

FORM FOR OFFER FOR ATM PREMISES

TECHNICAL BID

To

The Zonal Manager,
Bank of Maharashtra,
1st Floor, Infinity plaza,
D.No: 59A-21-7/3, High School Road,
Patamata, Vijayawada - 520007

Dear Sir/Madam,

Reg: Offer to let out / Lease my/our building/premises for the ATM at : _____

In response to your advertisement dtd. _____ in the daily _____, I / We offer to your Bank, My/our premises at _____ admeasuring _____ sq.ft. (Carpet area) for opening of your ATM as per the details / terms and conditions given below:

Sr. No.	Particulars	
1	Name of landlord(s) and address for communication with Telephone numbers	
2	Location and full postal address of the building offered with dimension measurement, layout plan of premises etc.	
3	Whether in commercial area or in residential area	
4	Whether the building is having permission for commercial use	
5	Floor and area of the premises offered Sq. ft. (carpet area)	Basement- Ground Floor- Mezzanine Floor- First Floor-
6	Name of any Bank (Branch/Administrative Office functioning in the same building or adjacent building)	
7	ATM room with separate entrance & rolling shutter is to be provided by owner at his/her own cost	YES / NO
8	Whether ramp for Divyangjan is/will be provided by owner at his/her own cost	YES / NO
9	Whether parking space is available a) Parking area available – whether covered / uncovered b) Will it be for exclusive use of Bank	YES / NO
10	Quality of flooring (Vitrified tiles of Bank's choice / colour to be provided by landlord for banking area)	

11	Whether the offer is for new/renovated or under construction building	
12	If under construction, time required for completion	
13	The date by which the building can be handed over to the Bank along with completion / occupation certificate	
14	Description of other Establishments in and around the proposed building	
15	Whether three phase power supply with 20 KVA power load will be made available	YES / NO
16	Whether adequate safe drinking water facility is /will be made available	YES / NO
17	Whether proper wiring to bear the load of Air conditioners is /will be made available	YES / NO
18	Whether sufficient space for power back up/ UPS is / will be provided	YES / NO
19	Whether 'A' class earthing as per IS specifications is /will be provided	YES / NO
20	Premises to be painted as per Bank's colour and specification	YES / NO
21	Lease period	15/20 years with _____% increase in rent after every 5 years
22	Lease Deed will be executed as per Bank's approved format. Registration /stamp duty expenses to be shared by Bank & Landlord	50:50

Place :

Signature/s

Date :

Name (s) :

Address :

Enclosures-

1. Site plan clearly demarcating premises offered, with area statement on carpet basis
2. Plan of the building
3. Photographs of the premises
4. Permission for commercial use
5. Completion/occupancy certificate
6. Title document of property along with latest property card