

FORM FOR OFFER FOR BRANCH PREMISES  
FINANCIAL / COMMERCIAL BID

To  
The Zonal Manager,  
Bank of Maharashtra,  
Zonal Office, Bhopal  
1/14, Administrative Area,  
Jail Road, BHOPAL-462011

Dear Sir,

Reg: Offer to let out / Lease my building/premises for the bank at : \_\_\_\_\_

In response to your advertisement dt. \_\_\_\_\_ in the daily \_\_\_\_\_, I / We offer to your Bank, My/our premises at \_\_\_\_\_ admeasuring \_\_\_\_\_ sq.ft. (Carpet area) for opening of your Branch as per the details / terms and conditions given below:

Sr. No.	Particulars	
1	Rent per sq.ft. per month on carpet area (for Basement & First floor rate should be 50% of Ground Floor)	
2	Interest free deposit	
3	Period of Lease	15/20 years
4	Renewal terms of the lease deed	_____ % increase in rent after every 05 years period
5	Lease deed execution and registration charges ( to be borne equally by both parties)	
6	Water tax to be borne by	Landlord
7	Corporation/property Tax to be borne by	Landlord
8	Amount of tax being paid	
9	GST amount, if applicable to be borne by	Bank
10	Any other tax levied/leviable by Municipal and / or Govt. Authorities to be borne by	Landlord
11	Service charges / maintenance charges if any to be borne by (only in case of apartments/societies)	Landlord
12	Terms for bearing cost of repairs	Major work to be done by Landlord
13	Customer area to be provided with emulsion painting with putty as per bank's colour choice	Yes / No Once in 3 years

Place :  
Date :

**Signature/s**  
Name (s) :  
Address :

Mobile & E. Mail :