

 <p>बैंक ऑफ महाराष्ट्र Bank of Maharashtra भारत सरकार का उद्यम एक परिवार एक बैंक</p>	<p>मानव संसाधन प्रबंधन विभाग Human Resources Management Department प्रधान कार्यालय: लोकमंगल, 1501, शिवाजीनगर, पुणे-5 Head Office: LOKMANGAL, 1501, SHIVAJINAGAR, PUNE-5 टेलीफोन/TELE-020 : 25614477-321 ई/मेल-e-mail : bomrpsell@mahabank.co.in</p>	 <p>स्वच्छ भारत एक कदम स्वच्छता की ओर 'स्वच्छता अभियान' की सफलता हेतु हम प्रतिबद्ध हैं</p>
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AX-1/HRM/RP/CRP-X & IX Reserve List/4327/2021-22

Date: - 12.05.2021

NOTIFICATION

This has reference to offer of employment dated 06.04.2021 issued to provisionally selected Probationary Officers & Clerks under IBPS Project CRP-X & CRP-IX Reserve List in Bank of Maharashtra. Taking into consideration of egregious COVID -19 situation, it has been decided to postpone document verification process till further instructions.

The date of document verification will be informed in due course. It is mandatory to bring all original documents in addition to one self-attested set of documents as per enclosed checklist. Further, for the time being the candidates are allowed to bring medical fitness certificate from Doctor who is MBBS or above as per bank's prescribed format. The bank reserves right to call for medical fitness certificate of the candidates as and when required from Bank's Panel Doctor or District Civil Surgeon.

**Sd/-
General Manager, HRM**

Check List: - For Document Verification.

01. Printout of the online application submitted to IBPS CRP for the post of **Probationary Officer / Clerk** along with scorecard sent by IBPS, letter of allotment to the Bank, Fee Receipt.
02. Copy of call letters for online examinations (preliminary & mains) duly signed with photograph pasted on it.
03. Unconditional acceptance of offer of employment letter.
04. Photo Identify Proof such as PAN Card/ Passport/ Driving License/ Voter's Card/ Bank Passbook with photograph/ Photo identity proof issued by a Gazetted Officer/ People's Representative along with a photograph / Identity Card issued by a recognized college/ university/ Aadhar card with a photograph/ Employee ID (**PAN Card is mandatory**).
05. Copy of Proof of Date of Birth (Birth Certificate or Std. X/XII Certificate with DOB).
06. Copy of Certificate / Mark sheets of Std. X and XII.
07. Copies of Semester / Year-wise Mark Sheets of all Semesters / Years **for Graduation.**
08. Copies of Semester / Year-wise Mark Sheets of all Semesters / Years **for Post - Graduation.**
09. Copy of Provisional / Final Degree Certificate of Graduation & Post Graduation.
10. Copies of Semester / Year-wise Mark Sheets of all Semesters / Years for **other qualification** (if any)
11. Copy of Provisional / Final Certificate for **other qualification** (if any).
12. Copy of Caste / Category Certificate (only for SC/ST/OBC/EWS/PWD/ESM/1984 riots) category candidates.
13. If working in Government, Quasi Govt. Offices / Private / Public Sector Undertakings (including Nationalized Banks and Financial Institutions), relieving order should be compulsory submitted.
14. Medical Fitness Certificate in the format provided by the Bank (compulsory).
15. Copy of Acknowledgment submitted for Caste verification / Verification Report.
16. Declaration from OBC Candidates (Format Provided by the Bank) (compulsory).
17. Copy of Acknowledgment submitted for Police verification / Verification Report.
18. Personal Security Bond / Indemnity Bond duly notarized.
19. Undertaking Form: - Declaration in respect of presently Working.

20. Undertaking Form: - Declaration in respect of Educational Qualification.
21. Undertaking Form: - Declaration in respect of no business, trade, agency, firm, company, etc. either candidate name or benami names.
22. Undertaking Form: - Declaration in respect of keeping bank's information secrecy.
23. Undertaking Form: - Declaration in respect of Police Verification.
24. Undertaking Form: - Declaration in respect of Ex-Servicemen (applicable for Ex-Servicemen).
25. Undertaking Form: - Declaration in respect of claim for SC/ST/OBC and EWS.
26. Undertaking Form: - Declaration in respect of previous employment.
27. Undertaking Form: - Declaration in respect of Employment / Non Employment.
28. Undertaking Form: -Declaration in respect of language(s) known for recruitment in clerical cadre posts (Applicable for Clerical only).
29. Undertaking Form: - Information security responsibilities of user.
30. Acknowledgement of Offer of Employment (format available on bank's website).
31. Attestation Form.
32. Biodata.
33. Certificate of Conduct & Performance Certificate.
34. Declaration in respect of Fidelity and Secrecy.
35. Character Certificates.
36. Gratuity Nomination Form.
37. Copy of NPS along with PRAN Shifting form.
38. Copy of Discharge Book / Pension Payment Order submitted & candidate belongs to Ex-Servicemen, Commissioned Officers ECO / SSCO with at least 5 years' military service.