

बैंक ऑफ महाराष्ट्र

केंद्रीय कार्यालय

लोकमंगल, 1501, शिवाजीनगर, पुणे



Bank of Maharashtra

Central Office,

Lokmangal, 1501, Shivajinagar, Pune

Corporate Services Department.

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AX1/Premises /2016-17

February 13, 2017

The Zonal Manager  
Bank of Maharashtra  
Nagpur Zone

GAD

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Dear Sir,

**Sub: Alternate Premises : Shankar Nagar Branch Nagpur**

We refer your letter dated 09.02.2017 on the captioned subject. In this respect, we wish to inform you that we have already given sanction for rent revision of Shankar Nagar Branch Nagpur as per your recommendation vide our letter no. AX1/CSD/SKC/SAN/254/2016-17 dated 27.12.2016. Now it is informed by you that the landlady is not agreeing to terms and conditions of sanction. We have not received any communication dated 04.02.2017 from you as mentioned in the captioned letter.

You have recommended for alternate premises instead of rent revision of existing premises.

In this regard, we request you to follow extant guidelines in the matter such as release of advertisement for alternate premises, selection of premises and submission of proposal after following entire procedure.

Thanking you,

Yours faithfully,

R.D.Chavan  
Assistant General Manager  
Corporate Services