

**FORM FOR OFFER OF BRANCH PREMISES
COMMERCIAL/FINANCIAL PARTICULARS**

(to be furnished in separate sealed envelope clearly superscribing "COMMERCIAL/
FINANCIAL Bid")

From:

Name: _____

Address: _____

Telephone No. /Mobile No. : _____

To,
The Zonal Manager,
Bank of Maharashtra,
Zonal Office,
Wright Town
Jabalpur-482 002

Dear Sir,

Reg: Offer to let out / Lease my building / Premises for the Bank's Branch Premises at _____

In the event of my proposal/ offer dated _____ containing technical details to let out/lease my building/
Premises to the Bank in response to your Notice / advertisement dated _____ being accepted for
consideration, the financial/Commercial terms and conditions will be as under:

1.	a] Rate of Rent per sq. ft. of carpet area b] Total monthly rent	a] b]
2.	Period of lease	15 years
3.	Renewal terms of the lease deed	15% increase in rent after 5 years period (maximum)
4.	Cost of lease deed (to be borne equally by both parties)	
5.	Water tax to be borne by	
6.	a] Gram Panchayat Tax / Municipal / Corporation Tax to be borne by b] Property Tax to be borne by	
7.	GST amount, if applicable, to be borne by	
8.	Any other tax levied/leviable by Panchayat / Municipality and / or Govt. authorities to be borne by	
9.	Service charges/maintenance charges if any to be borne by Landlord	
10.	Terms for bearing cost of repairs/white washing/distempering and its periodicity	To be borne by landlord every 3 years

11.	Provision of Ramp for ease of access of divyangjan to be provided by Landlord	
12.	Water facility from municipal supply be provisioned by Landlord	
13.	Electricity Connection of desired/specified load be provisioned by landlord (3 Phase 15 KVA)	
14.	Lease Deed As per Bank's approved Format (To be obtained from Branch Manager) Registration/Stamp duty will be shared equally by Bank and Owner	
15.	Major repairs as and when necessary to be carried out by the landlords at his own cost.	
16.	Present Panchayat / Municipal Tax etc. amount (Copy of the paid latest property Tax / Municipal tax / Panchayat tax etc.)	
17.	Income tax at stipulated rate be deducted from rent if applicable.	

Place: -----

Date: -----

Signatures: