

**OFFER FOR PREMISES ON LEASE/RENTAL BASIS
COMMERCIAL BID**

Name: -----

Address: -----

Telephone No. /Mobile No. :

To,

Zonal Manager,

Bank of Maharashtra,

Chandigarh Zone,

SCO-88-89,

Sector-17C, Chandigarh-160017.

Dear Sir,

Re. OFFER TO GIVE ON LEASE THE PREMISES FOR YOUR BRANCH at:-

1) Fatehgarh Sahib (Punjab)

This has reference to your advertisement in

_____ dt. _____.

The details of Commercial Bid are as under:

1. Name & Address of the Owners : _____

Telephone/ Mobile No. _____

2. Full Address of premises offered on Lease: -----

3. Commercial Bid Details: Expected Rent Details

Floor	Carpet Area of the premises in sq ft	Basic Rent per sq ft of carpet area	Service/Mainten ance Charges, if any	Total Rent per month

4. Municipal & Other Taxes (Present & Future) :

(Please state whether these are to be borne by the Landlord or Bank)

Amount of the present municipal taxes :

5. Service Tax on Rent :

(Whether to be borne by Landlord or Bank)

6. Period of Lease & Rent Enhancement details :

7. Requirement of Loan & Repayment :

8. Sharing of Cost of Execution of Lease Deed :

9. Interest Free Security Deposit :

(Bank allows security deposit maximum up to 3 months rental)

10. Any other conditions :

I/We further confirm that this offer is valid fordays from the date of this letter.

Signature of the Owner/s

Address & Contact No.