

FINANCIAL / COMMERCIAL BID

To
 The Zonal Manager,
 Bank of Maharashtra,
 Zonal Office, Guwahati Zone,
 1st floor Dwarka Centre,
 Soniram Bora Rd, Bora Service,
 Guwahati -781007

Dear Sir,

Reg: Offer to let out / Lease my building/premises for the bank at : _____

In response to your advertisement dtd. _____ in the daily _____, I / We offer to your Bank, My/our premises at _____ admeasuring _____ sq.ft. (Carpet area) for opening of your Branch as per the details / terms and conditions given below:

Sr. No.	Particulars	
1	Rent per sq.ft. per month on carpet area (for Basement & First floor rate should be 50% of Ground Floor)	
2	Interest free deposit	
3	Period of Lease	15/20 years
4	Renewal terms of the lease deed	_____ % increase in rent after every 5 years period
5	Lease deed execution and registration charges (to be borne equally by both parties)	50:50
6	Water tax to be borne by	Landlord
7	Corporation/property Tax to be borne by	Landlord
8	Amount of tax being paid	
9	GST amount, if applicable to be borne by	Bank
10	Any other tax levied/leviable by Municipal and / or Govt. Authorities to be borne by	Landlord
11	Service charges / maintenance charges if any to be borne by (only in case of apartments/societies)	Landlord
12	Terms for bearing cost of repairs	Minor by Bank & Major by Landlord
13	Customer area to be provided with emulsion painting with putty as per bank's colour choice	Yes / No Once in 3 years

Place :
 Date :

Signature/s
 Name (s) :
 Address :