

# FORM FOR OFFER FOR BRANCH PREMISES

## FINANCIAL / COMMERCIAL BID

To  
The Zonal Manager,  
Bank of Maharashtra,  
Zonal Office,  
04, Sivagnanam Road,  
T-nagar  
Chennai-600017

Dear Sir,

Reg: Offer to let out / Lease my building/premises for the bank at :

In response to your advertisement dtd. \_\_\_\_\_ in the daily \_\_\_\_\_, I /  
We offer to your Bank, My/our premises at \_\_\_\_\_ admeasuring \_\_\_\_\_ sq.ft.  
(Carpet area) for opening of your Branch as per the details / terms and conditions given below:

| Sr. No. | Particulars   |   |
|---------|---|---|
| 1       | Rent per sq.ft. per month on carpet area<br>(for Basement & First floor rate should be 50% of Ground Floor) |   |
| 2       | Interest free deposit   |   |
| 3       | Period of Lease   |   |
| 4       | Renewal terms of the lease deed   | _____ % increase in rent after every 3 / 5 years period |
| 5       | Lease deed execution and registration charges ( to be borne equally by both parties)                        | <b>50:50</b>  |
| 6       | Water tax to be borne by  | <b>Landlord</b>   |
| 7       | Corporation/property Tax to be borne by   | <b>Landlord</b>   |
| 8       | Amount of tax being paid  |   |
| 9       | GST amount, if applicable to be borne by  | <b>Bank</b>   |
| 10      | Any other tax levied/leviable by Municipal and / or Govt. Authorities to be borne by                        | <b>Landlord</b>   |
| 11      | Service charges / maintenance charges if any to be borne by (only in case of apartments/societies)          | <b>Landlord</b>   |
| 12      | Terms for bearing cost of repairs   | Minor by Bank & Major by Landlord                       |
| 13      | Customer area to be provided with emulsion painting with putty as per bank's colour choice                  | Yes / No<br>Once in 3 years                             |

Place :

Signature/s

Date :

Name (s) :

Address :