

**Steps for Payment of Stamp Duty & Registration Fees through eSBTR – Over the Counter (OTC) Mode.**

**Step 1:** Visit the Bank branch authorized to provide eSBTR

**OR**

Visit banks Internet Banking Web site (Eg. <https://www.mahaconnect.in>) ☺ Select tab “e-payment of taxes” ☺ select Maharashtra e-SBTR link (given at the left side of the page)

**Step 2:** Select mode of payment as '**Over the counter**' and type of receipt as '**eSBTR**' ☺ Read instructions mentioned carefully and accept the same by ticking checkbox (**given in disclaimer**) & pressing the button submit ☺ Fill eSBTR Payment Input form manually

**Step 3:** Make payment though Cash/Cheque/DD/RTGS /NEFT

**Step 4:** Bank Officer will enter details in system and will Confirm Payment

**Step 5:** Bank Officer will print and sign eSBTR

**Step 6:** Compulsorily write a portion of the content of the document on the front page and/or back page of the eSBTR

**Step 7:** Attach e-SBTR on the top of the document so that it becomes first page of the document

**Step 8:** Visit Concerned SRO