

# FORM FOR OFFER FOR BRANCH PREMISES

## FINANCIAL / COMMERCIAL BID

To  
The Zonal Manager,  
Bank of Maharashtra,  
Chandigarh Zonal Office  
SCO 120-122, 1<sup>st</sup> Floor  
Above Godrej Interio  
Sector 17 C, Chandigarh

Dear Sir,

Reg: Offer to let out / Lease my/our building/premises for the bank at: -----

In response to your advertisement dated 10/12/2021 in Arth Parkash **in Hindi, Pioneer in English** and Chardikala in Punjabi. we offer to your Bank, my/our premises at \_\_\_\_\_ admeasuring \_\_\_\_\_sq. ft. (preferable Carpet area 900-1500 sq. ft.) for opening of your Branch as per the details / terms and conditions given below:

Sr. No.	Particulars	
1	Rent per sq. ft. per month on carpet area (for Basement & First floor rate should be 50% of Ground Floor)	
2	Interest free deposit	
3	Period of Lease	15/20 years
4	Renewal terms of the lease deed	_____% increase in rent after every 5 years period
5	Lease deed execution and registration charges ( to be borne equally by both parties)	<b>50:50</b>
6	Water tax to be borne by	<b>Landlord</b>
7	Corporation/property Tax to be borne by	<b>Landlord</b>
8	Amount of tax being paid	
9	GST amount, if applicable to be borne by	<b>Bank</b>
10	Any other tax levied/leviable by Municipal and / or Govt. Authorities to be borne by	<b>Landlord</b>
11	Service charges / maintenance charges if any to be borne by (only in case of apartments/societies)	<b>Landlord</b>
12	Terms for bearing cost of repairs	Minor by Bank & Major by Landlord
13	Customer area to be provided with emulsion painting with putty as per bank's color choice	Yes / No Once in 3 years

**Place :**  
**Date :**

**Signature/s**  
**Name (s) :**  
**Address:**