

FORM FOR OFFER FOR BRANCH PREMISES

FINANCIAL / COMMERCIAL BID

To
The Zonal Manager,
Bank of Maharashtra,
Zonal Office,
04, Sivagnanam Road,
T-nagar
Chennai-600017

Dear Sir,

Reg: Offer to let out / Lease my building/premises for the bank at :

In response to your advertisement dtd. _____ in the daily _____,
I / We offer to your Bank, My/our premises at _____ admeasuring
_____ sq.ft. (Carpet area) for opening of your Branch as per the details / terms and conditions
given below:

| Sr. No. | Particulars | |
|---------|--|---|
| 1 | Rent per sq.ft. per month on carpet area (for Basement & First floor rate should be 50% of Ground Floor) | |
| 2 | Interest free deposit | |
| 3 | Period of Lease | |
| 4 | Renewal terms of the lease deed | _____increase in rent after every 3 / 5 years period |
| 5 | Lease deed execution and registration charges (to be borne equally by both parties) | 50:50 |
| 6 | Water tax to be borne by | Landlord |
| 7 | Corporation/property Tax to be borne by | Landlord |
| 8 | Amount of tax being paid | |
| 9 | GST amount, if applicable to be borne by | Bank |
| 10 | Any other tax levied/leviable by Municipal and / or Govt. Authorities to be borne by | Landlord |
| 11 | Service charges / maintenance charges if any to be borne by (only in case of apartments/societies) | Landlord |
| 12 | Terms for bearing cost of repairs | Minor by Bank & Major by Landlord |
| 13 | Customer area to be provided with emulsion painting with putty as per bank's colour choice | Yes / No Once in 3 years |

Place : _____ **Signature/s**

Date : _____ **Name (s) :** _____
Address : _____