

FORM FOR OFFER FOR BRANCH PREMISES

FINANCIAL / COMMERCIAL BID

To  
The Zonal Manager,  
Bank of Maharashtra,  
Zonal Office, **Surat.**  
Milestone Fiesta,  
L P Savani Road, Adajan,  
Surat 395009

Dear Sir,

Reg: Offer to let out / Lease my building/premises for the bank at : \_\_\_\_\_

In response to your advertisement dtd. \_\_\_\_\_ in the daily \_\_\_\_\_, I / We offer to your Bank, My/our premises at \_\_\_\_\_ admeasuring \_\_\_\_\_sq.ft. (Carpet area) for opening of your Zonal Office as per the details / terms and conditions given below:

| Sr. No. | Particulars  |   |
|---------|--|---|
| 1       | Rent per sq.ft. per month on carpet area (for Basement & First floor rate should be 50% of Ground Floor) |   |
| 2       | Interest free deposit  |   |
| 3       | Period of Lease  | 15/20 years   |
| 4       | Renewal terms of the lease deed  | _____ % increase in rent after every 5 years period |
| 5       | Lease deed execution and registration charges ( to be borne equally by both parties)                     | <b>50:50</b>  |
| 6       | Water tax to be borne by   | <b>Landlord</b>                                     |
| 7       | Corporation/property Tax to be borne by  | <b>Landlord</b>                                     |
| 8       | Amount of tax being paid   |   |
| 9       | GST amount, if applicable to be borne by   | <b>Bank</b>   |
| 10      | Any other tax levied/leviable by Municipal and / or Govt. Authorities to be borne by                     | <b>Landlord</b>                                     |
| 11      | Service charges / maintenance charges if any to be borne by (only in case of apartments/societies)       | <b>Landlord</b>                                     |
| 12      | Terms for bearing cost of repairs  | Minor by Bank & Major by Landlord                   |
| 13      | Customer area to be provided with emulsion painting with putty as per bank's colour choice               | Yes / No<br>Once in 3 years                         |

**Place** :  
**Date** :

**Signature/s**  
Name (s) :  
Address: