

# COMMERCIAL BID

From

Date:

Name \_\_\_\_\_

Address \_\_\_\_\_

Tel No. / Mobile No. \_\_\_\_\_

To,

The Zonal Manager,  
Bank of Maharashtra,  
Latur Zonal Office,  
Ganesh Nagar,  
Ausa Road,  
Latur.

Dear Sir,

Re OFFER TO GIVE ON LEASE / OWNERSHIP BASIS THE PREMISES FOR YOUR  
\_\_\_\_\_ BRANCH.

In response to your advertisement in \_\_\_\_\_ dated \_\_\_\_\_ I / We, offer to you on  
lease/ownership basis -the premises described herein below for your \_\_\_\_\_ Branch.

a) Full Address of the  
Offered on Lease :

Commercial Bid Details:

Premises on Rental Basis

Carpets area of premises in sq.ft	the Floor Rate of rent per sq.ft.	Basic Rent	Service charges/Amenity charges if any	Rent per month
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With effect from \_\_\_\_\_ i.e. the date of handing over vacant possession after completion of the construction repairs, renovation, additions, payable within 5th working day of the calendar month for which it is due.

For services like A/c, the respective service rent will be payable from the date of service is available.

2.

**Loan :**

I / We may be granted a loan of Rs. \_\_\_\_\_ (Rs. \_\_\_\_\_ only) that may be sanctioned as per the norms of the Bank. Repayment of loan will be done by adjusting the monthly rent as per the stipulations of the Bank. The estimate of cost of construction / renovation is Rs. \_\_\_\_\_.

Further, I/We undertake to offer the land and building as security for the loan granted for the construction of the building.

3.

**Validity of Offer:**

The above offer is valid for \_\_\_\_\_ days from the date of this letter. All other details are given in "Technical Bid".

Yours faithfully,

(signature of the owners)

(strike out whichever is not applicable]