforesaid sum and interest.
 - 6.1.5. To encash the advance Bank guarantee and performance bond/warranty bond, if furnished by the BIDDER, in order to recover the payments, already made by the Bank, along with interest.
 - 6.1.6. To cancel all or any other Contracts with the Bidder. The Bidder shall be liable to pay compensation for any loss or damage to the Bank resulting from such cancellation/rescission and the BANK shall be entitled to deduct the amount so payable from the money(s) due to the Bidder.

- 6.1.7. To debar the BIDDER from participating in future bidding processes of the Bank for a minimum period of five years, which may be further extended at the discretion of the BANK.
- 6.1.8. To recover all sums paid in violation of this Pact by Bidder(s) to any middleman or agent or broker with a view to securing the contract.
- 6.1.9. In cases where irrevocable letter of credit have been received in respect of any contract signed by the BANK with the BIDDER, the same shall not be opened
- 6.1.10. Forfeiture of Performance Bond in case of a decision by the BANK to forfeit the same without assigning any reason for imposing sanctions for violation of this Pact.

7. Fail Clause:

- 7.1. The Bidder undertakes that it has not supplied / is not supplying similar products/systems or subsystems/ services at a price lower than that offered in the present bid in respect of any other Ministry/department of the Government of India or PSU and if it is found at any stage that similar products/systems or sub systems was supplied by the Bidder to any other Ministry/Department of Government of India or a PSU at a lower price, then that very price, with due allowance for elapsed time, will be applicable to the present case and the difference in the cost would be refunded by the BIDDER to the BANK, if the contract has already been concluded.

8. Independent Monitors:

- 8.1. The BANK has appointed Independent Monitors
 - i) Shri Nilmoni Bhakta
Address: A/801,PBCL CHS Ltd, Plot No.3 ,Sector 46A,nerul.navi Mumbai-400706
 - ii)Shri Madan Lal Sharma
Address: K/23, Jangpura Extension, New Delhi
(Hereinafter referred to as Monitors) for this Pact in consultation with the Central Vigilance Commission.
- 8.2. The task of the Monitors shall be to review independently and objectively whether and to what extent the parties comply with the obligations under this Pact.
- 8.3. The Monitors shall not be subject to instructions by the representatives of the parties and performs their functions neutrally and independently.
- 8.4. Both the parties accept that the Monitors have the right to access all the documents relating to the project/procurement, including minutes of meetings.
- 8.5. As soon as the Monitor notices, or has reason to believe, a violation of this Pact, he will so inform the Authority designated by the BANK.
- 8.6. The BIDDER(s) accepts that the Monitors has the right to access without restriction to all Project documentation of the BANK including that provided by the BIDDER. The BIDDER will also grant the Monitor upon his request and demonstration of a valid interest, unrestricted and unconditional access to his pocket documentation. The same is applicable to subcontractors. The Monitor shall be under contractual obligation to treat the information and documents of the BIDDER/subcontract(s) with confidentiality.
- 8.7. The BANK will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual

relations between the parties. The parties will offer to the Monitor the option to participate in such meetings.

- 8.8. The Monitor will submit a written report to the designated Authority of BANK in the Department/within 8 to 10 weeks from the date of reference or intimation to him by the BANK/BIDDER and, should the occasion arise, submit proposals for correction problematic situations.

9. Facilitation of Investigation

In case of any allegation of violation of an provisions of this Pact or payment of commission the BANK or its agencies shall be entitled to examine all the documents including the Books of Accounts of the BIDDER and the BIDDER shall provide necessary information and documents in English and shall extend all possible help for the purpose of such examination.

10. Law and Place of Jurisdiction

This pact is subject to Indian Law. The place of performance and jurisdiction is the seat of the Pune.

11. Other Legal Actions:

The actions stipulated in this Integrity Pact are without prejudice to any other legal action that may follow in accordance with the provisions of the extant law in force relating to any civil or criminal proceedings.

12. Validity:

- 12.1. The validity of this Integrity Pact shall be from date of its signing and extend up to 2 years or the complete execution of the contract to the satisfaction of both the BANK and the BIDDER/Seller, including warranty period whichever is later, in case BIDDER is unsuccessful, this Integrity Pact shall expire after six months from the date of the signing of the contract.
- 12.2. Should one or several provisions of this pact turn out to be invalid; the remainder of this Pact shall remain valid. In this case, the parties will strive to come to an agreement to their original intentions.

13. The parties herby sign this Integrity Pact at _____ on _____

BANK

Name of the Officer:

Designation:

Corporate Services Department

Bank of Maharashtra

(Office Seal)

Place: _____ Date: _____

Witness:

1 _____

(Name & Address) : _____

2 _____

(Name & Address) : _____

H. 'APPENDIX - A'

1.	Date of Commencement	7 days from the date of work order or handing over of site, whichever is earlier.
2.	Date of Completion	30daysfrom the date of commencement
3.	Liquidated Damages	0.5% of the tendered value of the work per week of delay on the part of the bidder subject to a maximum of 10% of the total tendered value of work
4.	Defects liability period	12 months.
5.	Value of works for interim Payment (RA bill)	Rs. 10,00,000.00
6.	Earnest Money and tender fee	Rs 40,000/- and tender fee of Rs 1,000/- for to be paid along with the tender at the time of submission of the tender.
7.	Performance Security Deposit	10 % of value of work to be submitted before commencement of work. The amount will adjusted with EMD submitted. Same will be refunded after submission of completion certificate by Architect for the work. Contractor may provide valid Performance Bank Guarantee for the same amount or DD in favour of Bank of Maharashtra payable at Pune.
8.	Retention after virtual completion	5 % of the total billed (certified) amount towards defect liabilities, to be refunded on successful completion of defects liabilities period of 12 months.
9.	Period for honouring certificates	7 working days (after receipt of contractors bills in the specified format along with certificate for payment from the Architect to the Bank)
10.	Period for honoring final bill	30 working days after receipt of certificates from the Architect.
11.	Tender validity period	90 days
12.	Validity of Rates quoted	Minimum period of 06 months.

We agree to the terms incorporated in the above 'Appendix -A'

Date :

Signature of Contractor(s)

I.APPENDIX 'B'
CONTRACTORS LIABILITY AND INSURANCE SUMMARY

Sr. No.	Nature and scope of Insurance risk policy of	Value of insurance	Validity Period	Name of the insurer
1	Loss of damage to works or any part thereof materials at site from any cause whatsoever and all	100 % of the Contract Value	The Policy should be valid till the completion of work	The policy should be in the joint name of Bank of Maharashtra & the Contractor
2	Damages , loss, or injury to any property of the bank, architect, or consultant to any person including for his agents and servants	100 % of the Contract Value	The Policy should be valid till the completion of work	The policy shall be in Joint name of Bank of Maharashtra and the Contractor
3	Claims under the workmen's compensation act 1923 / ESI / EPF / Labour charges	As per Gov. rules	The Policy should be valid till the completion of work	The Policy shall be in the name of Bank of Maharashtra and the Contractor.

Note 1

The insured amount for policy under sr.no1 above may be obtained through nationalized insurance company as follows:

At the time of commencement of the work 100% of contracted value valid for 4months or the project completion period whichever is higher

Note 2

The insurance policies for sr.2 & 3 should be obtained in joints name of the Bank and the contractors at the time of commencement of the work and the same should be valid throughout the tenure of the contract including 12 months defect liability period.

Note 3

The Contractor shall take care policy to cover all risk whatsoever. The tenderer, apart from being a competent contractor, must associate himself with the agencies of appropriate class who are eligible to tender for (i). Electrical (ii) Air conditioning (iii) Horticulture (iv) Fire Safety works (v) Interior Works. (vi) Furniture supplier etc.

J.SAFETY CODE

1. SCAFFOLDING
- 1.1 Suitable scaffolding shall be provided for workman for all that cannot safely be done from the ground or from solid construction except such short period of work as can be done safely with ladders. When a ladder is. used an extra Majdoor shall be engaged for carrying material as well as suitable foot holds and hand holds shall be provided on the ladder an inclination shall be given not steeper than 1/4 horizontal and l vertical.
- 1.2 Scaffolding or staging more than 12feet above the floor. Swung or suspended from overhead support or erected with stationary support shall have a guard rail properly attached breached or otherwise secured at least3 feet high above the floor of the platforms of such scaffolding staging and extending along the entire length or the outside the ends there of with only such opening as may be necessary for the delivery of the materials, such scaffolding or staging shall be fastened as to prevent it from swaying from the building structure.
- 1.3 Working platform gangways should be constructed so that they should not sag unduly or unevenly and if the height of the platform of the gangway or the stairway is more than 12 feet above the ground level and/or floor level they should be closely boarded, Should have adequate width and should be suitably fenced as described in 2 above.
- 1.4 Safe means of access shall be provided to all working platforms and other working places. Every ladder shall be securely fixed No portable single ladder shall be over 30 feet in length while the width between side rails in ring ladder shall be in no case less than 11.1 inches for ladder up to and including 10 feet in length for longer ladders this width should be increased at least ¼ inch for each additional foot length uniform stop spacing shall not exceed 12” adequate precaution shall be so stacked or placed as to cause danger or inconvenience to prevent danger from electrical equipments. Nonmaterial on any of the sites of work shall be so stacked or placed as to causes danger or inconvenience to any person or the public. The contractor shall also provide all necessary fencing and lights to protect the public from accident and shall be bound to bear the expenses of defense of every suitable action or other proceedings of law that may be brought by any person and to pay any damages and cost which may be awarded in any such suitable action or proceeding to compromise any claims by any such person.

Date :

Signature of contractor(s)

K.DETAILED SPECIFICATION OF WORK

A) GENERAL

This specification is for work to be done, item to be supplied and materials to be used in the works as shown and defined on the drawings and described herein, all under the supervision and to the satisfaction of the Competent Authority.

- i. The workmanship is to be the best and of high standard, use must be made of special trades men in all respects of the work and allowances must be made in the rates for doing so.
- ii. The materials and items to be provided by the contractor shall be approved by the Competent Authority in accordance with any samples which will be submitted for approval by Contractor and generally in accordance with the Specifications Also if products are specified in the catalogue reference, the contractor will be required to obtain the approval of the Competent Authority before using a materials. The Contractor shall produce all invoices, vouchers or receipts for any material if called upon to do so by the Competent Authority.
- iii. Samples of all materials are to be submitted to the Competent Authority for approval before the Contractor orders or delivers the materials at site. Samples together with their packing are to be provided free of charge by the Contractor and should any materials be rejected, they will be removed from the site at the Contractor's expense. All samples will be retained by the Competent Authority for comparison with materials, which will be delivered at the site. Also, the Contractor will be required to submit specimen finishes of colours, fabrics etc. for the approval of the Competent Authority before proceeding with the work.
- iv. The contractor shall be responsible for providing and maintaining and boxing or other temporary coverage required for the protection of dresses or finished work if left unprotected. He is also to clean out all shelving's, out ends and other waste from all parts of the works before coverings or in-fillings are constructed.
- v. Templates, boxes and moulds shall be accurately set out and rigidly constructed so as to remain accurate during they are in use.
- vi. All unexposed surface of timber e. g. false ceiling, backing fillets, backs of door frames, cupboard framing, grounds, etc. are to be treated with two coats of approved timber preservative before fixing or converging.
- vii. Only first class workmanship will be accepted. Contractor shall maintain uniform quality and consistency in workmanship throughout.

B) Technical Specification:

1) Solid laminated partitions (Full height and half height)

Providing and fixing solid partitions made up of 2" X 2" Aluminum section framework at 2"-0 de both ways (or as directed by the architect treated with anti-termite solution, covered with 12 mm thk plywood from both sides. Partitions should be finished with matching with existing 1.0 thk laminate from both sides of partition as per design. Edges of the partition should have 3" X ½ T.W. patti with groove in between. This patti should be finished with French polish/oil paint etc complete as directed.

2) Glazed laminated partitions (6mm clear glass)

Providing and fixing semi glazed partitions made up of 2" X 2" Aluminum section framework at 2"-0" c/c both ways (or as directed by the Architect), treated with anti-termite solution covering with 12 mm thick. Comm. plywood from both sides for solid portion and 6 thk clear float glass fixed in T.W. beading

flush with finished surface of partition. Solid portion of partition should be finished with 1.0 mm thk laminate from both sides of partition as per design. All TW beadings should be finished with French polish etc complete with necessary hardware as per design or as directed by the Architect.

3) 12 mm toughened glass partition

Providing and fixing main door, all external glass cladding and partition made up with 12 mm toughened glass with all necessary hardware and accessories in C.P. like hinges, brackets, fasteners, beading door closer 24" S.S. finished decorative handle pair, door stopper lock etc Rate should include labour, material, glass transport, fitting etc complete as per design.

4) Semi glazed laminated doors

Providing and fixing semi glazed door to partition made out of 1 ½" flush door finished with matching 1.00 mm thick laminate from both sides of door as per design and 8 mm thk clear glass panel fixed in T.W. bearing of size 1" X 1/2 " and flushed with finished surface of door. T.W. beading and lipping of door should be finished with French polish of approved shade. The door should be fitted with 5" X 1.25" brass hinges to the partition as per design and necessary fixtures like door closer, Godrej cylindrical locks, door stoppers, tower bolts should be fitted on it with necessary hardware etc complete as per design.

5) Column and wall paneling

Providing and fixing column paneling made up of 12 mm thk comm. Plywood fixed on column and wall. The paneling shall be in line, level and true plumb. The paneling shall be finished with 1.0 thk Laminate of approved colour and pattern as directed by the Architect/Bank's Engineer.

6) Refurnishing existing Semi glazed Partition.

Shifting and fixing the existing partitions. Taking out the partition & fixing it as per approved layout with 1.0thk Laminate of approved colour & pattern as directed by the Architect/Bank's Engineer.

7) Officer Table Ht 2.6"

Relocating existing tables made up of 18 mm thk plywood framework and back finished with 1 mm thk laminate externally and polish internally and polish to lipping patti. The table shall be provided with single 4" high drawer and cabinet of 15" width. The drawer shall be mounted on telescopic drawer sliders. The table shall be provided with key board drawer. The rate of item includes all necessary hardware like brass hinges S.S. finished handles, magnetic locks, Godrej make drawer locks, cable managers, CPU trolley, mouldings, etc. complete as per directions. In Case of damage during the relocating, it should be finished with 1.0 thk Laminate of approved colour and pattern as directed by the Architect

8) Side units:-

Relocating existing side unit made up of 18mm thk. Plywood framework and 6 mm thk. Plywood as backing. Side unit should be 2 nos of drawers above and shutters below. Drawers should be made up 18 thl. Plywood facia, 12 thk. Plywood sides & 6thk. Plywood bottom. Drawers should be mounted on heavy duty drawer sliders. Side unit should be finished with 1.0 mm thk. Laminate of approved shade and colour on external surface and oil paint on non-laminated surface. All exposed edges of 18 thk and 12 thk. Plywood should have lipping patti. All lipping patti's should be finished with paint/French polish

on it. The cost should include necessary hardware, handles, Godrej make locks with common handles, Godrej make locks with common key for set for drawers etc complete as per design. In Case of damage during the relocating, it should be finished with 1.0 thk Laminate of approved colour and pattern as directed by the Architect

9) Storage units: - 15" Depth Full Ht & Medium Ht.

Providing and fixing storage unit& relocating existing storage units made up 18 mm thk. Plywood framework 12 mm thk plywood back as required as per design. Good quality block board shutters should be fixed on brass hinges storage unit should be finished with 1.0 mm thk laminate from external side and laminated surface. All exposed edges of plywood should have lipping patti on it lipping patti should be finished with French polish on it. The cost should include necessary hurdles magnetic catches, Godrej make locks etc complete as per design. In Case of damage during the relocating, it should be finished with 1.0 thk Laminate of approved colour and pattern as directed by the Architect

10) Venetian blinds:

Providing and fixing Vista or equivalent make Venetian vertical blinds made up of power coated channel and other imported component and 4" wide rayon polyesters fabric of approved shade and colour. Blinds should be mounted on partition wall using mounted or ceiling mounted channels as per requirement. The rate should include 6 months guarantee.

11) Notice board:

P/F notice board made up o 12 mm thk soft board mounted on 12 mm thk. Corner plywood and wrapped with cloth of approved colour, shade and quality. The notice boards shall have 11/2" X 1/2" lipping patti to all sides polish on it. The notice board shall be fixed on wall & /or partition as per direction.

12) Gypsum board False ceiling:-

Providing & fixing suspended false ceiling consisting of 12.5 mm thk. Gypsum board suspended on G.I. framework to consist of G.I. perimeter channels 0.55mm thk x 20mm x 30mm along perimeter of false ceiling, screw fixed to wall/ partition / with nylon sleeves & screws @ 60mm dc. Suspending G.I. Intermediate channels of size 0.9mm thk x 45mm x 15mm from the soffit at max. distance 1220 mm dc with ceiling angle 0.55mm thk x 25mm x 10mm Fixed to soffit using proprietary supplied GI Cleats & Steel expansion fasteners. Ceiling section 0.55mm thk x web size 51mm & flanges 26mm. Each & 10.5mm lips fixed perpendicular to intermediate channel at 457 mm c/c Gypsum board is screw fixed to ceiling section with 25mm drywall screws at 230mm c/c boards to be finished with proprietary supplied jointing tape & jointing compound & sand prepared to achieve a smooth finish etc complete or as directed by the Architect Rate should include all types of cut-outs, grooves, mounding & plain troughs for tube lights as directed by the Architect.

13) Modular Ceiling:-

Removal of old ceiling & providing fixing of Mineral fiber Ceiling Boards in true horizontal level suspended on inter locking Grid system made of Hot Dip Galvanized steel sections powder coated XL 15mm as per manufacturers specifications including making opening for electrical and air conditioning fitting, scaffolding etc complete as directed. The tiles and grid system to be used as follows:

SIZE : 600 mm X 600mm x 15mm

14) FRAMEWORK:

XL - 15mm main runner of 3000mm spaced at 1200 mm center fixed to soffit by approved hangers at 1200mm distance. First and last hanger should not be at a distance more than 450mm from the adjacent wall. XL-15mm 1200 mm cross Tee to be interlocked between Main Runner at 600mm center to form 1200m x 600 mm module.

600mm x 600mm module to be formed by fixing XL -15mm 600mm Cross Tee between center of 1200mm Cross Tees. 19 x 19 mm wall Angle to be secured to wall at 450mm centers Suspension to be done using 2mm pre-straightened GI wire using anchor fasteners.

15) JOINERY:

- i. Joinery is to be prepared immediately after the placing of the contract, framed up, bonded and waged up. Any portions that are wrapped or found with other defects are to be replaced before wedging up. The whole of the work is to be framed and finished in a workmen-like manner in accordance with the detailed drawings wrought and wherever required, fitted with all necessary metal ties, straps, belts, screws, glue etc. Running beaded joints are to be cross-tongued with teak wherever 1(1/2) thick double cross tongued. Joiners work generally to be finished with fine sand/glass paper.
- ii. **Joints:** All joints shall be standard mortise and tenon, dowel, dovetail, and cross-halved. Nailed or glued butt joints will not be permitted, screws, nails etc. will be standard iron or wire of oxidized nettle fold tenon should fit the mortises exactly.
- iii. Nailed or glued butt joints will not be permitted except in exceptional cases with approval of Competent Authority.
- iv. Where screws shown on a finished surface, those will be sunk and the whole plugged with a wood plug of the same wood and grain of the finished surfaces will be neatly punched and the hole filled with wood filler to match the colour.
- v. Should joints in joiner's work open, or other defects arise within the period stated for defect liability in the contract and the clause thereof, be deemed by the Competent Authority to be due such defective joinery shall be taken down, and refilled, redecorated and/or replaced if necessary and any work disturbed shall be made good at the Contractor's expense.
- vi. Nails spikes and bolts shall be of lengths and weights approved by the Competent Authority. Nails shall comply with is 1959-1960 or equivalent approved quality sample. Brass-headed nails are to comply with B. S. 1210. Wire staples shall comply with B. S. 1494 or equivalent.
- vii. The contact surface of dowels, tennons wedges etc., shall be glued with an approved adhesive.
- viii. Where glued, joinery and carpentry work is likely to come into contact with moisture, the glue shall be waterproof.

16) HARDWARE AND METALS:

- i. The hardware throughout shall be of approved manufacture or supplier well-made and equal to in every respect to the samples to be deposited with the Competent Authority. The contractor may be required to produce and provide samples from many different sources before the Competent Authority takes decision and he should allow his rates for doing so.
- ii. Fittings generally shall be brass oxidized, unless otherwise specified and shall be suitable for their intended purpose. In any case, it will have to be approved by Competent Authority before the Contractor procures it at site of work.

- iii. Screws are to match the finish of the article to be fixed, and to be round or flat headed or counter sunk as required.
- iv. The contractor should cover up and protect the brass and bronze surfaces with a thick grease or other suitable productive material, renew as necessary and subsequently clean off away on connection.
- v. Aluminium and stainless steel shall be of approved manufacture and suitable for its particular application. Generally, the surface of aluminium shall have an anodized finish and both shall comply with the samples approved by the Competent Authority. All stainless steel sheets shall be 304 S. S. Japan or equivalent with gauge as specified but not thinner than 16G.
- vi. All steel, brass, bronze, aluminium and stainless steel articles shall be subjected to a reasonable test at the Contractor's expense.
- vii. All brazing and welds are to be executed in a clean and smooth manner rubbed down and left in the flattest and tidiest way, particularly where exposed.
- viii. Chromium plating shall be in accordance with I. S. Standard or as per approved specification for normal outdoor conditions and shall be on a base material of copper or brass.

17. PAINT AND POLISHES:

- i. All material required for the works shall be of specified and approved manufacturer, delivered to the site in the manufacturer's container's name or trade mark with a description of the contents and colour. All materials are to be stored on the site.
- ii. Spray painting with approved machines will be permitted only if written approval has been obtained from the Competent Authority prior to painting. No spraying will be permitted in the case of priming costs nor where the soiling of adjacent surfaces is likely to occur. The buzzle and pressure to be so operated as to give an even coating throughout to the satisfaction of the Competent Authority. The paint used for spraying is to comply generally with the specification concerned and is to be specially prepared by the manufacturer for spraying. Thinning of paint made for brushing will not be allowed.
- iii. Wood preservative shall be Solignum or other equal and approved impregnating wood preservative and all concealed woodwork shall be treated with wood preservative.
- iv. All brushes, tools, pots kettles etc. used in carrying out the work shall be clean and free from foreign matter and are to be thoroughly cleaned out before being used with a different type of class of materials.
- v. All iron or steel surfaces shall be thoroughly scraped and rubbed with wire brushes and shall be entirely free from rust, mill scale etc. before applying the priming coat.
- vi. Surfaces of new wood work which to be painted are to be rubbed down, cleaned, down to the approval of the Competent Authority.
- vii. Surfaces of previously painted woodwork which are to be painted are to be cleaned down with soap and water, detergent solution or approved solvent to remove dirt, grease etc. Whilst wet the surfaces shall be flatted down with a suitable abrasive and then rinsed down and allowed to dry. Minor areas of defective paint shall be removed by scraping back to a firm edge and the exposed surface touched in with primer as described and soaked with putty. Where woodwork has been previously painted or polished and it is to be newly polished, with scrapping, burning off or rubbing down and making surface properly.
- viii. Surfaces of previously painted metal which shall be painted are to be cleaned down and flattened down as described in surfaces of any rust and loose scale shall be removed completely by chipping, scrapping and wire brushing back to the bare metal and touched in with primer as described.
- ix. **Luster Paint :-** Providing & applying luster paint to walls, ceiling, beams etc. as per approved sample & shade of Asian, Goodlass Nerolac make with surface preparation, primer putty & two costs of paints.

- x. **Oil Paint :-** Providing & applying oil paint to grill, window, shutter etc. as per approved sample & shade of Asian, Goodlass Nerolac make with surface preparation, primer putty & two coats of paints.
- xi. **O.B.D. Paint :-** Providing & applying O.B.C. paint to walls, ceiling, beams etc. as per approved sample & shade of Asian, Goodlass Nerolac make with surface preparation, primer putty & two coats of paints.
- xii. **Apex Paint: -** Providing & applying apex paint to walls as per approved sample & shade of Asian Goodlass Nerolac make with surface preparation, two coats of paints with proper watering.
- xiii. **Texture Paint: -** Providing & applying texture with luster paint to walls as per approved sample & shade of Asian, Goodlass Nerolac make with surface preparation primer putty & two coats of paints. Complete as per design. No extra charges for luster paint.
- xiv. **POLISH:**

a)French polish: The basic material shall be shellac dissolved in mentholated spirit.

Preparation: The timber must be well sanded and cleaned and the grain filled with grain filler. Any staining must be done before applying the polish.

Equipment: The polishing rubber the most important implement in French polish shall consist of a pad of cotton wool, which acts as a reservoir for the polish, and a cover of soft white linen of cotton fabric, similar to a well-worn handkerchief which acts as a fitter. The rubber must never be dipped into the polish; it should be charged by pouring the polish on to the pad with the cover removed.

Application: Work evenly over the surface with a slow figure-of-eight motion until the timber is coated with a thin layer of polish. The object is to apply a series of thin coats, allowing only a few minutes for drying between the coats. When a level and even-bodied surface is obtained the work is ready for the second stage i.e. spiriting off.

Allow the work to stand for at least eight hours, then take a fresh rubber with a double thickness of cover material and charge it with mentholated spirit. The object of spiriting off into and remove the rubber marks and to give the brilliance of finish.

Finally, work in the direction of the grain and continue until the surface is free from smears and rubber marks then leave to harden off.

b)Wax polish:

Wax polish shall contain silicones and driers. A good silicon wax is to be used not a creamy or spray. The timber shall be sealed first with another finish such as Ron seal, before applying wax.

Application:

Apply coat of the sealer by brush or cloth direct to the unfilled timber, working it well in and finishing evenly with the grain. Allow to dry thoroughly then sand lightly with fine abrasive paper. Apply a heavy coat of wax by cloth on flat surfaces, with a stiff brush. Work it well into the timber and finish off by stroking with the grain before leaving to harden. Leave for four hours before rubbing up with a soft brush. Finally, buff the grain with a soft cloth.

c)Transparent Coloured Polyurethane (Melamine)

This shall be applied where natural grain of the wood is required to show. Polyurethane gives tough surface which resist chipping, scratching and boiling water.

Application: Clean off all grease and wax with an abrasive and white spirit, this should not be applied in humid conditions. Apply the first coat, preferably of clear hard glaze with a cloth pad. Leave this to dry for at least six hours, then apply further coats with a paintbrush. If you

wait for longer than 24 hours between coats, rub down the previous coat with fine glass paper or a medium grade of steel wool. Obtain a matt finish, if required, by giving a final coat of clear Reseal Matt coat.

18UPHOLSTERY:

- i. This will be of first class standard workmanship with webbing, no-sag springs, coiled springs, padding and filling as specified on drawing. Covering fabrics will be seen, tufted, and corded as shown on the drawing and as approved by the Competent Authority.
- ii. **Cushion Vents:** Brass "cushion Vents" should be installed at the back or under side or seat cushions (especially those covered in leather vinyl plastic or very tightly woven fabric) to allow air to escape easily and to prevent torn seems.
- iii. **Materials:** Finished timber shall be of the type specified. Furnishing fabrics, colour, pattern, substance to be as specified, no variations of this will be permitted unless with prior approval of the Competent Authority.

19.TIMBER:

- i. Only seasoned Teakwood to be used.
- ii. Use of Rose wood wherever specified.
- iii. All the wood shall be properly seasoned, natural growth and shall be free from worm holes, loose or dead knots or other defects, saw die square and shall not suffer warping, splitting or other defects.
- iv. The moisture content shall not exceed 12%.
- v. All internal frame work shall be treated with approved wood preservative.
- vi. All wood brought to site should be clean shall not have any preservative or other coating/covering.
- vii. All rejected decayed, bad quality wood shall be immediately removed from site.
- viii. All wood brought to site must be stacked-stored properly as per instructions.

20. PLYWOOD:

- i. Plywood/medium density fibre board/teak practical board/ Veneer shall be as specified in the approved list of manufacturers shall be used.
- ii. Commercial ply shall confirm I. S. I. 303 of approved make.
- iii. Marine plywood shall generally conform to generally I. S. 303 BWR or unless specified I.S.710-1980(BWP)
- iv. Particle board shall be phenol formaldehyde bonded and generally conform to I. S. 3087-1965.
- v. Only 3mm to 4mm thick straight-grained groups matching approved veneers shall be used. No extra claim will be entertained for veneer if found of extra thickness.

B) GENERAL INTERIOR FURNISHING & RENOVATION WORKS:

1. ITALIAN MARBLE WORK

Italian Marble so selected shall be hard, sound, dense and homogenous in texture with crystalline texture as far as possible. It shall generally be uniform in color and free from any stains, cracks, decay & weathering. The material shall be got approved from the Bank's Engineer/Architect.

Approval: -

Before starting the work the contractor shall get the samples of Italian Marble approved by the Consultant / Client. The approved samples shall be kept in the custody of the Bank's Engineer/Architect and the Italian Marble supplied and used on the work shall confirm to the samples with regard to the soundness, color, veining and general texture.

Sampling: -

In any consignment all the marble slabs of the same group, size and finish shall be grouped together to constitute a lot. Sample shall be selected and tested separately for each lot for determining its conformity or otherwise to the requirements of the specifications.

Dressing of the Slabs: -

Every Italian marble slab shall be cut to the required size & shape, fine chisel dressed on all sides to the full depth so that a straight edge laid along the side of the shall be fully in contact with it. The top surface shall also be fine chisel dressed to remove all waviness. In case machine slab cut are used, fine chisel dressing of machine cut surface need not be done provided a straight edge laid anywhere along the machine cut surfaces is in contact with every point on it. All angles and edges of the Italian marble slab shall be true, square and free from chippings and the surface shall be true and plane. The thickness of the slab shall be a minimum of 18mm as specified in the description of the item.

Laying: -

Base shall be cleaned, wetted and mopped. The bedding for the slabs/walls shall be with cement mortar 1:4 (1 white cement: 4 coarse sand). The average thickness of the bedding mortar under the slab shall be 25 to 30mm. The slabs shall be laid in the following manner: - Mortar of the specified mix shall be spread under the area of each slab, roughly to the average thickness. The slab shall be washed clean before laying. It shall be laid on the top, pressed, tapped with wooden mallet and brought to the level with the adjoining slabs. It shall be lifted and laid aside. The top surface of the mortar shall then be corrected by adding fresh mortar of the same matching colour at hollows. The mortar is allowed to harden a bit and cement slurry of honey like consistency shall be spread over the same. The edges of the slab already paved shall be buttered with grey or white cement or matching colour with or without admixtures of pigments to match the shade of the marble slab.

The slab to be paved shall then be lowered gently back in the position and tapped with wooden mallet till it is properly bedded in level with and close to the adjoining slabs with as fine a joint as possible. Subsequent slabs shall be laid in similar manner. After each slab has been laid, surplus cement on the surface of the slabs shall be cleaned off. The flooring shall be cured for a minimum period of seven days. The surface of the flooring as laid shall be true to levels and slopes as instructed by Consultant / Client.

Due care should be taken to match the grains of slabs which shall be selected judiciously having uniform pattern of veins / streaks or as directed.

The junction between wall plaster and floor shall be finished neatly and without waviness. Seller for anti-stain shall also be added to ensure stain free slab finish.

Polishing and Finishing: -

Slight unevenness at the meeting edges of slabs shall then be removed by fine chiseling and finished in the same manner except that cement slurry with or without pigments shall not be applied on the surface before each polishing. 18mm thk POP protective cover shall be laid on the surface and removed as and when directed by the Architect/Bank's Engineer.

Measurements: -

Italian marble with different kinds shall be measured in square meters. No deduction shall be made nor extra paid for voids not exceeding 0.20 square meters. Nothing extra will be paid for the level differences. Nosing if provide, will be paid extra on meter run for the job executed.

Rate

The rate includes the cost of materials and labour required for all the operations i/c wastage, height, cutting, finishing & polishing etc complete.

2. LAMINATED WOODEN FLOORING

Providing laminated wooden Flooring with the following Specifications:

Type: -Original-Vintage

Thickness: -8 to 9mm thk

Weight: -8.2 kg/sq mts.

Core Material: -HDF regular

Backing: -Sound Bloc CS

Material Properties: -

The material shall have a wear resistance, impact resistance, indentation resistance, resistance to rolling castors, resistance to furniture legs, stain resistance, resistance to burning cigarettes, slip resistance and resistance to color fading.

Apart from the above properties, the material shall have following additional properties: -

Dimensional Stability:	Less than 0.9 mm
Surface Soundness: -	More than 1.0 N per sq mm
Impact Sound Resistance: -	17 to 19 dB
Thermal Insulation: -	0.07 sq mts
Electrostatic charge: -	4 KV and
Thickness Swelling: -	Less than 12%.

Material Storage & Pre-requisites: -

The material shall be stored in unopened packages at normal room temperature at least 0.5m from the walls, for at-least 48 hours prior to the installation. The contractor shall ensure that the boards are undamaged and free from any faults before installation. The contractor shall use felt pads and castor cups on furniture legs and provide external doormats inside all the external doorways to protect the floor at the time of handover. A maintenance guide of the approved company shall be made available any time and handed over to the client at the time of handover.

Material Installation: -

The normal method of installation of laminated wooden flooring is in a random installation pattern taking into consideration the type of installation pattern desired for the purpose of aesthetics or any technical reasons. The desired temperature in the room at the time of installation shall be at least 18 deg C and RH in the range of 30 to 80%. The joinery is tongue & grooved in an interlocking pattern including beading at the end. A teak moulding of size 45 X 45 shall be provided and installed at the joinery junction of the wall and the floor as per the approved manufacturer's specifications. The quoted rate shall be inclusive of leveling the surface, polishing etc complete to the satisfaction. Underlay shall be provided as per manufacturer specification.

MEASUREMENTS: -

Length and breadth of superficial area of the finished work shall be measured correct to a cm. The area shall be calculated in square metre correct to two places of decimal. No deduction shall be made nor extra paid for voids not exceeding 0.20 square metre. Deductions for ends of dissimilar materials or other articles embedded shall not be made for areas not exceeding 0.10 square metres.

Rate: -

The rate shall include the cost of the labour and materials involved in all the operations described above

3. VITRIFIED TILES /GRANITE STONE WORKS: -

The thickness of the mortar shall be as specified in the item of BOQ. Granite/Vitrified shall be hard, sound, dense and homogenous in texture with crystalline texture as far as possible. It shall generally be uniform in color and free from any stains, cracks, decay & weathering. The material shall be got approved from the Bank's Engineer/Architect.

Approval: -

Before starting the work the contractor shall get the samples of Granite/Vitrified tiles approved by the Architect / Bank's Engineer. The approved samples shall be kept in the custody of the Bank's Engineer and the materials supplied and used on the work shall confirm to the samples with regard to the soundness, color, veining and general texture.

Measurements: -

Measurement shall be as per CPWD specifications.

4. MAIN FRAMELESS DOOR & FIXED GLAZING: -

Providing and Erecting in position Fully Glazed Double Leaf Frameless Door with 12mm thk clear toughened glass with Dorma patch fittings such as Bottom Patch PT 10 with SS covers-2 nos, Top Patch PT 10 with SS covers-2 nos, Patch with plate PT 30-1 no, Over Panel Patch PT 40 with SS covers-1 no, Corner Lock US 10 with SS covers-2 nos, Lock keeper plate -5.190-2 nos, Floor Spring BTS 75V with standard spindle screws and SS cover plates-2 nos, Pull Handle TGD130033S (40mm dia X Full Height of the door)-2 pairs, PFF GT1-Ceiling / Façade Bracket-14 nos, Aluminum U Channel-13 mts. Gap of 3.5mm to be maintained between every two glass panels.

Patch fittings of any approved make with similar feature may also be accepted. Gaps to be sealed with clear silicone sealant. Before sealing the gaps, masking tape to be stuck on the edge of the glass in such a way that only the gap is visible. Any spillage of the sealant while sealing the gaps is only on the masking tape which shall be peeled off after the silicone sealant in the gap between the glasses is dry. The contractors shall note that all damages to the floor work to be reinstated without any extra cost including making & filling of the necessary holes etc complete to the satisfaction.

Measurements: -

The length and breadth of the finished work shall be measured in metre correct to cm. The area shall be calculated in Sq.M. nearest to two places of decimals.

Rate: -

The rates include the cost of materials and labour required for all operations including wastage, heights, cutting, finishing etc complete.

5. SIPOREX MASONRY WALL: -

Providing and constructing 150 mm thk Siporex lightweight concrete block masonry in superstructure, blocks conforming to BIS : 2185 (Part III), BIS 6041 having minimum crushing strength 75 kg / sq cm in cement mortar 1:6 (1 cement : 6 coarse sand) mixed with approved non-shrinking compound as per manufacturer's instructions including providing RCC patli beam of 150 X 100 mm size at every 1.0 mts centres with 2 nos, 8mm dia Tor bars and 6 mm dia links at 300 mm centres in cement concrete of mix M 20 including the required formwork complete with raking out of joints, curing, double legged scaffolding as per specifications at all the heights, depths & leads & lifts as per the directions & satisfaction of Bank's Engineer/Architect

6. PLASTER OF PARIS FINISH

Description:

Providing & Applying Plaster of Paris (POP) in a paste form up to average thickness of 6 mm/12mm as per BOQ and level the surface on the existing plastered surface to proper line & plumb, including making grooves etc complete. The surface of the under coat on which the POP is to be done shall be left rough. The POP paste shall be applied on dry plastered surface in two

layers slightly more than 3 mm/6mm thick each between gauged pads, with which to ensure an even and uniformly thick surface of 6 mm/12mm by frequent checking with a wooden straight edge. It shall be finished to an even and smooth surface with trowels.

All corners, arises, angles and junctions shall be truly vertical and horizontal as the case may be and shall be carefully and neatly finished. Rounding or chamfering corners, arises, junctions etc. where required, shall be done without any extra payment. Such rounding, chamfering or grooving shall be carried out with proper templates or battens to the sizes required. No portion of the surface shall be left out initially to be patched up later on.

Thickness:

The thickness of the finished surface shall not be less than 6mm/12mm thick.

Precaution:

Any crack which appears in surface and all portions which sound when taped or are found to be soft or otherwise defective shall be cutout in rectangular shape & re-done as directed by Bank's Engineer/Architect.

Mode of Measurements:

The measurements for POP finish shall be taken over the finished work. The length and breadth shall be measured correct to a cm. The area shall be calculated in sq.m. Correct to two places of decimal

Deductions in measurements for openings shall be regulated generally as per CPWD specification for measurement of cement plaster.

Rate:

The rate shall include the cost of all labour, materials scaffolding etc involved in all the operations described above.

D) Special Conditions:

1. Anchor, Greenlam, Century, Ikon, Anchoror Equivalent "Commercial Grade plywood as approved and specified.
2. Block board or equivalent make non-approved and or non-specified shall not be accepted under any circumstances unless and otherwise mentioned.
3. Only 1.0 mm thick "Royal Touche" or equivalent make like Greenlam, Sunmika, Century CF finished Laminate of approved colour and shade, Veneer with melamine polish matching with Existing furniture shall be used as per design or as directed.
4. Everite H.D. door closure and floor spring shall be used as specified.
5. Only S. S. finished handles of required sizes should be used for all drawers, cupboards, cash cadge door etc. unless and otherwise mentioned.
6. All nails and other hardware shall be used of the best quality and shall be free from rust or any other defects.
7. All painting to the furniture / wood work shall be done with Asian paints as per approved shade and sample as per instructions and standard practices.
8. Float glass (Asahi or Modi make only) shall be free from all defects and shall be sued as per approved sample and as per specified thickness and crystal edge polishing / nosing as per instructions.
9. All hinges, ball catches, tower bolts shall be first quality brass and of lasting nature.
10. Godrej locks to be used of the first quality as per approved drawings.
11. All screws to be used of Nettle fold make.
12. Teakwood to be used of first quality C.P. teak well-seasoned for the basic framework etc.
13. Lipping to be used of first quality teak wood or as specified.
14. All free-standing partitions should have T.W. beading patti on their edges.

15. All lipping patties beading patties and mouldings, etc. should be finished with polish or oil paint as specified by the designer.
16. Only Fevicol to be used as bonding material unless otherwise specified.
17. All wood and ply joinery shall be as desired by the Architect.
18. Only Godrej make night latches shall be used with original set of three keys for the door to cash cages.
19. Dimensions mentioned in the drawings and specifications are of the finished sizes and shall be strictly verified at the work site.
20. No extra payments will be made for providing and fixing of various handles and locks as per the selection of the Architect.
21. No extra payment shall be done for the rejected material at the site.
22. Pest controls to be done by the contractor before actual finishing of various items.
23. Wood preservation treatments to plywood and wood should be done.

Note: The above said specification shall be read with BOQ specifications and clause no. 35(Special conditions of the contract). The rate for the items in the BOQ shall be quoted accordingly. The decision of Bank's Engineer/Architect will be final in any ambiguity noticed in the specification of the item.

Signature of Contractor(s)

L. Indian Standards Referred to:

I.S. No. 200	Latest Measurement of Building & Civil engineering works for Measurement method.
I.S. No. 287-1973	Recommendation for maximum permissible moisture of Timber used for different purposes in different areas.
I.S. No. 1141-1973	Code of practice for joints used in wooden furniture work.
I.S. No. 6534-1971	Guiding principles for grading inspection of Timber
I.S. No. 1200 (Part XX1) -1973	
I.S. No. 3845-1966	Code of practice for joints used in wooden furniture work.
I.S. No. 4020-1967	Wooden flush doors type of method to test.
I.S. No. 4970-1973	Key for identification of commercial Timber.
I.S. No. 3364(Part-II)-1976.	Methods of measurement and evaluation of defects in Timber. Part-II Converted Timber.
I.S. No. 1708-1969	Method of testing small clear specimens of Timber.
I.S. No. 6342-1971	Rosewood blocks for production of sliced veneers.
I.S. No. 5248-1969	Teak logs for production of sliced veneers.
I.S. No. 2202(Part I)	1973 Specification for wooden flush door shutters (Solid core type plywood panels).
I.S. No. 2238. (Part I)	Code of practice for finishing of wood and wood based material operations and workmanship
I.S. No. 7638-1975	Method of sampling of plywood.
I.S. No. 303-1975	Specification for particleboard for insulation purposes.
I.S. No. 3129-1965	Specification for particleboard for insulation purposes.
I.S. No. 3513-1966	(Part III & IV) High and medium density wood based laminates (Part III for General Purpose and Part IV for Sampling Test.)
I.S. No. 1659-1979	Blackboards
I.S. No. 7036-1974	Decorative plywood using plurality of veneers for decorative faces.
I.S. No. 3478-1966	High –density wood particles.
I.S. No. 1734 (Part to III)	Plywood –method of testing Part I General Part II plywood Part III Battens.
I.S. No. 1328-1970	Veneer decorative plywood
I.S. No. 710	Manrine Ply.
I.S. No. 3087-1969	Wood particle boards (Medium Density)
I.S. No. 848-1974	Specification for synthetic resin adhesive for plywood (Phenol and Amino plastic)
I.S. No. 2046-1969	Specification for decorative laminates.
I.S. No. 8273-1976	Fibrous gypsum plasters boards.
I.S. No. 2095-7965	Gypsum plasters boards.
I.S. No. 2542(Part – I)-1978	Gypsum plaster and concrete products. Method of testing. Part I – Plaster and concrete.
I.S. No. 8272-1976	Gypsum plaster for use in the manufacture of fibrous board.
I.S. No. 2441-1963	Fixing ceiling coverage Code of practice for
I.S. No. 2935-1977	Specification for flat transparent sheet glass.

I.S. No. 2395 (Part-I) 1966

2395 (Part II)-1967

Panting to concrete masonry and plaster surfaces – Code of Practice for Part-I operation and workmanship & Part II

-Schedule of work application.

I.S. No. 3548-1966 Glazing in building –Code of Practice for.

I.S. No.6278-1971 White Washing and colour washing Code of Practice for.

I.S. No. 137-1965 Specification of ready mixes paint brushing matt or eggshell flat finishing interior to Indian Standard Colour. As required.

I.S. No. 133-1975 Specification for enamel and interior (a) Undercoating (b) Finishing

I.S. No. 129-1950 Specification for ready mixed paint brushing grey filler for enable for use over primers.

I.S. No.129-1950 Specification for ready mixed paint brushing finishing interior oil glass. For general purpose to Indian Standard Colours.

I.S. No. 533-1973 Specification for gum sprit or turpentine (oil of turpentine)

I.S. No.101+-1964 Method of test for ready mixed paints and enamels.

I.S. No. 75-1973 Specification for linseed oil (refined)

I.S. No. 77-1976 Specification for linseed oil boiled for paint.

I.S. No. 124(Part I)-1976 Specification for ready mixed paint brushing finishing semi glossy for general –purpose work.

I.S. No. 5884 Specification for woolen carpets.

I.S. No. 104-1979 Specification for ready mixed paint brushing zine chrome primer.

I.S. No. 5391-1969 Adjustable metal chairs for use of typist and operations in telephone exchanges.

I.S. No. 8756-1976 Ball catches for use in wooden Almira's.

I.S. NO. 3499-1976 (Part II) Chairs for office purposes metal revolving and tilting

I.S. No.5416-1969 General purpose wooden chairs. Method for Test for.

I.S. No. 6185-1971 High chairs specification and safety requirements for.

I.S. No. 4116-1976 Joints used in wooden furniture Code of Practice for.

I.S. No. 3845-1966 Joints used in wooden furniture Code of Practice for.

I.S. No. 7070-1973 shelving racks wooden (adjustable and nonadjustable type)

I.S. No. 5967-1969 Table tops (Wooden)

I.S. No. 5967-1969 Tables wooden of test for

I.S. No. 3564-1955 Door closures (Hydraulic regulated)

I.S. No.799-1975 Drawer locks. Cupboards and bus lock

I.S. No. 7981-1975 (Part I) Glossary of terms relating to builder's hardware Part I- locks

I.S. No. 704-1978 (Part I&II) Tower bolts ferrous and non-ferrous metals.

The various items to be used in the interior decoration/finishing work shall be of ISI standard. Wherever the items/products do not have ISI Mansards certification. Shall be got approved by Bank/Architect & Tested for its quality etc. At the laboratory and necessary testing charges shall be by the contractor.

M.LIST OF APPROVED NOMINATED MANUFACTURERS/BRANDS.

Note:

- 1) All materials shall be of the 1st quality. Among approved brands, selection of Brand shall be done as per Bank's / Architect choice.
- 2) Wherever contractor proposed to use equivalent makes (i.e. other than specified.) the same shall be done after prior approval of the Architect. Any additional expenditure and time due to this shall be solely on contractor's account and no claims whatsoever shall be entertained, in this regards.
- 3) Read "or equivalent approved" at the end of the list of approved manufacturer/sub-contractor/ brand for every material.

SR. NO.	MATERIAL	APPROVED MANUFACTURER/ SUB-CONTRACTOR /BRAND
1.	Door closers - ENCLOSED	RIKOTO. Ozone, Hyper.
2.	Gypsum Board	INDIAN GYPSUM LTD.
3.	Commercial Plywood/B.B.	CENTURY, IKON, GREENLAM, ANCHOR
4.	Marine Plywood	CENTURY, IKON, GREENLAM, ANCHOR
5.	Veneer	JACSON, ANCHOR, NATIONAL, TRUE WOOD.
6.	Fabric protection coating for upholstery	Approved Brand & Design
7.	Paints	ASIAN, ICI, J&N, Nerolac, Berger
8.	Laminates	ROYALE TOUCHEE, GRRENLAM, NEWMIKA, SUNMIKA
9.	Screws (oxidised)	GKW
10.	Hardware	SHALIMAR, CIEF, VISION, EFFICIENT GADGETS, HEFELE- (GERMANY), INNOFIT
11.	Adhesive	FEVICOL SH., ARALDITE OF HINDUSTAN CIBA-GEIGY LTD.,

12.	Locks	EFFICIENT GADGETS, GODREJ, UNIONOF ENGLAND, EUROPA
13.	Wood preservatives	WOODGUARD /TERMISIL
14.	Chairs	FEATHERLITE, WOODCARVER,GODREJ
15.	Foams in chairs/sofas	MM foams
16.	Cement	ACC, L&T, RAJASHREE, AMBUJA, ULTRATECH-BIRLA.
17.	Al. Door & window section	JINDAL, INDAL
18.	Venation blinds	MAC.
19	VERTICAL / roller Blinds	Parry tex / Vista
20	Stainless Steel Hinges	HONESTY
21	Auto closing Hinges, Ferrari Hinges	GRASS
22	Drawer Slides	Imported – Telescopic Full Extension
23	Door Locks	Dorset
24	Stain less Steel	304 grade
25	Glass/ Mirror	Modi Guard
26	G. I. False Ceiling	India Gypsum Co. Original Frame Work Section
27	Floor Spring	HEMCO, HYPER, OZONE,
28	Handles	DUNEX
29.	Sun Control Film	Garware
30.	Carpets	Beaulieu United (Salisbury)
31	Glass Tiles (100 x 100)	Mirrano Classics

32	Leather	Indian
33	Keyboard Drawer	Imported PVC – Rigid ‘Ergonomic’ with mouse Tray & Pencil Box. INNOFIT MAKE
34.	Agro wood 19mm Thk.	Imported Malaysian Make.
34	Flush Door – Marine – 40mm thk.	West Coast
35.	White Board	Alkon Make
36.	Prelaminated Board	Bakelite Hylam/ Decoboard.
37.	CABLE MANAGER, CPU HANGER,	INNOFIT.
38.	Sand	River (Confirming to I.S.1542 obtained from riverbed.)
39.	Ceramic Floor tiles	Nitco / Asian / Kajaria/RAK
40.	Vitrified Floor tiles	Jhonson / Asian / Kajaria / RAK of (1 st quality)
41.	Ceramic Dado tiles	Nitco / Asian / Kajaria
42.	Waterproofing compound	Aceproof of A.C.C, CICO, Dr Fixit, FOSROC
43.	G.I. Pipes	Tata “B” class or equivalent
44.	PVC pipes	Kisan / Prince / Finolex make.
45.	CPVC/UPVC	Prince/Astral
46.	Epoxy based waterproofing	Hindustan Ciba- Geigy Ltd.,
47	Float Glass	Modi, Asahi, Saint Gobain
49.	Tapestry	Vimal- Harmony / Raymond / Classic fabrics.

All brands to be specified by the Bank’s / Architect at the time of execution, Contractor to confirm before placing the order with the supplier. Contractor has to submit a letter for make and has to get it approved by Bank/Architect before placing order. If any make is not mentioned for the item, then it shall be considered as standard make and adhering to the BIS and with ISI mark.

Annexure-I
DECLARATION BY THE BIDDER

This is to certify that I/We before signing this tender have read and fully understood all the terms and conditions contained herein and undertake myself/ourselves to abide by them.

Enclosures:

1. DD/Pay Order No.....

2. Terms & conditions (each page must be signed and stamped with the seal)

3. Financial Bid. (Signature of Bidder with seal) Name: Address: Date:

NOTE: Submission of all the documents mentioned above along with declaration, is mandatory. Non submission of any of the documents above will render the bid to be rejected. Also, non-adhering of any of the terms and conditions of will render the bid to be rejected.

Date:

Signature of Bidder
Stamp

Annexure-II
Certificate/Undertaking

- a) Certified that I / we have visited the site on _____ and assessed the nature and amount of work involved before submitting our offer. We will be able to execute the work within the available site condition.
- b) I undertake that I / we have visited the place of “Interior Renovation Floor for Department at 3rd Floor of Lokmangal Building, Bank of Maharashtra, Pune”, and noted the quantities, floor space, existing electrical connections, water etc.
- c) Manpower & Materials supplied by us will be suitable for in the existing location / condition with sufficient space all around. No extra cost will be claimed by me later for any difficulties/modifications involved for total execution of all the Interior works mentioned in the tender. I also understand that the work, if required to be completed on priority basis, so we are ready to work in day / night hour subject to availability of site/space.

(Signature of Bidder):

(NAME):

(SEAL):

(Above certificate/undertaking is to be given on the Letter Pad of the Bidder)

Note: Contractor shall visit the site with prior approval. The contact number for visit of site is 020-25614243/239
