

बैंक ऑफ महाराष्ट्र

प्रधान कार्यालय

लोकमंगल, 1501, शिवाजीनगर, पुणे -5



BANK OF MAHARASHTRA

Head Office

LOKMANGAL, 1501, SHIVAJINAGAR, PUNE-5

वसूली और विधी सेवाएँ विभाग

Recovery & Legal Services Dept

फौन/TELE : 020-25614325

ईमेल / e-mail: agmrecovery@mahabank.co.in

Advertisement in Bank's Website: [www.bankofmaharashtra.in](http://www.bankofmaharashtra.in)

### Empanelment for work in Loan Tracking Cell

It is decided to empanel retired Officers/Clerks of Bank of Maharashtra who are residing in Pune, for working in the proposed Loan Tracking Cell based in Pune.

### Modalities for Outsourcing the work of Loan Tracking Cell

#### 1. Functions/Services Required

Contact Borrowers/Guarantors through tele-calling for recovery of Overdues in Loan/Cash Credit (Stressed & NPA) accounts which are overdue owing to non-payment of Interest/instalment on due dates both Retail and others and noting & maintaining record of response.

Tele callers will also be deployed to make constant follow up with the borrower through social network like face book, what's app especially in education loan defaulters.

It is an initiative on the part of the Bank to take the support of our own retired employees for arresting and reduction of NPA burden of our beloved institution.

#### 2. Criteria for Selection for empanelment :-

Retired Officers/Clerks of Bank of Maharashtra residing in Pune.  
Preference will be given as under:-

- Retired officers/Clerk who have retired within previous two years subject to maximum age of 65 years (as on 31.03.2019).
- Retired officers/clerks who have worked in Recovery/Credit Monitoring Department of HO/ZO/Branch
- Retired employees who are conversant in Marathi, Hindi & English & other local languages.

#### 3. Authority for Selection of Retired Officers/Clerks for empanelment

From the applications received, the short-listed candidates will be called for an interaction with the Selection Panel headed by DGM, at Pune without any TA/DA basis.

#### 4. Incentive /Honorarium

Consolidated Honorarium of Rs 20000/- per month will be payable for working in all Bank working days. If any tele-caller does not attend work on any working day, proportionate deduction @ Rs 850/- per working day shall be made.

The Retired employee will not sub-contract or assign the work/service to others.



5. **Duty Hours:-** 10.30 A.M. to 5.30 P.M. with Lunch Break of 30 minutes.

6. **Submission of Applications:-** Interested retired employees should submit scanned copy of their application latest by 30.06.2019 to following e-mail ids:- [agmrecovery@mahabank.co.in](mailto:agmrecovery@mahabank.co.in) ; [dgmrecovery2@mahabank.co.in](mailto:dgmrecovery2@mahabank.co.in) ; [cmcremon\\_ho@mahabank.co.in](mailto:cmcremon_ho@mahabank.co.in) under copy to [agmloantracking@mahabank.co.in](mailto:agmloantracking@mahabank.co.in).

**Vacancies will be filled up on the basis of first cum first serve basis. & bank has reserved the right to close the selection process before the cutoff date of 30.06.2019 if number of applications will be sufficient to fill up the required vacancies**

7. Out of the total working days tele callers must be present for 75 % of working days during the month except absenteeism due to exigencies beyond the control with the permission of in charge of the loan tracking cell .

8. For further details, interested retired employees may contact: Mr Rajesh Jain, CM, Mob. No. 9158155511, Mr Dev charan Rao Mob no 07798031959 & Loan Tracking Cell, HO, Pune. (e-mail ID: [agmloantracking@mahabank.co.in](mailto:agmloantracking@mahabank.co.in))

	
Deputy General Manager Recovery Dept. Head Office Bank of Maharashtra Pune	Chief Manager Credit Monitoring Dept. Head Office Bank of Maharashtra Pune

Date: 29/04/2019

## Annexure-1

To,  
Asst. General Manager  
Bank of Maharashtra  
Loan Tracking Cell,  
Recovery Dept.  
Head Office  
Lokmangal, 1501, Shivaji Nagar,  
Pune-411005

Reg: Application for empanelment of Retired Officers/Clerks for working in Loan Tracking Cell

In response to your advertisement in Website Advertisement Dt.29.04.2019 I wish to apply for empanelment as Tele-caller for your Loan Tracking Cell, Pune. I furnish below my particulars as under:-

1	Name & P.F. No.	
2.	(a) Date of Birth (b)Date of Retirement	
3.	(a) Designation & Scale (in case of Officer) at the time of Retirement (b) Last Posting at Bank of Maharashtra	
4	Details of Experience of working in Recovery/Credit Monitoring Dept. of HO/ZO/Branch	
4	Conversant in Language	Yes/No
	Marathi	
	Hindi	
	English	
5	(a) Address for Communication	
	(b) E-mail ID.	
	(c) Mobile no./ Land Line	

I have read the terms and conditions for empanelment and agree to the same.

On my empanelment and getting assignment I am ready to provide services of tele-calling for your Loan Tracking Cell, Pune .

Yours faithfully,

Sign:  
(Name:

Date: