



TENDER DOCUMENT

FOR

**Supply of Mobile Handset
(Smart Phone) in Bulk**

To

**Bank of Maharashtra, Zonal Office, Goa,
1st Floor, MG Road, Panaji, Goa-403001**

Cost of Tender Document : Rs. 1000/-

ADVERTISEMENT



INVITING TENDER FROM
OEM/CHANNEL PARTNER/AUTHORISED DEALER/DISTRIBUTOR/COMPANY OUTLET
FOR SUPPLY OF MOBILE HANDSET (SMART PHONE) FOR BRANCHES IN GOA ZONE

Bank of Maharashtra, Goa Zone, 1st Floor, Datta Prasad Building, Panaji, Goa-403001 invites sealed tenders from eligible OEM / Authorised Channel Partner/Authorised Dealers/Authorised Distributors/Company Outlet of OEM for "supply of Smart Mobile Phones" in bulk for branches under Goa Zone. The detailed information, eligibility norms and tender document is available from **11.02.2021** to **03.03.2021** at the Bank's website www.bankofmaharashtra.in. The last date for submission of tender is 03.03.2021 upto 15.00 hrs.

Place: Panaji
Date : 10.02.2021

Zonal Manager
Goa Zone



बैंक ऑफ महाराष्ट्र, अंचल कार्यालय, गोवा, अंचल के शाखाओं के लिए
“ स्मार्ट मोबाइल हैंडसेट ” की आपूर्ति के लिए संविदा

बैंक ऑफ महाराष्ट्र, अंचल कार्यालय, गोवा, प्रथम तल, दत्ता प्रसाद बिल्डिंग, एम जी रोड, पणजी, गोवा-403001, गोवा अंचल के शाखाओं के लिए “स्मार्ट मोबाइल हैंडसेट ” की आपूर्ति के लिए मूल उपकरण निर्माता / मूल उपकरण निर्माता से प्राधिकृत चैनल पार्टनर/डीलर / डिस्ट्रीब्यूटर / कंपनी आउटलेट से संविदा आमंत्रित करता है . विस्तृत सूचना, पात्रता मानदंड और संविदा प्रपत्र 11.02.2021 से 03.03.2021 दोपहर 3:00 बजे तक बैंक के वेबसाइट www.bankofmaharashtra.co.in पर उपलब्ध रहेगा . निविदा प्रस्तुत करने की अंतिम तिथि 03.03.2021 अपराहण 3: 00 बजे तक है .

स्थान – पणजी
तिथि – 10.02.2021

अंचल प्रबंधक
गोवा अंचल

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Bank of Maharashtra, Goa Zonal Office
1st Floor, Datta Prasad Building, MG Road, Panaji, Goa-403001

INVITING TENDER FROM OEM/CHANNEL PARTNER/AUTHORISED DEALER
FOR SUPPLY of MOBILE HANDSET (SMART PHONE) FOR BRANCHES IN GOA ZONE

Bank of Maharashtra, Goa Zonal Office invites sealed tenders i.e. Prequalification cum Technical Bids and Price Bid from eligible OEM/Authorised Channel Partner/Authorised Dealers of OEM for "supply of Smart Mobile Phones" in bulk for branches across the branches under Goa Zone. Tender forms can be collected from the undersigned at the above address during working hours from 11.02.2021 to 03.03.2021 or can be downloaded from bank website. The detailed information, eligibility norms and tender document shall also be available during aforesaid period at the Bank's website www.bankofmaharashtra.co.in. The last date for submission of tender is 03.03.2021 till 15.00 hrs. The tenders received will be opened on 03.03.2021 at 15.30 hours at the above address. Bidders are requested to represent themselves at venue on above date and address. No separate invitation shall be given for this. In case of non-availability of the bidders also the competitive authority shall open the bid.

The Bank reserves the right to reject any or all applications without assigning any reason whatsoever.

Place: Panaji
Date: 10.02.2021

Zonal Manager
Goa Zone

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Bank of Maharashtra, Goa Zonal Office
1st Floor, Datta Prasad Building, MG Road, Panaji, Goa-403001

INVITING TENDER FROM OEM/CHANNEL PARTNER/AUTHORISED DEALER
FOR SUPPLY of MOBILE HANDSET (SMART PHONE)
FOR BRANCHES IN GOA ZONE

PREQUALIFICATION CUM TECHNICAL BID

Issue of Tender Form	:	11.02.2021 to 03.03.2021 upto 03:00 P.M
Pre Bid Meeting	:	16.02.2021 at 11:00 A.M
Date of Opening Technical Bid	:	03.03.2021 at 03:30 P.M (Bidders are requested to attend Bid Opening)
Price of Tender Document	:	Rs. 1000/- by way of DD in favour of Bank of Maharashtra, Payable at Panaji
Language of Tender Document	:	English
Earnest Money Deposit (EMD)	:	Rs. 6,400/- by way of DD in favour of Bank of Maharashtra, Payable at Panaji
Place of submission	:	Bank of Maharashtra Goa Zonal Office 1st Floor, Datta Prasad Building, MG Road, Panaji, Goa-403001
Contact Person	:	Mr. Kaushalendra Kumar Mob No. 9953821324
Name and address of Bidder	:

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Disclaimer:

Bank of Maharashtra (the Bank), General Admin. Department, Zonal Office, Goa has prepared this Tender document. The information is provided to prospective tenderers who intend to participate in tendering for "supply of Smart Mobile Phones" in bulk for branches across the branches under Goa Zone, as per the terms and conditions set out in this tender and any other terms and conditions related to such information.

This tender is neither an agreement, nor invitation to perform work of any kind to any party. No contractual obligation whatsoever shall arise from the tender process until a formal contract is signed and executed by duly authorized officers of the bank with the selected Bidder.

The purpose of this tender is to provide requirement of the Bank to all interested parties for submitting their tender. While Bank has taken due care in the preparation of the information contained herein, it does not claim that the information is exhaustive. Respondents to this tender are required to make their own inquiries and they should not rely solely on the information contained in the blank tender documents / forms. The Bank is not responsible if no due diligence is performed by the Respondents.

No reimbursement of cost of any type or on any account will be paid to persons or entities submitting their tenders.

The Bank reserves the right to reject any or all tender applications without assigning any reasons whatsoever. The decision of the Bank shall be final, conclusive and binding on all the parties. Bank of Maharashtra reserves the right to alter, amend, update or supplement the information reflected in this document or to change the process or procedure to be applied.

PREQUALIFICATION CUM TENDER NOTICE

**INVITING TENDER FROM OEM/CHANNEL PARTNER/AUTHORISED
DEALER/DISTRIBUTOR/COMPANY OUTLET
FOR SUPPLY of MOBILE HANDSET (SMART PHONE)
FOR BRANCHES IN GOA ZONE**

Sealed item rate tenders are invited by Bank of Maharashtra, Goa Zone.

1. The tender is invited for "supply of Smart Mobile Phones" in bulk for branches in Goa Zone.

2. The tenderer should be OEM or Authorised Channel Partner or Authorised Dealer / Distributor / Company Outlet of the product submitting their technical and price bid offers.

Such authorized channel partner/Authorised Dealer/ Distributor/Company Outlet shall provide the necessary Registration/Agreement detail/ dealership license as relevant.

3. The bids should be submitted in separate sealed covers super scribing (1) **Technical bid for supply of Smart Mobile Phones** (2) **Price bid for supply of Smart Mobile Phones, Goa Zone.**

4. Presently we have **proposed 64 Smart Phones** below and upto Rs. 10,000/- each with minimum specifications as given in this tender document to be procured for branches. However, the quantity assessed is only predictive and not actual. The addition/deletion in the items will be at the discretion of the Bank.

5. The supply will be made from the date of work order to Zonal Office, Goa Zone.

6. The committee formed by the Bank will evaluate the offer submitted which may include visit to the manufacturing facility/showroom/outlet. The Committee will look into various parameters and thereafter pre-qualify eligible agencies that are fulfilling eligibility criteria mentioned in the tender. **The rate offered of prequalified vendors, so selected, will be valid for three months only.** The approval of contract would be based on the least price for the best specifications offered for individual product. In case of likelihood of more than one agency offering the same price for the same specifications the Bank will have the right to select one of its choice under the bank discretionary power.

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7. Tenders will be received **up to 15.00 hours** on **03.03.2021**. **Tender is acceptable through tender drop box kept at the address mentioned in the tender document or/and through post/courier.**

8. Tenders to be submitted in the form specified. No tender will be received after the expiry of the time notified for receiving tenders under any circumstances whatsoever.

9. The tender will be opened at 15.30 hours on 03.03.2021 at above address in the presence of authorized representative of contracting agency. However, bank is free to open the tender in case any/all vender is/are not present. No separate invitation for witnessing the tender opening shall be made by the bank.

10. The Bank reserves the right to reject any or all tender received without assigning any reasons thereof.

11. The tender rate against each item of mobile set should be indicated both in words and figures. In case of any discrepancy, the rates indicated in words would prevail.

12. The rates quoted should be inclusive of GST/transportation and delivery of items up to destination of office. Any statutory change in the tax structure after opening of the tender shall be reimbursed by the Bank as per actual.

13. Each tender shall be accompanied by Earnest Money of Rs. 6,400/- (Rs. Six Thousand Four Hundred Only) in the form of Demand Draft in favor of Bank of Maharashtra, payable at Panaji. Tenders without Earnest Money shall be summarily rejected.

14. The earnest money deposited shall not carry any interest and will be refunded to the unsuccessful tenderers. Interest free Earnest money paid by the successful contractor will be retained by the Bank till completion of the work.

15. Earnest money paid by contractor shall be forfeited by the Bank if contractor fails to undertake the job if he is communicated about acceptance of his rates.

16. The tenders in whom any of the prescribed conditions are not fulfilled or incomplete in any respect are liable to be rejected.

17. This tender notice shall form part of the contract documents.

Zonal Manager

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BIO-DATA OF CONTRACTING AGENCY

1. Name of the firm :
Corporate office Address :

Telephone no.
Office :
Residence :
Mobile :
Fax :
E-mail :

Branch Office address :
in state of Goa/Maharashtra

Telephone no.
Office :
Residence :
Mobile :
Fax :
E-mail :

2. a) Whether proprietary/partnership/
Pvt. Ltd. / Public Ltd.
(certificate Of registration /
partnership deed to be enclosed
as **Annexure- I**).

b) Name of the Proprietor, Partners, Directors, Key personnel
i)

ii)

iii)

c) Year of establishment :

3. Registration with Tax Authorities

i) Income Tax PAN no.:

ii) GST No. :

(Copies of certificates of registration with relevant authorities to be enclosed as
Annexure-II-A, II-B)

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4. Names of the Bankers with address & telephone numbers:

- i)
- ii)
- iii)

5. GSTR-IV for last 03 qrtr : Enclosed / Not Enclosed

6. Give details if at present involved in any litigation in similar type of contracts:

S. No.	Name of Client	Nature of Work	Purchase Order No.	Purchase Order dtd.	Date of Completion of work	Value Rs.

7. Details of civil suit, if any, that arose during :
execution of contract in the past 3 years.

8. Name & relation, if any, with the staff :
member of Bank of Maharashtra.

9. Stock statement for last 03 months : Enclosed / Not Enclosed

23. Turnover in last 3 years:

S. No.	Year	Turnover (Rs. in lakh)	Profit/Loss (Rs. in lakh)
1	2017-18		
2	2018-19		
3	2019-20		

Copies of income-tax returns / assessment orders for each year to be enclosed as
Annexure III-A, B & C

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DECLARATION

I / We have read the instructions appended to the Performa and I / We understand that if any false information is detected at a later date, any future contract made between ourselves and Bank of Maharashtra, on the basis of the information given by me / us can be treated as invalid by the Bank and I / We will be solely responsible for the consequences.

I / We agree that the decision of Bank of Maharashtra in selection of contractors/vendors will be final and binding to me / us.

All the information furnished by me hereunder is correct to the best of my knowledge and belief.

I / We agree that I / we have no objection if enquiries are made about the work listed by me / us in the accompanying sheets.

I / We agree that I / We have not applied in the name of sister concern for the subject empanelment process.

Place:

Date:

Signature

Name & Designation

Seal of Organisation

SCOPE OF WORK

The Goa Zonal office of the Bank has initiated steps to streamline the procurement system for branch needs. Presently we have **proposed 64 Smart Phones** at and below Rs. 10000/- each with minimum specifications as given in technical specifications to be procured for branches. However, the quantity and quality assessed is only predictive and not actual. The addition/deletion in the items will be at the discretion of the Bank. The Bank will select the product based on the best price for the best specifications. Upon approval of price bid, purchase order will be placed with the selected agencies consequently. The Zonal Office will directly place the order of requirement to selected agency to deliver the material at Zonal Office, Goa. The selected agencies are to ensure and deliver the items **within 15 days** upon such request. **Separate bill for individual handset** shall be submitted to Zonal Office for payment. Zonal Office upon satisfactory delivery of the order will make 100% payment within 07 days. The supplier agency should ensure the warranty/guarantee of the product as per available norms. The handset shall be supplied as per the given technical specifications appended as **“MINIMUM TECHNICAL SPECIFICATIONS FOR MOBILE HANDSET”**. The technical specifications deliberated are minimum and smart phones of better specifications shall be preferred.

If delays are observed in deliveries for 07 days, the vendor will be put on first notice. For further delays of 07 days, second notice will be issued. Even after issue of 2 notices delay in supply of handset is observed, the Bank will be free to terminate the contract without further notice and the EMD submitted by defaulting agencies will be forfeited.

GENERAL CONDITIONS OF CONTRACT

INVITING TENDER FROM OEM/CHANNEL PARTNER/AUTHORISED DEALER/DISTRIBUTOR/COMPNY OUTLET FOR SUPPLY of MOBILE HANDSET (SMART PHONE) FOR BRANCHES IN GOA ZONE

General Instructions to Contractor:

1. The successful bidder shall deploy and engage suitably experienced and competent personnel for delivery as may be reasonably required for the performance of services.

2. The successful bidder :

a). Shall not violate any proprietary and intellectual property rights of Bank of Maharashtra or any third party, including without limitation, confidential relationships, patent, trade secrets, copyright and any other proprietary rights in course of providing services hereunder.

b). Shall ensure that the quality and standards of product and services to be delivered or rendered hereunder will be of the kind, quality and timeliness as designated by Bank of Maharashtra and communicated to the service provider from time to time.

c). Shall not work in a manner which in the reasonable opinion of Bank of Maharashtra, may be detrimental to the interests of Bank of and which mat adversely affect the role, duties, functions and obligations of the successful bidder as contemplated by EOI.

d). Shall be liable to Bank of Maharashtra for any losses of any nature whatsoever arisen directly or indirectly by negligence, dishonest, criminal or fraudulent act of any of the representatives and employees of the successful bidder while providing the services to Bank of Maharashtra.

e). shall itself perform the obligations under this EOI and shall not assign, transfer or sub-contract any of the rights and obligations under this agreement except with prior written permission of Bank of Maharashtra.

Indemnity

1. The successful bidder shall at its own expenses, indemnify, defend and hold harmless Bank of Maharashtra and its officers, directors, employees, representatives, agents respective directors, and assigns from and against any losses and liability (including but not limited to liabilities, judgments, damages, losses, claims, costs and expenses, including attorney's fees and expenses) that may be occurring due to, or arising from or relating to:

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- a). breach, non-performance or inadequate performance by the successful bidder of any of the terms, conditions, covenants, representations, undertakings, obligations or warranties under this RFP; or
- b). the acts, errors, representations, misrepresentations, willful misconduct or negligence of the successful bidder, its employees in performance of its obligations under this agreement; or
- c). any deficiency in the services of the successful bidder or
- d). Violation of any applicable laws by the successful bidder, its agents, employee's representatives etc.

2. In the event of the successful bidder not fulfilling its obligations under this clause within the period specified in the notice issued by Bank of Maharashtra, Bank has right to recover the amounts due to it under this provision from any amount payable to the vendor under this project.

3. The indemnities under this clause are in addition to and without prejudice to the indemnities given elsewhere in this agreement.

Termination

1. The Bank, by written notice of default sent to the vendor, may terminate the contract in whole or in part without prejudice to any other remedy for breach of contract if the vendor fails to deliver any or all of the goods and services within the period specified in the contract or within any extension thereof granted by the bank.

2. If delays are observed in deliveries for 07 days, the vendor will be put on first notice. For further delays of 07 days, second notice will be issued. Even after issue of 2 notices delay in supply of handset is observed, the Bank will be free to terminate the contract without further notice and the EMD submitted by defaulting agencies will be forfeited.

3. Upon termination or expiry of this EOI and subsequent agreement, the rights granted to the vendor shall immediately terminate.

4. In the event the bank terminated the contract in whole or in part, the bank may, among other applicable remedies, procure goods, works or services similar to those undelivered upon such terms and in such manner as it deems appropriate, and hold the vendor liable to the bank for any excess costs for such similar goods, works and services .However, the vendor shall continue to perform the contract to the extent not terminated.

Governing laws

The subsequent contract shall be governed and constructed and enforced in accordance with the laws of India applicable to the contracts made and to be performed therein, and both parties shall agree that in respect of any dispute arising upon, over or in respect of any of the terms of this agreement, only the courts in Goa shall have the jurisdiction to try and adjudicate such disputes to the exclusion of all other courts.

I have read and accept, all terms/conditions /criteria other aspects mentioned in this document unconditional.

(Authorized signatory /Director of the service provider)

MINIMUM TECHNICAL SPECIFICATIONS FOR MOBILE HANDSET

Smart phones of leading brand having wide service centers pan India and more particularly in the state of Goa and Sidhudurg & Ratnagiri District of Maharashtra having minimum technical specifications as below:

Parameters	Technical Specifications Required
Cost inclusive of GST and Door step Delivery	Rs. 10000/- maximum
OS	Android v10 (upgradable)
RAM	4GB - 6GB
ROM	64-128 GB expandable minimum 512 GB
Display	LCD/HD/Amoled/Super Amoled 6-6.5 inch
Processor	Qualcomm Snapdragon Octacore or equivalent
Battery Rating	4000-6000 mAh
SIM	Single/Dual
Connectivity	4G and above, Bluetooth, WiFi, Hotspot, Glonass, NFC etc
UI	Touchscreen, Multitouch
Charging	Turbo (Fast Charging)
Camera	Front and Rear as per model specific
Accessories	Turbo Charger, USB Cable, SIM Tool, Handsfree, Protective Cover

Please note that the handsets of better specifications than above, superior quality of the product, reputation and durability of the brand under the bank discretionary power shall be preferred.

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**INVITING TENDER FROM OEM/CHANNEL
PARTNER/AUTHORISED DEALER/DISTRIBUTOR/COMPNY
OUTLET
FOR SUPPLY of MOBILE HANDSET (SMART PHONE)
FOR BRANCHES IN GOA ZONE**

PRICE BID

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To,

The Zonal Manager,
Bank of Maharashtra
Goa Zone,

Date:

TENDER FOR
SUPPLY of MOBILE HANDSET (SMART PHONE) FOR BRANCHES IN GOA ZONE

BILL OF QUANTITIES FOR MOBILE PHONE

SI No.	Description of Item	Make & Specifications##	Qty	Rate*	Amount

Rate in words.....

*Rate quoted should be inclusive of applicable GST and Freight. Maximum Rs. 10,000/- (Ten Thousand only).

##Offer shall be supported by Technical Specification Brochure for technical evaluation.

Note:

1. While filling in tender, supplier should consider that supplier may have to work in co-ordination with Bank Officials for extending necessary technical support.
2. Supplier will make their own arrangement for workmen/service engineer at site.
3. Quantities given in the tender are approx. and may increase or decrease to any extent. The Contractor will not have any claim on this account and that payment will be made only as per actual.
4. Rates quoted shall be inclusive GST/loading / unloading, transportation, excise, VAT and all other levies / taxes.
5. Rate quoted shall be valid for 3 months from date of purchase order.

Place:

Date:

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