

FORWARDING LETTER

Note: - Tender to be submitted on or before **5.00 PM on 6th September, 2016**

To,
The Asst. Gen. Manager,
Regional Office,
Bank of Maharashtra,
Latur Zone,
Latur.

From

Sub: Short Notice Tender for the **Interior Work for E-lobby at Latur Main Branch, Latur Zone**

Dear Sir,

With reference to the tender invited by you for above mentioned work, I / we hereby offer to execute the items of work specified in the Schedule - B I / we have examined and studied carefully all the drawings, specifications, conditions of contract, site and agree to comply with them. I / we agree to complete the whole work within the stipulated time from the date of work order. I / we are aware that any of schedule - B items/s can be canceled or replaced and quantity of any of items can be increased or decreased at any time by the Architect OR Owner, for which I/ we shall not claim extra.

I/We also declare that I/We have not been blacklisted by any organization in Last three years.

Name of partners, if any
(With certified Partnership Deed)

- 1.
- 2.
- 3.

Yours Faithfully

**Contractor's Signature
(With Stamp & Address)**

NOTICE TO TENDERERS:

1. Sealed tenders should be addressed to **Asst. General Manager, Regional Office, Bank of Maharashtra, Latur Zone** and super scribed as **“TENDER FOR Interior work for E-lobby at Latur Main Branch, Latur Zone** and sent as to reach this office not later than **5.00 PM on 6th September, 2016** .Tender should be accompanied with **Earnest Money Deposit (EMD) of Rs. 5,000=00 (Rupees Five Thousand Only)** in the form of **Demand Draft in favor of Bank of Maharashtra, Latur**. Tenders not accompanied with EMD shall be rejected and considered invalid. The earnest money shall be returned to the tenderer if the tender is not accepted but without any interest. EMD amount deposited by the tenderer, whose tender is accepted, shall be adjusted towards security deposit to be retained by the Bank for one year.
2. No tender will be received after **5.00 PM on 6th September, 2016**.
3. Tender will be opened at Zonal Office **on 7th September, 2016 at 11.00 am** by the AGM or his nominee. The rates tendered by the contractors shall be valid for 90 days from the date of opening.
4. **Asst. General Manager, Zonal Office, Bank of Maharashtra, Latur Zone** does not bind himself to accept the lowest or any tender and reserves the right to accept or reject any or all the tenders whether in whole or in part without assigning any reason for doing so. The owner reserves his rights to negotiate with the lowest or any other tender/s.
5. Each of the tender documents is required to be signed by the person or persons submitting the tender in token of his/ their having acquired himself/ themselves with the general conditions, articles of agreement, mode of measurements, schedule of probable quantities, site conditions and the time schedule etc. as laid down. Any tender with any of the documents not signed will be liable to be rejected.
6. Tenderer shall fill in rates for all items of work described in the Schedule -B. All entries must be made by hand and in ink. **The rates quoted for the items shall compulsorily be in “Figure” & “Words” in English.** In the event of discrepancy between the rates quoted in figures & words, the rates quoted in words, shall be binding. Tender not quoted in above said manner will be refused and will not be considered. Items against which no rate is entered by the tenderer will not be paid for by the Owner when executed and shall be deemed covered by the other rates in the Schedule-B.If any of the documents is missing or unsigned the tender shall be considered invalid.
7. All erasures and alterations made while filling the tender must be attested with initials of the tenderer. Overwriting of figures is not permitted. Failure to comply with either of these conditions will render the tender invalid.
8. All the pages of the tender documents should be signed by the tenderer.
9. Within Seven days of the receipt of intimation from the Owner of acceptance of his/ their tender, the successful tenderer shall be bound to implement the contract by signing the agreement in accordance with the draft agreement and the conditions of contract with the owner.
10. The security deposit shall be kept with the Owner for a period of 12 months after the Architect issues the completion certificate which amount is not to bear interest.

11. The rates quoted by the contractor should include all charges for scaffolding materials labour, hire for any tools, marking out and clearing of the site as mentioned in the specifications. The rate quoted by the tenderer in the Schedule-B of probable quantities will be deemed to be for the finished work to be measured at site. The rates shall be inclusive of all sales tax, octroi duty; works

contract tax, Provident Fund, Insurance etc. levied by any Government or any public body. The contractor shall abide by the rules of Minimum Wage Act and Child Labour Act and keep the owner indemnified regarding the same. The contractor should take necessary insurance for the work as required under the workman compensation act, labour laws etc. as prevailing.

12. The rate shall be binding to the Contractor, for all the tender items till the completion of the work respective of variation in market rates of material and labor.

13. The calculations made by the tenderer should be based upon probable quantities of the several items of work, which are furnished for the tenderers convenience in the schedule B. It must be clearly understood that the contract is not a lump-sum contract that neither the probable quantities nor value of the individual and the aggregate value of the entire tender will form a part of the

contract and that Architect doesn't in any way assure the tenderer or guarantee that the said probable quantities are correct or that the work would correspond thereto.

14. The items against which no quantity is shown in schedule -B for which tenderer is to quote his rates and the Owner at his description shall ask the contractor to execute those items if required and which shall be binding on the part of the contractor to execute those items at the rates quoted therein in the tender.

15. Special attention of the tenderer is drawn to the alternative items in the schedule of probable quantities. The rates and amount for these alternative items shall be duly filled in. The Architect reserves to himself the right to adopt any of the alternative items, either after scrutinizing and deciding upon the tenders or later when the work is being executed.

16. The successful tenderer should make his/ her own arrangement to obtain all materials required for the work.

17. The various materials stored on site shall be protected from the fire, floods or rains etc. and the contractor shall be responsible for any damage caused to the owner for the same.

18. The contractor shall allow enough facilities to the sub-contractors employed by the owner and should co-operate with them and that small holes etc. made by these sub-contractors to the structure shall be properly corrected by the general contractor without any prejudice and extra cost whatsoever.

19. The bills shall be prepared by the contractor in the manner required by the Architect and should be submitted to him. The owner shall pay the contractor within the 15 days time from the issue of the certificate of payment by the architect. All payments by the owner under this contract shall be made at Latur.

20. The tender submitted on behalf of a firm shall be signed by all the partners/ directors of the firm or by a partner who has the necessary authority on behalf of the firm to enter into the proposed contract. Otherwise the owner may reject the tender.

21. The specifications that are not mentioned or listed in the tender shall conform to I.S.I. Specifications while having prior written consent of the Architect.

22. In case of dispute regarding quality of material, workmanship etc. shall be settled and accepted as final decision on the basis of test reports obtained from Visvesvaraya National Institute of Technology, Nagpur.

23. The contract shall be subject to Latur jurisdiction only.

24. The owner reserves the right to omit any item or items or part thereof for which contractor shall not claim any compensation whatsoever.

25. Tender Cost: Rs.500/- By cash/DD (non refundable) . Tender documents will be available from Bank of Maharashtra Zonal office latur, from 30.08.2016 between 10.00 a.m to 5.00 p.m on the Payment of Rs. 500/-.

26. Contractor must inform in writing to the Architect before executing any work that is not covered in Tender or any quantities of the tendered item that are increasing while executing the work. Prior permission from the Owner shall be obtained before executing any such item.

27. The Architects for this work is Econest- Mangesh Patil, **Latur**.

I/ We hereby declare that I/We have read and understood the above instructions for the guidance of the Tenderer.

Date:

Seal

Signature of the tenderer

SEAL

Space for office use:

• **APPENDIX HERE IN BEFORE REFERRED TO:**

Name of Work: Interior work of Latur Main Branch, Latur Zone.

1. Defects Liability Period : One year from the date of virtual completion.
2. Period of Final Measurement and Valuation: 30 days from the date of virtual completion.
3. Date of Commencement of Work Order : Within 7 (Seven) days from issue
4. Period of completion : 20 (Twenty) Calendar days.
5. Agreed Liquidated Damages -- : Rs.500=00 per day.
6. Value of Work for Interim Certificate : On completion.
7. Retention Percentage of each Running Bill. : 5 %
8. Rate of Interest for Delayed Payment : Nil

Annexure B

Proposed Interior Furnishing work of e-lobby for Bank of Maharashtra.

Sr. No.	ITEM	Total Quantity	unit	RATE	AMOUNT	remark
F	False Ceiling, Punning & Gypsum partitions.					
1	P/F plain Gypsum board false ceiling with Gypsteel G.I. Framework & 12.5 mm. Thk. Gypsum boards.	9.57	sqm			
	Providing & fixing suspended false ceiling consisting of 12.5mm. thk. Gypsum boards suspended on G.I. framework to consists of G.I. perimetre channels 0.55mm thk.x20mm.x30mm. along the perimetre of false ceiling; screw fixed to wall/partition with nylon sleeves & screws @ 600mm. c/c. Suspending GI. Intermediate channels of size 0.9mm thk.x45mmx15mm. from the soffit at max. distance 1220mm. c/c with ceiling angle 0.55mm. thk. x25mm.x10mm. Fixed to soffit using proprietary supplied GI. Cleats & steel expansion fasteners.					
	Ceiling section 0.55mm thk. web size 51.5mm & flanges 26mm. Each & 10.5 mm. lips fixed perpendicular to intermediate channel at 457mm. c/c. using connecting clips.					
	Gypsum board is screw fixed to ceiling section with 25mm. drywall screws at 230mm. c/c. boards to be finished with proprietary supplied jointing tape & jointing compound & sand papered to achieve a smooth finish etc. complete or as per directions.					
	Rate should include all types of cut-outs, grooves & plain troughs for tube lights as directed by the Architect. The rate shall include cost of providing support framework formed of perimetre channels for fixing light fixtures, A.C. grills/diffusers etc. Also to provide concealed perimetre channel support as required to support modular grid ceiling sections at junction between false ceiling & modular grid tile ceiling.					
	The rate should also include verticals beyond 150 mm high in POP/Gypsum in straight or curved shaped.					
2	P/F modular type of false ceiling.	9.75	sqm			
	Make:- Armstrong- Classic light or equivalent AMF tile.					
	Providing & fixing 600x600 modular ceiling tile with required powder coated framework as per the manufacturers instructions. The item should include all necessary material & labour required for fixing the ceiling at given height.					
	Framework requirements are as follows:-					
	Framework type = 24 mm exposed grid system with Prelude XL/TL 24 main runner & Tegular tile edge					
	Tile requirements are as follows:-					
	Sound absorption (NRC) =	0.5				
	Sound attenuation (Dncw) =	30db				
	Light Reflectance =	84%				
	Humidity Resistance =	95%RH				
	Fire performance (Reaction & Resistance)					
3	P/F axiom patti	7.00	rmt			

G	PAINTING WORK						
1	P/A Luster paint.			22.02	sqm		
	Providing & applying two coats of Luster paint of Berger/Asian or equivalent make & matching colour shade of branch; on wall surface. The surface to be painted shall be prepared to the satisfaction of the Architect. The surface shall be applied with two coats of primer, two coats of putty & touch up putty if required to achieve smooth finish. The item rate shall be inclusive of scaffolding, tools & tackles required for the painting work.						
H	FURNISHING WORK						
1	P/F Saalwood frame & ply. paneling						
	a. Laminate finished			41.82	sqm		
	Providing & fixing solid panelling made up of 50x50 mm saalwood section framework at 600 mm c/c bothways (or as directed by the Architect); covered with 6 mm. thk. plywood from one side. Panelling should be finished with 1.0 thk. laminate as per design. Panelling surface shall be secured to wall &/or column surface using screws etc. complete as per design.						
	All provisions to be made for all electrical, networking, telephone etc. boxes onto panelling framework at required heights/levels with necessary additional supports &/or scaffolding as required. The rate includes all necessary hardware & cleaning of panelling to the satisfaction of the Architect etc. complete.						
2	GLAZED PARTITIONS						
	P/F semi-glazed powder coated Al. partition with-						
	a. 6 mm thk. Clear Glass			2.93	sqm		
	Providing & fixing of powder coated aluminium heavy sections for fixed glazing using approved sections with supplying & fixing of 6 mm thk. glass with necessary al. glazing clips, rubber gaskets, silicon clear sealant between glass & other necessary hardware etc. complete.						
3	P/F Glazed main doors						
	a. Powder coated Al. finished.			2.11	sqm		
	Providing & fixing powder coated al. door made up of al. sections of size 50 x 50 mm for door verticals & top & 100 x 50 mm for bottom rail. The thk. of these sections should be 3.18 mm. The door shall be provided with 6 mm thk. Clear glass panel fixed in powder coated heavy duty glazing clips. The shutter should be provided with heavy duty al. door lock, door closer, door stopper, al. handles & other required hardware etc. complete as per design						
4	P/F glazed partition with 12 mm thk. Glass			5.57	sqm		
	Providing & fixing partitions made up of 50x50 mm good quality salwood section framework at 600 mm c/c bothways (or as directed by the Architect); treated with antitermite solution; covered with 6mm. thk. Plywood from both sides. Partition should be finished with 1.0 thk. laminate & 12 mm thk. clear glass with plain diamond edge polish to edges. The glass should be fixed with D-brackets etc. complete with required hardware.						

5	P/F writing desks			1.00	rmt			
	Size: 600 x 300 x 1050 (ht)							
	Providing & fixing writing desk made up of 18 thk. Double plywood supports as shown in the drawing. Plywood supports shall be finished with 1.0 thk. laminate on it from both sides & to edges The frame shall have 6mm thk. Plywood back & it should be finished with 1.0 mm. Thk. laminate on it. The desk shall have 12mm. Thk. Clear glass with plain diamond edge polish on top & with round corners on front side. 12 thk. Glass shall be fitted with D-brackets on partition & rubber vaccumes on plywood supports. The desk shall have 8mm. Thk. Clear glass shelves with plain diamond edge polish from all four sides. This glass should be fitted on D-brackets. The writing desk will be of hanging type as shown in the drawing. The rate shall include 12mm thk. Plywood as support in the partition (if required) etc. complete as per design.							
6	P/F solid partition with both side laminate finish.			12.63	sqm			
	Providing & fixing solid partitions made up of 50x50 mm good quality salwood section framework at 600 mm c/c bothways (or as directed by the Architect); treated with antitermite solution; covered with 6mm. thk. Plywood from both sides. Partition should be finished with 1.0 thk. laminate as per design. Exposed edges of the partition should have 75x12 mm matching wood patti with groove in between. This patti should be finished with french polish/oil paint etc. complete as directed.							
	All provisions to be made for all electrical, networking, telephone etc. boxes onto partition framework at required heights/levels with necessary additional supports &/or scaffolding as required. The rate includes all necessary hardware & cleaning of partition to the satisfaction of the Architect etc. complete.							
7	P/F solid flush doors with both side laminate finish			1.78	sqm			
	Providing & fixing solid door to partition made out of 1 1/2" flush door finished with 1.00 mm. thk. laminate. T.W. lipping of door should be finished with french polish of approved shade. The door should be fitted with 5"x1.25" brass hinges to the partition as per design & necessary fixtures like door closer, cylindrical locks, door stoppers, tower bolts should be fitted on it with necessary hardware etc. complete as per design.							
8	P/F Running counters			1.0	rmt.			
	Proviing fixing table made up of 18mm thk. Plywood framework and 18mm, 12mm & 6mm plywood for drawers as per detail drawing.							
	The table shall be provided with ready made key board drawers, ready made metal C.P.U. trolley & 15" wide set of 4" high drawer + cabinet- For each person. The table should have necessary holes of required size for wire managers.The table should be finished with 1.0mm. Thk. Laminate of approved colour & shade from external side and 0.6 mm thk. balancing laminate from inside. All the exposed edges of plywood including lower edges should have lipping patti. Lipping patti should be finished with french polish.The cost should include necessary hardware, handles & Godrej make drawer locks, ebco or equivqlent make C.P.U. trolleys etc. complete as per design.							
	The edge of the counter top should be provided with half round T.W. moulding							
9	P/F soft boards			0.75	sqm			
	P/F soft board made up of 12 mm. Thk. Soft board mounted on 12mm thk. Comm. Plywood & wrapped with cloth of approved colour, shade & quality. The notice board shall have 1 1/2" x 1/2" lipping patti to all sides with polish on it. The notice board shall be fixed on wall &/or partition as per direction.							

10	P/F ACP cladding		4.87	sqm			
	Providing, fabricating, Supplying & fixing in position structural composite aluminium panel to external faces of the in straight lines consisting of vertical & horizontal members made out of specially designed extruded 38mm.x63 mm. 20 micron aluminium section anchored to brick/RCC elements through adequately designed galvanized M.S. clamps/brackets using 3.5 mm. thick composite aluminium panel of approved colour using structural silicon sealent &/or weather silicon sealent of approved grade etc. complete as per design.						
	The rate shall be inclusive scaffolding required for erection.						
11	P/F S.S. dustbin		1.00	no.			
	Providing & fixing readymade S.S. dust-bin as per directions.						
12	P/F frosted film.		2.97	sqm			
	P/F matt white film (frosted) of Garware make in strip form on existing glass etc. complete as per design.						
13	P/F drop box		2.00	nos.			
	Size : - 450 x 450 x 150 (d)						
	Providing & fixing drop box made up of 18 mm thk. Plywood framework. The box should be provided with glazed shutter made up of plywood frame & 5 mm thk. Glass. The top slanted part should have finished slit for dropping the papers. The box shall ne finished with 1.0 mm thk. laminate of approved colour & shade from externally & oil paint from inside.						
14	P/F Glass Shelf		1.00	nos.			
	Size : - 600 x 300						
	Providing & fixing shelf made up of 12 mm thk. Glass on F-bracket. The glass edgess shall have plain diamond edge polish on all sides with corners round						
15	P/F plywood box for rolling shutter.		2.92	sqm			
	Providing & fixing plywood box with frame made up of 18 thk. Comm. Plywood. The box should have doors on front side to access rolling shutter for maintenance. The box should have flap door from bottom. The flap door shall be flush with the plywood box from inside. Front access door should have brass hinges & dead lock & magnetic catches. The flap door shall have brass hinges & concealed tower bolts. The rate excludes ACP cladding on it.						
	The item will be measured from front side only for billing.						
16	P/F ACP sheet on existing plywood surface.		3.62	sqm			
	Providing & fixing Al. composite sheet of 3.5 mm. Thk. On existing plywood box for rolling shutter using adhesive etc. complete as per the pattern given by the Architect.						
TOTAL OF CIVIL + IF WORK							

