



ZONAL OFFICE, JAIPUR

F-104, Riddhi Siddhi Bhawan, Ahinsa Circle, C - Scheme, Jaipur-302001 (Raj.)
Phone- 0141 - 2379903 / 2379905, Fax - 2379907, e-mail - legal_jai@mahabank.co.in

PUBLIC NOTICE FOR EMPANELMENT OF ADVOCATES FOR BRANCHES IN JAIPUR ZONE

Jaipur Zonal Office hereby calls for applications for the Empanelment as Advocates for our branches in Jaipur Zone. Applications are invited for the same from all Advocates practicing in the State of Rajasthan and who are experienced in assisting Banks/ Financial Institutions.

(A) Eligibility for Empanelment:

- 1. All Advocates interested to be on the Panel of Bank of Maharashtra should be having an experience of more than 10 years in handling of matters related to Banks and financial Institutions.**
- 2. Advocates having a standing of 10 or more years before the DRT, Rajasthan High Court, District Courts and Central Govt. Industrial Tribunal**
- 3. The Advocates desirous to be empanelled with Bank of Maharashtra should be having a thorough understanding of the Property Laws; Revenue Laws; Consumer Laws; Labour Laws; the SARFAESI Act, 2002 and RODA.**
- 4. The Advocates entrusted with any assignment on submitting Legal Opinion on any matter of Law shall be required to submit the same within 7 days of the assignment.**
- 5. It is highly preferable that the interested applicants are on the panel of other Nationalised Banks and Financial Institutions. Copies of Letters of empanelment from other institutions should be submitted along with applications.**

(B) Submission of Reports on the Assignments:

- 1. The Advocate on the panel should submit monthly progress report of all the matters to the Legal Department; Zonal Office under copy to concerned Branch by 7th of each month without any exception.**
- 2. Continuous two defaults in submission of report shall trigger termination of contract.**

(C) Remuneration to Advocates:

Rate of Fee payable to empanelled Advocate is to be made as per our Head Office Guidelines and on the basis of the fee prevalent for similar assignments. Any

miscellaneous expenses undertaken will be re-imbursed on the basis of actual expenses incurred.

Mode of Payment of Fees in all matters before the DRT shall be as follows:

Amount	When to be paid
1. 50% of the fees above	On filing Application before DRT/DRAT
2. 25% of the fees as above	On obtaining Recovery Certificate
3. 25% of the fees as above	On executing Recovery Certificate finally

The mode of payment in all other cases shall be as follows:

Amount	When to be paid
1. 50% of the fees above	On filing Application before Court/Tribunal
2. 25% of the fees as above	On obtaining Interim Relief
3. 25% of the fees as above	On obtaining Final Order

(D) Procedure for Submitting Applications:

(1) All Applications must be submitted in sealed envelopes addressed to the **"Zonal Manager, Bank of Maharashtra, Jaipur Zonal Office, 104, Riddhi Siddhi Bhawan, Ahinsa Circle, C-Scheme, Jaipur- 302001"** Each envelope should be clearly marked **"Application for Empanelment as Advocate"**

(2) All Applications should contain self attested copies of certificates of qualification and credentials; empanelment letters of other Banks & Financial Institutions along with copy of Registration certificate with the State Bar Council.

(3) All Applicants should submit the following along with their applications:

- (a) 2 recent Passport size Photographs
- (b) Copies of Identity Proof
- (c) Copies of Income Tax Returns filed for the F.Y. 2012-2013 & 2013-2014

(4) All Applications should be sent through Regd. A/D, Speed Post, Courier and should reach Jaipur Zonal Office by **2:00 P.M. on 22nd November 2014**. Applications received beyond this date will not be eligible for empanelment.

(5) No application sent through e-mail will be entertained for empanelment.

(6) Interested applicants may contact the below mentioned during weekdays (Monday to Friday; 11:00 A.M. to 5:00 P.M.) for further details:

Legal Department
Jaipur Zonal Office
Ph: 0141-2379903/0141-2379905
E-mail ID: legal_jai@mahabank.co.in

Date: 30/10/2014

Place: JAIPUR

(Zonal Manager)
Jaipur Zone, Jaipur