

FORM FOR OFFER FOR BRANCH PREMISES

FINANCIAL / COMMERCIAL BID

To  
The Zonal Manager,  
Bank of Maharashtra,  
Chandigarh Zonal Office  
SCO 120-122, 1<sup>st</sup> Floor  
Above Godrej Interior  
Sector 17 C, Chandigarh

Dear Sir,

Reg: Offer to let out / Lease my/our building/premises for the bank at: -----

In response to your advertisement dated **29.05.2024 in Punjab Kesari in Hindi and The Pioneer** in English. We offer to your Bank, my/our premises at \_\_\_\_\_ admeasuring \_\_\_\_\_sq. ft. (preferable Carpet area 1000-1400 sq. ft.) for shifting of your Branch as per the details / terms and conditions given below:

**(Note: premises on ground floor with an area of 1000-1400 sq. ft.)**

Sr. No.	Particulars		
1	Rent per sq. ft. per month on carpet area (for Basement & First floor rate should be 50% of Ground Floor)		
2	Interest free deposit		
3	Period of Lease		15/20 years
4	Renewal terms of the lease deed		_____% increase in rent after every __ years period
5	Lease deed execution and registration charges ( to be borne equally by both parties)		<b>50:50</b>
6	Water tax to be borne by		<b>Landlord</b>
7	Corporation/property Tax to be borne by		<b>Landlord</b>
8	Amount of tax being paid		
9	GST amount, if applicable to be borne by		<b>Bank</b>
10	Any other tax levied/leviable by Municipal and / or Govt. Authorities to be borne by		<b>Landlord</b>
11	Service charges / maintenance charges if any to be borne by (only in case of apartments/societies)		<b>Landlord</b>
12	Terms for bearing cost of repairs		Minor by Bank & Major by Landlord
13	Customer area to be provided with emulsion painting with putty		Yes / No Once in 3 years

	as per bank's color choice		
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**Place** :  
Date :

**Signature/s**  
Name (s) :  
Address: