

BANK OF MAHARASHTRA
RAIPUR ZONE



Request for Proposal

FOR

**Empanelment of Agencies for Supply, Installation &
Maintenance of Fire Extinguishers**

BANK OF MAHARASHTRA, RAIPUR ZONE

Office Address : 1st Floor, Chawla Complex, Sai (Devendra) Nagar, Raipur

RAIPUR

Last date of submission : 14.05.2024 till 04.00 PM

Cost of tender Document – Rs. 1000/- (Non-Refundable)

 <p>बैंक ऑफ महाराष्ट्र Bank of Maharashtra भारत सरकार का उद्यम एक परिवार एक बैंक</p> <p>प्र. का.: लोकमंगल, 1501, शिवाजीनगर, पुणे-5 H. O.: LOKMANGAL, 1501, SHIVAJINAGAR, PUNE-5</p>	<p>रायपुर अंचल कार्यालय/Raipur Zonal office सुरक्षा विभाग/ Security Department प्रथम तल, चावला कॉम्प्लेक्स, साई देवेंद्र (नगर), रायपुर-492001- 1st Floor, Chawala Complex, Sai (Devendra) Nagar-492001 टेली. :0771-4265605, ई-मेल :sec_rai@mahabank.co.in</p>	
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Date: 30.04.2024

Empanelment of Agencies for Supply, Installation & Maintenance of Fire Extinguishers for branches and offices of BANK OF MAHARASHTRA, RAIPUR ZONE

1. Bank of Maharashtra, Raipur Zonal Office, Raipur invites sealed offers in **two-bid system** from Private Agencies having their own Offices/branches in **Chhattisgarh** for providing services of AMC FIRE EXTINGUISHERS, and NEW SUPPLY OF FIRE EXTINGUISHERS, in 56 branches/Office under Raipur Zone Located at various districts of Chhattisgarh. The empanelment of vendors will be for a period of 3 years' subject to satisfactory performance by vendor on yearly basis. The decision in this regard will be the sole discretion of the bank to renew the contract. Vendors who are in a position to provide services in **Raipur Zone** should apply.

2. Prospective service providers may download the tender documents, technical bid/price bid format of RFP from the Bank's website www.bankofmaharashtra.in the cost of tender is Rs. 1,000/- (Non- Refundable) by way of Demand Draft /Pay Order favouring Bank of Maharashtra Zonal Office, Payable at Raipur. The bids shall accompany the Pay Order/ Demand Draft.

- a. Last date of submission of : 14.05.2024 upto 04.00 PM
- b. Opening of Bids (Technical Bids) : 14.05.2024 05.00 PM
- c. Opening of Financial Bid : will be informed separately.
- d. Cost of RFP : Rs. 1,000/-

3. No brokers/intermediaries shall be entertained. The Bank reserves the right to reject any / all applications without assigning any reason whatsoever. The required specifications are enclosed as **Annexure I to VII** of this letter.

4. In case prospective service providers are fulfilling the above specifications, they may submit their **Technical and Financial Bids Typed (strictly in the format enclosed at Annexure I to VII) in two separate sealed envelopes** so as to reach us latest on **14.05.2024 upto 04.00 PM**. The envelopes should be marked as **TECHNICAL BID/FINANCIAL BID FOR AMC FIRE EXTINGUISHERS OF BANK OF MAHARASHTRA, RAIPUR ZONE. On its top and forwarded to the address The Zonal Manager, Raipur Zone, Bank of Maharashtra, 1st Floor, Chawla Complex, Sai (Devendra) Nagar, Raipur – 492001.**

5. Offers from firms having their own offices as mentioned in Serial no.-01 above should only apply. All conditions and parameters will be evaluated with reference to the firms submitting the tenders. The Bank reserves the right to reject any / all applications without assigning any reason whatsoever and also to confirm authenticity of the facts submitted by the bidders.

Sanat Maharana
Deputy Zonal Manager
Raipur Zone

EMPANELMENT OF FIRMS / SUPPLIERS FOR FIRE EXTINGUISHERS IN THE BRANCHES OF RAIPUR ZONE

TERMS & CONDITIONS

1. SCOPE OF WORK

Providing maintenance services for existing Fire Extinguishers in various branches under Raipur Zone located at **various districts of Chhattisgarh**. The firm will also replace the item or install new item as per requirement and approval from competent authority. The number of branches may increase/decrease depending upon the satisfactory services of the Bank during the period of empanelment / contract i.e. **Three years. The contract may be split**. The decision of the Bank in this regard will be final.

2. TERMS OF EXECUTION OF WORK & LIQUIDATED DAMAGES

The annual maintenance contract would commence from the 7th day of acceptance of the work order issued by the Bank. Any delay in completion of the work over the stipulated period will attract penalty of 0.5% of the contract value per week subject to maximum of 5% of the contract value.

Bank reserves its right to recover these amounts by any mode such as adjusting from any payments to be made by the Bank to the company. Liquidated damages will be calculated per week basis. Part of week will be treated as a week for this purpose. However, the Bank may condone the liquidity damages for delay of less than a week.

3. ELIGIBILITY CRITERIA FOR SHORT-LISTING

Sr No	Criteria	Documents required:
(a)	The firm should have experience of successfully undertaken similar works for RBI/ Public Sector and Commercial Banks.	Purchase order copies issued by the organizations since 01.01.2019 and a statement showing each year execution of contract and Certificate/letter stating about the performance of Fire Extinguishers systems supplied.
(b)	The firm must have average annual turnover (sales) of Rs.50 lakhs during the last three years, ending 31.03.2021, 31.03.2022 and 31.03.2023	Audited Profit & Loss Account and Balance Sheet for 31.03.2021,31.03.2022 and 31.03.2023
(c)	The Vendor must be in the business of electronic security equipment for last 5 years.	Manufacturer/Dealer/Distributor certificate.
(d)	The vendor must meet the technical specifications.	Refer Annexure-II
(e)	Sales Volume of electronic security equipment during the last financial year must not be less than Rs. 50 Lakhs.	CA Certificate certifying sale of electronic security equipment of not less than Rs. 50 Lakhs.
(f)	The Vendor should have service set up in Chhattisgarh	List of service set ups should be submitted.
(g)	Qualified Engineers / technicians with Degree/ Diploma in Engineering.	Minimum 10 qualified Engineers/ technicians should be available with the Company. Names and qualifications should be submitted.
(h)	ISO 9001 certification	Valid copy of certificate to be submitted.

Note: Other eligibility criteria:

1. The agency should not have been blacklisted by any PSU banks/ Govt. organizations.
2. If the service provider fails to deliver the services within the stipulated time schedule or the extended date communicated by the Bank, it will be a breach of contract.
3. On receipt of complaint / call by service provider from any branch of Raipur Zone, the service provider must send their representative within 24 hours of the complaint, else a penalty of Rs.100 per day on the bill would be applied.
4. Service providers shall be fully responsible for the manufactures warranty in respect of proper design, quality and workmanship of all equipments, accessories etc. of the AMC services provided.
5. The agency should have running successful contract of AMC at minimum **Three Nationalized banks / Govt. Sector Units**. Proof of the same is to be attached.
6. The agency should have to undertake the AMC of existing electronic security systems **on as and where basis**.
7. All personnel deployed for executing the services should be certified by police and the vendor shall submit the police verification report before commencement of work.
8. The Bank reserves its right to cancel the order in the event of delay in supply / AMC of services.

4. LOCATIONS TO BE COVERED

The Annual maintenance contract of the security equipment i.e. Fire Extinguishers is to cover **all the branches under Raipur Zone** Loacted at various districts of Chhattisgarh and installations of new security equipment at proposed new branches under the zone.

5. TWO PART OFFER AND PRE BID MEETING

The offer will be in two parts; **Technical Bids and Financial Bids**. Both the parts must be submitted at the same time but **in separate sealed covers**, giving full particulars, addressed to the Bank of Maharashtra, and duly super scribed on each envelope “Technical Bid for Fire Extinguishers” and “Financial Bid for Fire Extinguishers” on or before 14.05.2024 upto 04.00 PM. A pre Bid meeting will be organized on 09.05.2024 at 12.00 PM for clarification of queries.

6. EARNEST MONEY DEPOSIT

Earnest Money Deposit of Rs. 5,000.00 (Rupees Five Thousand only), in the form of a Demand Draft / Pay order issued by a scheduled commercial Bank **favouring Bank of Maharashtra Payable at Raipur** must be submitted along with the technical bid. This amount will be forfeited if the vendor withdraws his bid during the period of bid validity or refuses to accept purchase order or having accepted the purchase order, fails to carry out his obligations mentioned therein. **Bank Guarantee In lieu of Earnest Money Deposit will not be accepted**. No interest will be payable on the Earnest Money Deposit amount. The Earnest Money Deposit must be submitted along with technical offer. In the event of non-submission of the Earnest Money Deposit money of Rs.5,000.00, the proposal will be rejected. The Earnest Money Deposit will be refunded to the offerer only after the completion of the bidprocess.

7. VALIDITY PERIOD OF THE OFFER

The offer should remain valid for a period of **One year** from the date of first work order.

8. TECHNICAL OFFER (TO)

The technical offer (TO) should be completed in all respects and contain all information required in the document. It should not contain any price information. However, TO should confirm that all required particulars have been quoted in the Commercial Offer, without showing the actual amounts in the Technical Offer (TO). Any system supplied free along with the offer or at a cost must be indicated separately and specifically.

It is mandatory to submit the technical details in the prescribed Proforma (Annexure-II) duly filled in, along with the offer. In case of non-submission or partial submission of technical details, the Bank, at its discretion, may not evaluate the offer. The T.O. must be submitted in an organized and structured manner. No brochures/ leaflets etc. should be submitted in loose form.

The T.O. should comprise of the following:

- (i) Covering letter on the prescribed format (Annexure-I)
- (ii) Technical specifications complete with all the columns filled
- (iii) Unpriced version of Bill of Material/ Indicative Price Bid
- (iv) Annexure-IV duly filled in with photocopies of required certificates/documents/ proof / P&L & Balance sheets, Copies of order executed etc.
- (v) Documentation (Product brochures, leaflets, manuals, etc.)
- (v) Details of three reference sites.
- (vi) Earnest Money Deposit of Rs. 5,000.00, in the form of a Demand Draft/Pay Order issued by a Scheduled Commercial Bank Favoring Bank of Maharashtra, payable at **Raipur**.
- (vii) Vendors profile.
- (viii) Declaration

9. PRICE COMPOSITION

The price quoted should be only in Indian Rupees and inclusive of following:

- (i) Cost of the equipment and other components.
- (ii) All taxes, duties and levies (except Octroi, which will be at actual)
- (iii) Transportation, freight and forwarding charges to respective sites.
- (iv) Insurance to cover the equipment from transit period till installation.
- (v) Prices, which are not quoted as above, will be rejected.
- (vi) GST as applicable will be exclusive of price quoted.

10. NO ERASURES OR ALTERATIONS

Technical / Commercial details must be completely filled up. The corrections or alterations, if any, should be authenticated. In the case of the corrections / alteration are not properly authenticated, the offer will be rejected.

11. NO PRICE VARIATIONS

The Commercial Offer shall be on a fixed price basis. No upward revision in the price would be considered on account of subsequent increases in Government taxes, customs duty, Excise Tax, Sales Tax, etc. However, if there is any reduction on account of Government levies / taxes, during the offer validity period, the same shall be passed on to the Bank.

12. PRICE FREEZING

The price finalized shall remain valid for a period **of One year** from the date of such finalization with the option to the Bank to review the price if necessary.

13. OPENING OF OFFERS

The technical bids will be opened of 14.05.2024 at 05.00 PM. In the presence of the offerer/their authorized representatives. No separate intimation will be given in this regard to the vendors for deputing their representative.

14. EVALUATION PROCESS

Technical Offers will be evaluated on the basis of compliance with eligibility criteria, technical specification, other terms and conditions stipulated in the tender document. **Financial Offers of only those Vendors who qualify in the technical evaluation will be opened.**

15. NO COMMITMENT TO ACCEPT LOWEST OR ANY TENDER

The Bank shall be under no obligation to accept the lowest or any other offer received in response to this tender and shall be entitled to reject any or all offers without assigning any reasons whatsoever.

16. SPLITTING OF ORDER

The Bank reserves its right for splitting the quantity between two vendors.

The splitting of the order will be in 60:40 ratios, provided the L2 vendor agrees to match the prices quoted by L1 vendor and agrees for all the terms and conditions.

In case L2 vendor is not willing to match L1 price, Bank will call L3, L4 vendors etc., in that order to step into the shoes of L2 vendor. In the event of L3, L4 etc., vendor not matching the L1 price the entire quantity will be awarded to L1.

17. RIGHT TO ALTER QUANTITIES

The Bank will be free to either reduce or increase the quantity to be purchased on the same terms and conditions. The Bank reserves the right to alter quantities. The Bank also reserves the right to place further/repeat order on same terms and conditions within a period of 12 months.

18. ORDER CANCELLATION

If the vendor fails to deliver and / or install the equipment within the stipulated time schedule or the extended date communicated by the Bank, it will be a breach of contract.

The Bank reserves its right to cancel the order in the event of delay in delivery / installation / commissioning of equipment.

19. PERFORMANCE BANK GUARANTEE

Successful vendor(s) should produce a Performance Bank Guarantee for a period of three years from a Public Sector Bank equal to 10% of the total cost and the same may be renewable for further period as per requirements. During defect liability period (warranty period) vendor should attend to all repairs / defect / replacement of spare parts free of cost. Failure on the part of the vendor to attend the defects within a reasonable period, Bank on its own will get defects rectified through another agency at the risk and cost of vendor.

20. GUARANTEES

The equipment delivered to the Bank should be brand new, including all components. The vendor should also guarantee that all the equipment / components supplied by the vendor is licensed and legally obtained.

21. AVAILABILITY OF SPARES

Spares for the product offered should be available for at least 05 years.

22. WARRANTY

The offer must include comprehensive on-site warranty of **one-year from the date of installation and commissioning of the equipments.**

Vendors shall be fully responsible for the manufacturer's warranty in respect of proper design, quality and workmanship of all equipment, accessories, etc. covered by the offer. Vendor must warrant all equipment, accessories, spare parts, etc. against any manufacturing defect during the warranty period. During the warranty period, vendor shall maintain the equipments and repair / replace all the defective components at the installed site, at no additional charge to the Bank.

23. MAINTENANCE STANDARD EXPECTED DURING WARRANTY

The vendor should ensure that the equipments reported Breakdown / malfunctioning on any working day is set right by on the same day and in no case later than the next working day. In case, equipment cannot be repaired within the stipulated period, the vendor should provide replacement of the same till the machine is returned duly repaired.

24. ANNUAL MAINTENANCE CONTRACT

Should the Bank decide to do so, the vendor is expected to maintain the supplied surveillance/Security equipment for at least Five years after the expiry of warranty period. **Comprehensive onsite maintenance charges, for the post warranty period, must be quoted in rupees per machine per year, in the Commercial Offer.** The vendor is expected to ensure same maintenance standards as during warranty period.

At the same time, the vendor is also expected to make available the spare parts for the systems for at least five years after the expiry of warranty period.

Thereafter, vendor will give at least twelve months' notice prior to discontinuation of support services. If any of the peripherals, component etc. are not available or difficult to procure or if the procurement is likely to be delayed, the replacement shall be carried out with equipment of equivalent capacity or higher capacity at no additional charges to the Bank, during the warranty period and AMC.

25. No reimbursement of cost of any type on any account will be paid to persons or entities submitting their bid.

26. EVALUATION PROCESS

Offers (Tenders) will be evaluated in the following

Stages: 26.1 Stage I

Incomplete Offers, i.e., offers not accompanied by the mandatory documents as mentioned above, cost of RFP Forms and EMD shall be rejected.

26.2 Stage II

Offers will be evaluated against the stipulated minimum eligibility criteria based purely on valid proof documents submitted by the Service Provider as per **Annexure-IV**. Offers not complying with the eligibility criteria will be rejected. Scoring of marks will be based on Annual Turnover, Number of nationalized Bank, Training infrastructure, Training set up, Office in **Raipur**, ISO certification, and other pre-qualification criterion prescribed in the Terms and Conditions of the contract. **The firm/agency which has secured Seventy (70) out of One hundred (100) marks will be considered as technically qualified as per Annexure II.**

26.3 Stage III

Short-listing of supplier(s) based on satisfactory feedback from reference sites.

26.4 Stage IV

Opening the Price bids of the short-listed firm(s) as per Price bid format enclosed at **Annexure-III**. The financial bids of all the technically qualified firms/agencies/bidders will be opened for **financial evaluation**. The work will be awarded to the **L-1 agency**. In case the financial bid of more than one agency is same as L-1, then the work will be awarded to the agency which gets the maximum marks in Technical Evaluation The performance of the Service Provider and Supervision of t h e agency will be observed for 3 months and if found not up to the desired satisfaction, the bank will have the sole right to terminate contract and go for L2 (similarly L3, L4).

27. NO COMMITMENT TO ACCEPT LOWEST OR ANY TENDER

The Bank shall be under no obligation to accept the lowest or any other offer received in response to this tender and shall be entitled to reject any or all offers without assigning any reasons whatsoever.

28. PAYMENT TERMS

The terms of payment are as under:

- (i) No advance payment against AMC work order.
- (ii) Payment of AMC will be made on Quarterly/Yearly basis on conforming the periodic bill and serviceability of equipment maintained by the Zonal Office within 7 days of submission of bills to Zonal Office duly verified by the respective department.
- (iii) Payment for the equipment either replaced or newly installed will be made by respective branch/office as per work completion and after approval of competent authority within 7 days of submission of bill.

29. Personnel deployed, must be issued with Identity Cards duly authenticated by the Executive/Officer of the company and the change in personnel deployed should be with prior permission of the Bank.

30. FORCE MAJEURE.

If at any time during the period of the contract the performance in whole or in part by either party or any obligation under the contract shall be prevented or delayed by reasons of any war, hostilities, acts of god, Public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics etc. then, provided notice of the happening of the any such events is given by either party to the other within 15 days from the date of occurrence thereof, neither party shall by reason of such event be entitled to terminate their contract nor shall either party have any claim for damages against the other in respect of such non-performance or delay in performance. The whole or any part of the Party's obligations under the contract shall be resumed as soon as practicable after such event has come to an end or ceased to exist. If force majeure event continues beyond the period of three (3) months, the parties shall hold consultation to resolve the problem satisfactorily.

(Letter to the Bank on the vendor's letterhead)

To
The Zonal Manager
Raipur Zone
Bank of Maharashtra

Dear Sir,

Sub: Your RFP for Fire Extinguishers dated 30.04.2024

With reference to the above RFP, having examined and understood the instructions, terms and conditions forming part of the RFP, we hereby enclose our offer for the supply of the equipment as detailed in your above referred RFP.

We confirm that we have not been disqualified by any PSU bank for supply of surveillance systems.

We further confirm that the offer is in conformity with the terms and conditions as mentioned in the RFP and all required information as per Annexure II, III, IV, V.

We also confirm that the offer shall remain valid for Three year from the date of first purchase order.

We hereby undertake that **the equipment to be delivered to the Bank will be brand new including all peripherals and components and that the equipment and its parts are licensed and legally obtained.**

We hereby undertake to provide Performance Bank Guarantee equivalent to 10% of the value of the Invoice amount with a validity period of three years which may be renewable for a further period as per requirement.

OR

The Bank may retain 10 % of the contract amount to be released after three years' renewable for a further period as per requirement.

We understand that the Bank is not bound to accept the offer either in part or in full and that the Bank has right to reject the offer in full or in part without assigning any reasons whatsoever.

We enclose Demand Draft/Pay Order for Rs. 5000.00 favoring Bank of Maharashtra and payable at Raipur, towards Earnest Money Deposit, details of the same are as under:

- Demand Draft / Pay Order No. :
- Date of Demand Draft / Pay Order :
- Name of Issuing Bank :

Yours faithfully,

Authorised Signatories

(Name & Designation, seal of the firm)

Date:

**EMPANELMENT OF FIRMS / SUPPLIERS FOR FIRE EXTINGUISHERS, IN THE
BRANCHES OF RAIPUR ZONE**

Technical Evaluation / Technical Offer

The evaluation will be done on the following two parameters:

1. Financial parameters: 25 Marks

2. Technical parameters: 75 Marks

Financial Parameters:

Sr. No.	Parameters	Max. Marks	Marks		Self-Assessment Marks
i.	Average Annual Turnover (TO) during last 3 years – 31.03.2021, 31.03.2022 and 31.03.2023	5	Less than Rs. 50.00 lakh	0	
			Above Rs.50.00 Lakh, 1 mark for each 50 lakh above Rs. 50.00 lakh , maximum 5 marks.	5	
ii.	Net worth (NW) of the Company as of 31.03.2023 as per audited Balance Sheet / CA certificate	5	NW less than Rs.50.00 Lakh	0	
			NW above Rs.50.00 lakh but less than Rs.1.00 crore.	2	
			NW of Rs. 1.00 crore & above	5	
iii.	Sales volume of the Surveillance systems for last financial year 31.03.2023.	5	Less than Rs. 50.00 lakh	0	
			NW above Rs.50.00 lakh but less than Rs.1.00 crore.	2	
			More than Rs 1.00 crore	5	
iv.	Work executed since 01.01.2019, (Give the order value, model and equipments in No's model wise)	5	Below 100 systems	0	
			Above 100 systems and less than 500 systems	2	
			More than 500 systems	5	
v.	Net Profit of the last Financial Year –2022-23 as per audited B/S	5	Below Rs. 10.00 Lacs	0	
			Above Rs.10.00 lacs but below Rs. 25.00 Lacs	2	
			Above Rs. 25.00 Lacs	5	
	Total (A)	25			

Technical Parameters:

Parameters	Max. Marks	Marks		Self-Assessment Marks
No. of years in surveillance systems	15	Minimum 3 years	5	
		Above 3 years, 1 marks for each additional year, maximum 15 marks.	15	
Location for support services	15	In Raipur,	15	
Reference site	15	Minimum 2 Sites	9	
		Above 2 sites (3 marks for additional site , maximum 15 marks)	15	
Whether the Dealer/ Distributor/ Manufacturer is ISO 9001 certified for supplying surveillance systems	10	ISO Certified	10	
		Not Certified	0	
No. of qualified engineers on all India level	15	Minimum 10 qualified engineers	10	
		Above 10 qualified engineers (2 mark for additional 5 engineers)	15	
Whether Company is manufacturer or distributor/dealer	5	Distributor/Dealer	3	
		Manufacturer	5	
Total (B)	75			
Grand Total (A+B)	100			

Note: In order to assist the process of evaluation, vendors are required to submit documentary evidences to support their claims of these parameters. **If the vendor does not provide any of these details no marks will be given to the vendor in evaluation process. Minimum qualifying marks is 70. The Performance of the surveillance/Security systems will be evaluated by the Committee. For short listing vendors, the top 3 vendors who have scored highest marks will be taken into consideration. Though the vendor obtains the qualifying marks of 70, may not be short listed if the marks do not fall within the top 3 highest scoring marks.**

EMPANELMENT OF FIRMS / SUPPLIERS FOR FIRE EXTINGUISHERS IN THE BRANCHES OF RAIPUR ZONE**Financial Composition/ Commercial Offer****Fire Extinguishers Refill / New Fire Extinguishers Installation**

Sr.No	Items	Quantity	Rate per item	Amount
New Fire Extinguishers (ISI Mark) Inclusive of Installation Charges				
1	Water CO2 type – 9 liter (Cartridge type) ISI Mark	01 nos.		
2	ABC Stored Pressure squeeze Grip Nozzle type 4 kg ISI Mark	01 Nos.		
3	ABC Stored Pressure squeeze Grip Nozzle type 6 kg ISI Mark	01 nos.		
4	CO2 gas 2 kg ISI Mark	01 Nos.		
5	CO2 gas 3 kg ISI Mark	01 Nos.		
6	CO2 gas 4.5 kg ISI Mark	01 nos.		
7	Modular ABC stored pressure 5 Kg	01 Nos.		
8	DCP type 5 Kg ISI Mark	01 Nos.		
Refilling Various Fire Extinguishers				
9	Water CO2 type – 9-liter refill	01 Nos.		
10	ABC power type - 4 Kg	01 Nos		
11	ABC power type - 6 Kg	01 Nos		
12	ABC power type old - 5 Kg	01 Nos		
13	ABC power type old - 2 Kg	01 Nos		
14	CO2 gas 2 kg	01 Nos		
15	CO2 gas 3 kg	01 Nos		
16	CO2 gas 4.5 kg	01 Nos		
17	Modular ABC stored pressure 5 Kg	01 Nos		
18	DCP type old 5 Kg	01 Nos		
19	Hydraulic pressure testing of Fire Extinguishers			
20	Painting & sticker fixing on the body of cylinder of fire extinguishers			
Spare Parts/Consumables				
21	CO2 Gas FE Valve	01 Nos		
22	CO2 Gas FE Horn with adaptor 2 Kg	01 Nos		
23	CO2 Gas FE Horn with adaptor 3 Kg	01 Nos		
24	CO2 Gas FE Horn with adaptor 4.5 Kg	01 Nos		
25	Discharge pipe for for CO2 type FE 4.5 Kg	01 Nos		
26	DCP FE Gun Metal Cap	01 Nos		
27	DCP FE discharge hose with nozzle	01 Nos		
28	Floor stand per pcs	01 Nos		
29	Pressure Gauge	01 Nos		
30	Service charges of refilling of Fire Extinguishers (Per Branch)	Per Branch		
	TOTAL Charges			

AUTHORISED SIGNATORY

NAME OF THE AGENCY:

**EMPANELMENT OF FIRMS / SUPPLIERS FOR FIRE EXTINGUISHERS IN THE BRANCHES
OF RAIPUR ZONE**

Vendor's Profile

1	Name of Organisation	
2	Address	
3	No. of Offices (own) in Raipur & their addresses	
4	Year of Establishment	
5	No. of years in business of Electronic Security Products	
6	Status of the firm (Whether Pvt.Ltd. Company / Public Ltd. Company / Partnership firm / Proprietorship firm)	
7	Name of Directors / Partners / Proprietor	i) ii) iii) iv) v)
8	Whether registered with the Registrar of Company / Registrar of firms. If so, mention number and date.	
9	Name and address of Bankers	i) ii)
10	Whether registered for Sales tax / Vat tax purposes. If so, mention number and date. Also furnish copies of sales tax clearance certificate.	
11	Whether an assessed for Income Tax. If so mention Permanent Account Number. Furnish copies of Income Tax clearance certificate.	
12	If the company / firm a manufacturer or Dealer / Distributor of Fire Extinguishers product.	
13	If the company / firm is a Dealer / Distributor? a) Give the Name of manufacturer(s) and their country. b) If the manufacturer offices are located in India, give their address in India and telephone No. c) Enclose Certified True Copies of the current dealership Certificate given by the manufacturers.	
14	Warranty period.	
15	Give details of the after-sales service facility provided by your company / firm and / or the manufacturers.	
16	What are your fields of activities? Mention the field on preference basis in order of annual turnover.	i) ii)

					iii)
17	No. of years experience in installation and maintenance of Security electronic systems such as Fire Extinguishers etc.				
18	If you are registered in the panel Banks and provided service and maintenance for more than two years.				
19	Name of Bank/s	Year of installation	Nature of work done	Value of order	Contact person & Tel. Nos. of Bank
a)					
b)					
c)					
d)					
e)					
20	Brand(s) of Fire Extinguishers offered				
21	Brand(s) of Equipment's offered				
22	Product Literature/Certifications enclosed				YES / NO
23	Warranty Period (Free replacement / repair of all components / entire system)				YES / NO
24	Whether prepared to undertake AMC for at least 5 years				YES / NO
25	Whether prepared to give live demo at our office at our convenience?				
26	Any other details				

Note: Wherever copies are required to be furnished these are to be certified copies preferably by concerned agencies or a Govt. Officer.

**STAMP OF COMPANY
AUTHORISED SIGNATORY.....
NAME
DESIGNATION**

Reference Site Details

a) Name of the Company	
Address of the Company	
Name, designation of contact person with telephone no. and E-mail ID	Name : Designation : Landline No.: Cell No. : E-mail ID :
Details of systems supplied in last one year (Ref.no, date of order and quantity with photo copy of orders)	

b) Name of the Company	
Address of the Company	
Name, designation of contact person with telephone no. and E-mail ID	Name : Designation : Landline No.: Cell No. : E-mail ID :
Details of systems supplied in last one year (Ref.no, date of order and quantity with photo copy of orders)	

c) Name of the Company	
Address of the Company	
Name, designation of contact person with telephone no. and E-mail ID	Name : Designation : Landline No.: Cell No. : E-mail ID :
Details of systems supplied in last one year (Ref.no, date of order and quantity with photo copy of orders)	

AUTHORISED SIGNATORY

MANDATORY QUALITATIVE REQUIREMENT OF THE FIRM

(Proof of the same is to be enclosed in Technical bid)

1. The firm / Agency should be in the field of installing and maintaining fire extinguishers/electronic security equipment for not less than **five years**. The firm should have valid licenses/approvals for operating fire extinguisher business.
2. The firm / Agency must have installed and maintained fire extinguishers in Nationalised banks / Govt Offices during the last three years. (The certificate of efficiency and after sale service etc. from the banks where this equipment is installed must be submitted).
3. The firm / Agency should have their own office in Chhattisgarh. Technical team should be available locally for support i.e. within 2hrs of call. The company should have effective machinery for supervision to exercising better command and control over their field staff, service engineers and technicians. The staff, service engineers and technicians of the company should be technically qualified holding necessary technical degree / diploma / certificate in the equipment which they are dealing.
4. Agency/firm should be empanelled with Nationalized Banks/Govt Offices and their products certified / tested by Department of Electronics, Government of India. The firm should be ISO 9001:2000 compliant.
5. The Agency/firm must be registered under Sales Tax & Central Excise Department, Provident Fund Act, ESI Act and Shops and Establishment Acts also. Copy of registration papers along with code number allotted to the agency / company should be furnished.
6. The Agency/firm should have annual turnover of Rs. 50 Lakhs in Supply/Manufacturing/ installation of electronic security equipment & Fire extinguishers. **Copy of balance sheet and profit and loss account should be submitted.**
7. The Agency/firm should have running contracts at least in **03 nationalized Banks / Govt Offices** during the last three years.
8. The Agency/firm must have an effective infrastructure and adequate resources for training, Research & development.
9. The Agency/firm should have streamlined procedure for the verification of antecedents of their field staff, service engineers and technicians from the civil / police authorities.

DECLARATION

1. I / We have read the instructions appended to the Performa and I / We understand that if any false information is detected at a later date, any future contract made between ourselves and Bank of Maharashtra, on the basis of the information given by me / us can be treated as invalid by the Bank and I / We will be solely responsible for the consequences.
2. I / We agree that the decision of Bank of Maharashtra in selection of Vendors will be final and binding to me / us.
3. All the information furnished by me hereunder is correct to the best of my knowledge and belief.
4. I / We agree that I / We have no objection if enquiries are made about the work listed by me / us in the accompanying sheets.
5. I / We understand that the quantity of Fire Extinguishers equipment's, is approximate only and it may decrease or increase from the requirement quoted.

SIGNATURE:**NAME & DESIGNATION:****SEAL OF THE FIRM / COMPANY:****PLACE:****DATE:**

List of Branches under Raipur Zone

Sr. No.	Branch Name
1	DURG
2	RAJNANDGAON
3	RAIPUR
4	BILASPUR
5	GHUMKA
6	ANDA
7	GANDAI
8	MALHAR
9	KHAROD
10	JEE JAMGAON
11	RAIPUR BYRON BAZAR
12	KONAR
13	KHAIRAGARH
14	PALIMETA
15	BHILAI
16	SSCET
17	SHANKARNAGAR, RAIPUR
18	MAHASAMUND
19	BASNA BRANCH
20	KENDRI BRANCH
21	KUMHARI
22	DHAMDHA
23	KORBA
24	RAIGARH
25	DHAMTARI
26	AMBIKAPUR
27	DEORBIJA
28	JANJGIR
29	KAWARDHA
30	NAGPURA
31	POTIYADIH
32	SEMRA
33	SAKRI
34	GULLU
35	DEVENDRA NAGAR, RAIPUR

Sr. No.	Branch Name
36	JAGDALPUR
37	BHATAPARA
38	CHOUBEY COLONY
39	VYAPAR VIHAR
40	ADARSH NAGAR
41	JASHPUR NAGAR
42	KONDAGAON
43	MOWA
44	KANKER
45	BHILAI CHARODA
46	SURAJPUR
47	BAIKUNTHPUR
48	BALOD
49	TRANSPORT NAGAR KORBA
50	SHYAM NAGAR
51	DUMARTARAI
52	RAJIM
53	PENDRA
54	ATAL NAGAR RAIPUR
55	RAIPUR ZONAL OFFICE